

BUFFALO-RED RIVER WATERSHED DISTRICT

BARNESVILLE, MINNESOTA 56514

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MINUTES FOR MANAGERS' MEETING

October 9, 2007

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Tuesday, October 9, 2007, at 8:00 PM in the Barnesville office. BRRWD Managers present were Roger G. Ellefson, John E. Hanson, Gerald L. VanAmburg, and Curtis M. Nelson. Others attending included BRRWD Administrator Bruce E. Albright, Erik S. Jones, and Julie Jerger, Houston Engineering, Inc. (H.E.); Merlyn Bekkerus and Daryl Thomas, Supervisors, Humboldt Township; and landowners: Kenneth Schellack, Gary Schellack, Terry Leach, and Verne Leach.

Chairman Ellefson called the meeting to order at 8:00 PM. He noted that the proceedings were being taped to aid in preparation of the minutes.

Secretary's Report. The Board reviewed draft minutes for the 9/10/07 and the 9/24/07 regular meetings, and the 7/31/07 Mainstem Region planning meeting. **Motion** by Nelson to approve all three sets of minutes. **Seconded** by VanAmburg. **Approved.**

Treasurer's Report. The Board reviewed the monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the Accounts Receivable report. Albright noted that Solveig Mead remitted her ringdike payment. **Motion** by Hanson to approve the Treasurer's Report. **Seconded** by Olson. **Approved.**

Business brought before the Board included:

Permit No. 07-61, David Lass. Albright gave a brief of history of Lass's proposal to lower a 36" dia. culvert in 130th AVE S in the S½, Section 6, Humboldt Township, Clay County. On 9/06/07, Opsahl and Manager Nelson conducted a field review and noted that the culvert appears low enough to run full and drain the area. The ground around the culvert inlet is high enough so that water is directed through the pipe. Lass feels the culvert is not handling area flows. Wade Opsahl, Technician, H.E., checked the culvert elevations today and found that the outlet is 0.7' lower than the inlet. Two downstream landowners contacted the office regarding this issue. They feel there is already too much water coming from the area. Albright explained that during the heavy rainfall this year in May/June, someone plugged a culvert east of the culvert in question, which may have caused some of Lass' problem. The BRRWD sent out letters to the neighboring landowners regarding the violation. Daryl Thomas questioned the amount of fall in this area. Albright noted that according to the United States Geological Survey (USGS) maps, there appears to be about 11' of fall in 0.5 miles from the east to the culvert in question. Thomas pointed out that the culverts in this area have a history of washing out, and questioned how lowering the culvert would solve Lass' drainage problem. Albright mentioned that Lass had the ditch cleaned late last fall, so there is no standing water, but that may have contributed to some of his erosion concerns/problems. Nelson added that Lass has had to repair downstream areas in his field previously from this culvert not being able to handle heavy rainfall events. Thomas explained that there had been some discussion about increasing the size of the culvert in question, but Barnesville Township was not interested in a larger culvert. Thomas agreed that this area does have problems. The Board did not think that lowering the culvert would help address Lass' erosion concerns. **Motion** by VanAmburg to deny Permit No. 07-61. **Seconded** by Olson. **Approved.**

Thomas noted that there is a culvert downstream from the one in question on the line between Humboldt and Barnesville Township. The farmers that hay in this area would like the culvert lengthened to accommodate a wider crossing. He questioned if a permit would be needed to extend the culvert. Thomas said that the road is just a cartway, and jurisdiction has always been an issue. The Board felt we could issue a BRRWD permit for this work if necessary to avoid a jurisdictional dispute.

Permit No. 07-101, Verne A. Leach. Albright provided a brief history of drainage problems in the N½SW¼, Section 32, Riverton Township, Clay County. Last fall, Verne Leach filed a permit application (Permit No. 06-111) to close a plow furrow on the line between his property and Ken Schellack's property, which the Board denied. After the Board's action, Schellack's renter, Kuehl Brothers, removed the plow furrow and installed an 8' wide ditch with a scraper through the property line. Kuehls also installed additional field ditches in the SE¼, Section 32, so that more of the field drains to the new opening on the property line. As a result, Leach suffered severe crop damage from the heavy rainfall this year. This fall, Leach filed a permit application to restore the property line to the same condition as one year ago. Leach would like to install a 15" dia. culvert in the property line and place enough dirt over the pipe to match the natural ridge elevation. The culvert will be set according to a survey Albright and Opsahl conducted on 4/30/07. The proposed work should establish a grade for the ditch and meter downstream flows.

The group discussed the Leach's proposal. Albright noted that Leach's request for a culvert in the property line has been a popular solution for this type of drainage dispute, as it sets a grade, meters flows, and eliminates property line washouts. The Board reviewed photographs Leach took this summer showing the new ditch and his flood damage. The Board discussed area drainage patterns. The outlet for area drainage is Clay County Ditch No. 12. Ellefson questioned if the proposed 15" dia. culvert might be too small to drain Schellack's property (approx. 100 acres drainage area). He suggested that an 18" dia. culvert would insure that water would not break out in a different location along the property line. Leach was concerned that the outlet ditch on his property wouldn't handle flows from a larger pipe. Leach questioned if Kuehls had the right to install the ditch on the line last fall. Ellefson noted that Kuehls should have had a BRRWD permit and Leach's permission to install the ditch, which was partially on his property.

Kenneth Schellack pointed out that the plow furrow had been cleaned out with a trencher in the past, so it was wider than a plow furrow before last fall when Kuehls cleaned it with their scraper. He felt that a culvert in the property line should be at least 24" dia pipe. Ellefson suggested that if the culvert were set on the existing ditch gradeline, drainage would be restored to what it was before one year ago. **Motion** by VanAmburg to approve Permit No. 07-101 with the recommendation for an 18" dia culvert and for Leach to clean the ditch through his property to keep the water contained. **Seconded** by Hanson. **Approved.** Opsahl will stake the grade for the culvert installation. Ellefson noted that the Board was only recommending that Leach clean his ditch, not ordering the work. Schellack requested that Leach install a good quality pipe. A lengthy discussion followed regarding the size of the pipe and where Leach could obtain a used pipe.

VanAmburg left the meeting at 9:00 PM.

Red River Basin Commission (RRBC). Clay County Commissioner Jon Evert made a presentation regarding RRBC's Natural Resource Framework Plan and gave an update of RRBC's programs. Evert thanked the Board for our continuing support of the RRBC and our financial contributions. He referenced Biology Teacher Sheila Carlson's award for the RRBC Outstanding Program of the Year for her work with the River Watch Program, which she received in conjunction with their 24th Annual Red River Basin Land and Water International Summit Conference held in January 2007 in Fargo. The RRBC plans to hold their Annual Conference in Fargo again next year.

Evert discussed the RRBC's Framework Plan and their 15 established goals. He requested that the BRRWD pass a resolution indicating our support for the goals for water management issues in the Red River Basin. The Board agreed to review the RRBC's goals and make a decision regarding our support at an upcoming meeting. Since VanAmburg is absent, the Board wanted to delay any decision regarding the RRBC until he could provide his input. Albright felt the RRBC's Plan goals would tie in well with the BRRWD's current comprehensive Plan update. Albright noted that the BRRWD has completed the seven regional meetings, and will be meeting later this fall with our Technical and Citizen Advisory Committees (TAC/CAC) to look for solutions for problems that landowners identified at the regional meetings. The group discussed the water resource districts in North Dakota and some of their projects. RRBC's goal is to bring together the entire Red River basin's water management organizations to endorse common goals as set forth by the RRBC. The Board also discussed the International Water Institute (IWI) LIDAR project for the Red River basin.

The group also briefly discussed the organization of a proposed Clay County Feedlot Committee.

Permit No. 07-40, Ronald Jerger. Jerger's request to construct an 18" to 24" high berm along the east side of his property in the NW¹/₄, Section 32, Atherton Township, Wilkin County, is **tabled** pending additional Manager field review and an elevation survey. Albright has furnished Opsahl with details to conduct the area elevation survey.

Permit No. 07-51, Mike Lewis. Albright sent a letter to Lewis last week outlining alternatives to his request to install a 60" dia. culvert on the west side of Trunk Highway (T.H.) No. 9 in an existing ditch/waterway in the NE¹/₄, Section 2, Barnesville Township, Clay County. To date, there has been no response. The neighboring upstream landowner, Ronald Erdman, has said the culvert Lewis installed is damaged and may be too small, which could force water to run across his field.

Permit No. 07-107, XCEL Energy. Applicant proposes to a bore 4" gas main under and crossing Clay County Ditch No. 50 at a point to be determined by the contractor on the west side of 34th ST N in Moorhead within 150' of the 34th ST centerline. The work is necessary to provide gas service to the new Walmart Super Store. **Motion** by Hanson to approve Permit No. 07-107, subject to the standard BRRWD utility disclaimer and with the understanding that any disturbed areas within Clay County Ditch No. 50 right-of-way (r-o-w) be restored and reseeded. **Seconded** by Olson. **Approved.**

Permit No. 07-108, Emmanuel Jerger & Sons. Applicant proposes to install eleven (11) acres of random drain tile in the NW¹/₄NW¹/₄, Section 29, Atherton Township, Wilkin County, to improve crop production in low areas. Ellingson Drainage will install the tile according to their design. Opsahl and Manager Nelson conducted a field review on 10/08/07. No problems were noted. **Motion** by Nelson to approve Permit No. 07-108. **Seconded** by Hanson. **Approved.**

Permit No. 07-109, Steven Cheney. Applicant plans to develop Cheney 1st Addition in the NE¹/₄, Section 10, Moorhead Township, Clay County, in the City of Dilworth. The addition will be located north of Clay County Ditch No. 41, Lateral No. 2, and south of T.H. 10, and will cover approximately 15.5 acres. Work will include storm sewer installation and a detention pond. The pond is sized to accommodate 13 acres of impervious surface, and will outlet through a 24" dia. culvert into County Ditch No. 41, Lateral No. 2. After reviewing Ulteig Engineers, Inc. (UEI) plans for the project, Jones made a number of recommendations, which UEI has agreed to incorporate. Although it appears that none of the work will be on the ditch r-o-w, UEI has agreed to reestablish vegetation if the project disturbs the r-o-w. Jones recommended permit approval, subject to his revisions. **Motion** by Hanson to approve Permit No. 07-109, subject to Jones' recommendations and noting that no part of the project, except the pond outlet, should be on the ditch r-o-w (45' as measured from the ditch centerline.). **Seconded** by Hanson. **Approved.**

Permit No. 07-110, Dan Rosenfeldt. Applicant proposes to replace an 18" dia. culvert in a quarterline approach in the NW¹/₄, Section 33, Moorhead Township, Clay County, along 14th ST S with a 24" dia. culvert. The work should improve drainage to prevent flooding. In addition, the new structure will match the upstream approaches, which also have 24" dia. pipes. **Motion** by Olson to approve Permit No. 07-110, subject to Township approval to work within their road r-o-w. **Seconded** by Nelson. **Approved.** For the record, Olson noted that Jetvigs replaced an 18" dia. culvert with a 24" dia. culvert on John Leseth's property in this same area (N¹/₂NE¹/₄, Section 32) this fall without a permit. Ellefson noted that the work should be documented and monitored.

Permit No. 07-111, Cromwell Township. Applicant proposes to install driveway culverts for the Cromwell Estates Subdivision in Lots 1, 2, 3, 6, 7, 8, 9, and 10. The culverts will be 15" x 36' and will be installed as needed to drain water within the subdivision. **Motion** by Nelson to approve Permit No. 07-111. **Seconded** by Hanson. **Approved.**

Permit No. 07-112, City of Moorhead. Applicant proposes to regrade the ditch along the west side of Section 24, Moorhead Township, per H.E.'s 8/23/04 plan and to install culverts at the design grade. The work will allow the benefited lands to Project No. 57 in this area access to the project and address historic drainage issues. The BRRWD held an informational meeting this morning in Moorhead regarding this proposal. Albright noted that everyone in attendance agreed the ditch should be cleaned yet this fall. Blane Benedict contacted that office to say that he visited with Ernie Oberg after the meeting, and he had concerns with getting the ditch along the west line of Section 24 cleaned as soon as possible. They support the idea of trying to get the project done yet this fall. Olson briefly discussed concerns that downstream landowner John Tobolt might have regarding this proposal. Olson pointed out that we had promised the downstream landowners to Project No. 57, that the project would not increase flows in their area. Jones noted that this work will not change the drainage area. The Board felt that we should field review the proposal, take test pits to see how much sediment needs to be removed, and then discuss this proposal with Tobolt before we approve the permit. **Tabled.** Albright will contact him.

Permit No. 07-113, Dave Janssen. Applicant proposes to install 18 acres of patterned tiling, as designed by Ellingson Companies, in the SW¹/₄, Section 3, Humboldt Township, Clay County. The project will drain via three outlets to Stony Creek. **Motion** by Hanson to approve Permit No. 07-113. **Seconded** by Olson. **Approved.**

Ron Wang Flapgate Request. Wang would like to install a flapgate on the 24" dia. north/south culvert in the southeast corner of Section 4, Moland Township, Clay County. Albright suggested that the Board schedule a special meeting on Thursday, October 18, at 7:30 PM, in our Barnesville office to discuss this issue. We could also meet with landowners regarding the erosion concerns on Bill Thompson's property along Whisky Creek in Section 20, Humboldt Township. **Motion** by Nelson to schedule the referenced meetings. **Seconded** by Hanson. **Approved.** The office will send meeting notices to the affected parties.

DNR Drainage Complaint. Bruce Falzgraff, Conservation Officer (CO), Minnesota Department of Natural Resources (DNR), contacted the office regarding ditching in Section 3, Tanberg Township, Wilkin County. He wanted to know if the landowner had a BRRWD permit for the work. He was concerned that the work might have impacted a wetland area. Manager Nelson and Albright conducted a field review and took photographs on 9/28/07. Raymond Froslic owns the land and his son, Clifford, operates it. Albright explained that most of the work followed the property line, but a separate ditch was cut into a wet area. They cleaned about 0.5 miles of ditch along the property line. He noted that there was some clay in the spoil. According to the USGS quad map, it appears that the work is just a ditch cleanout. Nelson said that because they removed cattails, it did look like they had done work in a wetland area, but Albright contacted Don Bajumpaa, Wilkin Soil and Water Conservation District (SWCD), who checked on the site and

reported that according to the Farm Service Agency (FSA) maps, there are no wetlands in this area. Nelson added that they probably should have had a BRRWD permit for the work. **Motion** by Nelson for Albright to contact the landowner regarding this issue. **Seconded** by Olson. **Approved.**

Jerry Matter Seepage Complaint. Albright sent out a letter to neighboring landowners and United States Fish and Wildlife Service (USFWS) regarding Matter's complaint about seepage coming from a tract of property operated by the Detroit Lakes Wetland Management District (WMD)/USFWS in Section 28, Riceville Township, Becker County. The letter described Matter's concerns and possible solutions, and asked the recipients for comments. Albright noted that the only one who responded to date was Robert Scherzer, who had concerns regarding work that Matter did many years ago that blocked water on property Scherzer's family once owned.

Project No. 61, Clay County Ditch No. 11-North-Improvement. Albright noted that the project will be delayed until next year when Clay County plans to complete their project for County Road (C.R.) No. 8. The Board discussed scheduling a meeting this fall with Clay County, the BRRWD, and John Leseth regarding his bridge replacement and possible cost sharing alternatives.

Project No. 58, Riverton Township Retention. The DNR sent comments regarding the dam safety permit. Jones will handle the BRRWD's response. Steve Hofstad, Water Resource Technician, Clay SWCD, plans to visit with the Clay SWCD regarding the Wetland Conservation Act (WCA) permitting issues. Brian Winter, The Nature Conservancy (TNC), has requested a few minor revisions to TNC's easement. He indicated that as soon as those changes are made, TNC will sign the agreement. Albright will prepare an agreement for Riverton Township's road for this project. The Board made the Final Order for this project at their 9/10/07 meeting. The office will send the Final Order, revised Property Owners' Statements, and a letter to the project landowners. The 30-day project appeal period ends tomorrow. To date, no one has filed an appeal.

Opsahl plans to stake Clay County Ditch No. 57 for the repair project, and hire Adam Grothmann, Northland Excavating, Inc., to do the work. TNC wants to review the staking before he begins.

Project No. 56, Manston Slough Restoration. The agencies will meet on 10/12/07 to discuss the Memorandum of Understanding (MOU) and Operation and Maintenance (O&M) plans and easement language for the Wetlands Reserve Program (WRP) parcels to allow the storage of water on them by Project No. 56.

The Wilkin County Assessors office wanted a list of the properties that are enrolled in WRP. The WRP parcels could be assessed at a lower rate once they are planted to permanent grass. To date, no one has contacted the County regarding this rate change, and the Assessor is trying to locate the property owners.

Project No. 54, Whisky Creek Tributaries. Darvin Temanson, Temanson Excavating, is nearly completed installing the rock on the Nichol WRP project in Section 21, Humboldt Township, Clay County.

Albright noted that the office has been contacted regarding Jacob and Nathan Thompson's plans to install a field road on the line between Sections 22 and 23, Humboldt Township. A neighbor questioned if they filed a permit application for the road. Albright noted that he will call Arvid Thompson to advise them about the permitting requirements. Albright will also contact the affected parties involved with the Bill Thompson erosion issue as referenced above regarding the 10/18/07 special meeting.

Project No. 51, Clay County Ditch No. 68. The Board set a 10/15/07 deadline for Ronald Erdman, All State Construction, to finish his warranty work and close out the project contract. Manager Nelson and Opsahl reviewed the work yesterday. Nelson thought that it looked like Erdman was finished. He noted that Erdman did a good job repairing the erosion site on 12th AVE S.

Albright mentioned that he visited with renter Jim Baker regarding the washout site on David Heng's property upstream of 12th AVE. Albright thought we should plan to meet with the Clay SWCD to review the area and discuss possible solutions.

Project No. 49, Oakport Flood Mitigation. The Board met with the landowners along North Broadway on 10/03/07 and discussed how the dike alignment might affect their property. Another meeting with these landowners is tentatively scheduled for 11/15/07. UEI will be asked to address the technical questions the homeowners asked. Greg Anderson, Oakport Township Chairman, has also met with the landowners regarding their concerns. One landowner has already asked for an appraisal regarding a possible buyout. The request will be forwarded to Guy Miller for an appraisal. Manager Olson and Albright looked at the buyout properties on 10/05/07. They felt the house removal was going well. The area is currently too wet to move the buildings. There is at least one buyout property that shows no signs of moving preparations. This owner has not asked for a moving deadline extension.

UEI has the Environmental Assessment Worksheet (EAW) completed. **Motion** by Nelson to authorize Ellefson to sign the EAW on behalf of the BRRWD. **Seconded** by Hanson. **Approved.** Kris Carlson, UEI, will pick up the signed documents and distribute them to the necessary agencies for review. Jones has reviewed the EAW and offered his comments, which were incorporated into the document. The Board discussed UEI's work schedule. A Technical Advisory Committee meeting is scheduled for 10/30/07 at 9:00 AM in the Moorhead Police Department.

The Board discussed a shed that was not sold at the 5/03/07 auction. Someone has contacted the office to express an interest in buying the building. The Board discussed a price (\$500), and agreed that we should sell it, if possible. Albright will contact him.

Jones has completed the demolition specifications for the thirteen original buyout properties. The bid sheet will list each site as a lump sum bid. The contractor will have 90 day to complete the demolition work after they receive notice to proceed. Inclement weather will be considered a reasonable delay. The Board discussed a bid opening date. Jones will check on publication requirements. Albright noted that there has been quite a bit of contractor interest. **Motion** by Olson to schedule the bid opening for 11/12/07. **Seconded** by Nelson. **Approved.** Jones explained that the City decided it would be acceptable for the utility services to remain buried under the road, so the contractor will only have to remove them on each side of the road. When actual dike construction begins, we can remove the utilities from the road.

Project No. 38, Farmstead Ringdikes. As mentioned earlier, Solveig Mead sent payment for her share of her ringdike costs. Jones will check with H.E. regarding payment of their share of Mead's ringdike costs per the agreement.

Jones noted that Burlington Northern Sante Fe (BNSF) Railroad has requested further information regarding the use of their property to tie into the Kragnes ringdike alignment. Jones explained that the BNSF representative that he has been working with on this issue is no longer available, and he now has to help a new person catch up with the negotiations. He is having difficulties reaching St Paul BNSF office by phone. This one issue is holding up the project development. Jones discussed how we handled the railroad easement for the Georgetown Levee project. Albright noted that landowner Gary Grugel contacted the office today with questions about the status of the Kragnes ringdike project. Since the project is being developed under Watershed Law, the BRRWD doesn't have to go through the bidding process. As soon as

the BNSF issue is resolved, the Appraisers' Report can be finalized, and the Board can schedule the Final Hearing. H.E. will start the paperwork for the Minnesota Department of Transportation (MNDOT) drainage permit. The Operation Plan is nearly completed.

Landowner Carroll Kluck noted that someone recently completed a partial ditch cleanout along T.H. 75 near his property. He didn't feel the ditch was restored properly, but the work may not be completed.

Project No. 35, Clay County Ditch No. 47. Opsahl took the flapgate winch back to Otto's Welding to have it modified so it would open the gate wider. He would like to install another opener on one more culvert. Olson noted that there's another culvert near RDO that should also be retrofitted. Albright plans to send a request to Northwestern Power Equipment Company regarding the total bill from Otto's Welding for the flapgate winches once they are installed. **Motion** by Nelson to authorize Opsahl to retrofit the second culvert and check on the culvert near RDO. **Seconded** by Olson. **Approved.**

Project No. 62, Branch No. 4-Improvement/Extension. Jones filed the Preliminary Survey Report. The Board discussed the report. The Opinion of Probable Cost is approximately \$109,000. The Board discussed the benefit area. Viewers will determine who will pay benefits for the project. The total drainage area is approximately 6 square miles (sq. mi.). The next step will be to schedule a Preliminary Hearing in January or February. **Motion** by Hanson to accept the Preliminary Survey Report and authorize Albright to schedule a hearing date. **Seconded** by Nelson. **Approved.**

Mediation Project Team (PT). The BRRWD will hold their next PT meeting on Thursday, October 25, 2007, at 7:00 PM in the MSUM Science Center near Glyndon. Notices will be sent.

Comprehensive Planning. The Board will schedule CAC and TAC meetings later this fall to review regional problems and identify solutions.

Wilkin County Ditch No. 40. The DNR plans to meet with Albright and Jones on 10/16/07 at 9:30 AM in our office to present their hydrology report. Jones will review their findings and write a report on behalf of the BRRWD. Albright will notify Don Bajumpaa, Wilkin SWCD, about the project status so he can relay the information to Dave Yaggie.

Becker County Ditch No. 5. Opsahl noted that Sellin Brothers have started the ditch cleanout. He noted that there were cuts as deep as 4'-5' in some places.

Dean Hendrickson, Becker SWCD, reviewed the Froysland dam repair site. He would like Albright to set up a field meeting with Manager Hanson, landowner Todd Branden, and the USFWS. The Becker SWCD feels that the Froysland dam should be replaced to the original configuration per the BRRWD's repair plan. If the USFWS wishes to install a second upstream wetland restoration project above the dam, they would be free to do it.

H.E. has prepared a repair recommendation regarding James Savig's request to replace a crossing on Becker County Ditch No. 5 in the SE¼, Section 15, Audubon Township, upstream of County State Aid Highway (CSAH) No. 11. The existing crossing connects two small hay fields and is too narrow to cross with equipment. . The existing culvert is a 48" x 20' corrugated metal pipe (CMP), which is quite rusty on both ends. Jones recommended the installation of a 48" x 30' CMP at this location. The Opinion of Probable Cost for this repair is \$1,800-\$2,000. **Motion** by Hanson to authorize this repair. **Seconded** by Nelson. **Approved.** Sellin Brothers will do the work after they are finished with the ditch repair.

RRWMB Dispute Resolution. Joel Carlson, BRRWD Lobbyist, suggested that the BRRWD setup special meetings with Representative Lanning and Senator Langseth later this year to discuss the extension of our M.S.A. 103D.905, Subd. 3, levy increase.

Becker County Ditch No. 19. Albright noted that the landowners have been advised that we will schedule a meeting regarding their request for ditch abandonment this winter.

2007 MAWD Resolutions. The Minnesota Association of Watershed Districts (MAWD) 2007 Annual Meeting will be held on 11/30-12/01/07. The Board discussed registrations. All the Managers plan to attend. The office will prepare a nomination application for the Barnesville High School River Watch Water Quality Monitoring Program for the 2007 MAWD Program of the Year. The nomination has to be filed by 10/12/07.

Clean Water Legacy (CWL) Funding. Albright and Manager Nelson attended a CWL funding workshop in Fergus Falls on 9/28/07. The session provided information about the available funding and application guidelines. The application period is open from 10/01/07 to 11/15/07. Albright suggested that the Board consider applying for funding for bufferstrips and erosion control for Stinking Lake/Hay Creek. The Board discussed partnering with the Becker SWCD in this effort and the various types of grants that are available. Albright will work with Mark Deutschman, H.E., to fill out the application. **Motion** by Olson to authorize Albright to pursue this funding opportunity. **Seconded** by Nelson. **Approved.**

Clay County Ditch No. 32. Earlier this summer, the Board authorized Jerdee Bridge Company to repair a private bridge that was accidentally burned last fall in Section 15, Kurtz Township. Jerdee recently informed Opsahl that the bridge will require more work than expected. The Board reviewed photographs of the structure. Jerdee feels that the bridge should probably be replaced in the next 5 years. The structure is starting to fail, rot, and fall apart. **Motion** by Nelson to authorize Opsahl to approve the needed repairs and for H.E. to prepare a hydraulic analysis of the bridge. **Seconded** by Olson. **Approved.**

Clay County Ditch No. 40. Jimmie R. Nelson has requested the installation of a field inlet culvert in the SE¼, Section 23, Kurtz Township. The existing 18" dia. culvert does not handle runoff adequately. An additional culvert will allow the fields to drain off quicker once the ditch drains down. Nelson experienced significant crop loss in 2007. Jones recommended a 24" x 70' CMP with a flapgate at this location. The Opinion of Probable Cost for the repair is \$1,500-\$2,000, which includes material, gravel, seeding, and equipment/labor. **Motion** by Hanson to approve the additional field inlet culvert. **Seconded** by Nelson. **Approved.**

Clay County Ditch Nos. 21/58. Kuehl Farms filed a repair petition to clean the ditch along the line between Section 1, Elmwood Township, and Section 6, Elkton Township, to drain either north to County Ditch No. 21 or south to County Ditch No. 58. They requested that the BRRWD investigate jurisdiction and provide a design and elevations for a ditch cleanout. **Motion** by Hanson to have H.E. review the repair request. **Seconded** by Nelson. **Approved.**

Floodplain Management Workshop. The DNR will host a workshop for floodplain zoning administrators on 10/30/07 in Crookston.

Viewers' Seminar. The Minnesota Viewers Association will be holding their third 2007 seminar on 11/01/07 at 10:00 AM at the USFWS office in Morris, MN. The topic will be Wetland Identification. This spring, the Northwest Minnesota Viewers voted to dissolve their organization and join the Minnesota Viewers Association. Albright will notify our Viewers regarding the seminar.

Thank You Card. The BRRWD received a thank you card from Brian Winter for condolences we sent regarding his father's death.

Wolverton Creek/Comstock Coulee. Steve Hofstad, Water Resources Management Technician, Clay SWCD, has prepared a DNR permit application to install rock weirs at the outlet of Wolverton Creek. The Board received a DNR comment form for the proposal. The Board felt we should offer our support to the project. Albright will complete the form and return it to Robert Merritt, DNR. Jones briefly discussed the project.

MAWD Training Session. MAWD is offering a "Messaging" training session for Watershed District Managers and Staff. The workshop will be offered in our region on 10/24/07 from 6:00 PM-9:00 PM in the Alexandria Holiday Inn. The sessions will focus on helping Districts formulate an effective "message" regarding our goals and values that will improve communication with our constituencies.

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
Barnesville Phone Co.	9/25/07 billings	Admin	\$ 162.90
Clay County	2nd half property taxes	Pj. 49, Oakport	\$ 19,714.00
Craig Vanderlinden	Lot 5B security deposit	Pj. 49, Oakport	\$ 50.00
Dewey Chapin	Lot 8A security deposit	Pj. 49, Oakport	\$ 1,812.50
H.E.	September billing invoices	Varies-see atch.	\$ 68,374.46
HCI	#7209, seeding	Pj. 36, 40	\$ 12,411.40
IRS	3rd Qtr. From 941 taxes	Admin	\$ 1,329.57
Jerdee Bridge Co.	#107, bridge repair	Clay County Ditch No. 32	\$ 3,200.00
Julie Jerger	Computer keyboard/mouse	Admin	\$ 91.14
Liberty Business	#CNIN005790, copier contract	Admin	\$ 494.21
Mitchell Hoenhause	Lot 5A security deposit	Pj. 49, Oakport	\$ 2,625.00
Northern States Excavating	#432-438, mowing/repairs	Clay 21, 58, 69, 47, 32, 40	\$ 25,656.40
Otto's Welding	Flapgate opener	Pj. 35, Clay 47	\$ 282.94
Petty Cash	Postage, supplies, etc.	Admin	\$ 100.00
Premium Waters, Inc.	#366590-9, supplies	Admin	\$ 20.02
Quill	#1278241, printer cartridges	Admin	\$ 149.08
Randy Rick	September management fees	Pj. 49, Oakport	\$ 463.37
Roger Lundberg	10/03/07 billings-beavers	Pj. 31/Clay 34	\$ 1,999.20
Todd Andresen	Becker SWCD erosion control	RRWMB-Const.	\$ 3,131.50
Vogel Law Firm	#2, Solwood encroachment	Pj. 42, Clay 67	\$ 105.00
Wilkin SWCD	2007 Contribution	M.S.A. 103D.905, Subd. 3	\$ 12,000.00
WREC	8/19/07-9/18/07 service	Pj. 46, Turtle Lake	\$ 98.42
MAWD	Annual mtg. reservations (6)	Admin	\$ 450.00
			\$ 154,721.11

Motion by Olson to approve payment of the bills. **Seconded** by Hanson. **Approved.**

Next Meeting. The Board of Managers, BRRWD, will hold their next regular meeting on Monday, October 22, 2007, in the Barnesville office at 8:00 PM.

Adjournment. Chairman Ellefson adjourned the meeting at 11:15 PM.

Respectfully submitted,

John E. Hanson, Secretary