

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

BARNESVILLE, MINNESOTA 56514

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## **MINUTES FOR MANAGERS' MEETING October 22, 2007**

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, October 22, 2007, at 8:00 PM in the Barnesville office. BRRWD Managers present were Roger G. Ellefson, John E. Hanson, Gerald L. VanAmburg, and Curtis M. Nelson. Others attending included BRRWD Administrator Bruce E. Albright, Erik S. Jones, and Julie Jerger, Houston Engineering, Inc. (H.E.); and Ronald Erdman, Allstate Construction.

Chairman Ellefson called the meeting to order at 8:00 PM. He noted that the proceedings were being taped to aid in preparation of the minutes.

**Secretary's Report.** The Board reviewed draft minutes for the 10/09/07 regular meeting. **Motion** by VanAmburg to approve the minutes. **Seconded** by Nelson. **Approved.**

**Treasurer's Report.** The Board reviewed the BRRWD's current financial status. Albright reported that we have \$313,749.15 in our bank accounts. He plans to prepare reimbursement requests to the Minnesota Department of Natural Resources (DNR) for our Riverton Township Retention, Manston Slough Restoration, and Oakport Flood Mitigation projects, which could total approximately \$100,000. We won't receive the second half property/ditch tax proceeds until after 11/15/07.

**Permit No. 07-40, Ronald Jerger.** Wade Opsahl, Technician, H.E., conducted an elevation survey today regarding Jerger's request to construct a berm along the east side of his property in the NW<sup>1</sup>/<sub>4</sub>, Section 32, Atherton Township, Wilkin County. The Board had a lengthy discussion regarding Opsahl's findings. According to Opsahl's data, it appears that a berm in the referenced location could back up water into the neighboring landowner's yard and cattle lot. **Motion** by Nelson to deny Permit No. 07-40 based on the survey results. **Seconded** by VanAmburg. **Approved.**

**Permit No. 07-112, City of Moorhead.** Applicant proposes to regrade the ditch along the west side of Section 24, Moorhead Township, per H.E.'s 8/23/04 plan and to install the recommended culverts at the design grade. The work will allow the benefited lands to Project No. 57 access to the project and address historic drainage issues.

At the 10/09/07 meeting, the Board tabled action on this permit pending Manager field review, test pits, and contact with landowner John Tobolt. Jones noted that the utilities locate has not been done yet, but H.E. did take test pits, which show that there is an average of about 2' of sediment in the ditch. He felt the proposed project will be a basic ditch cleanout. Opsahl checked the invert of a culvert located on the south side of County Road (C.R.) No. 76, whose elevation was in question. He found that the culvert is set on grade, not 2' higher as the survey had indicated. Albright has not had time to contact Tobolt yet, but since the Board does not meet again until 11/12/07, he suggested that the Board approve the permit subject to contact with Tobolt. **Motion** by Hanson to approve Permit No. 07-112, pending completion of the utilities locate work, subject to John Tobolt's approval, and township approval to work within their road right-of-way. **Seconded** by VanAmburg. **Approved.**

**Permit No. 07-114, Dan Froslic.** Applicant proposes to install a 48" dia. culvert in a waterway for a cattle crossing west of County State Aid Highway (CSAH) No. 52 in the SE¼, Section 3, Tanberg Township, Wilkin County. Albright noted that there will be no impact on any DNR waterways or the South Branch of the Buffalo River. **Motion** by VanAmburg to approve Permit No. 07-114, subject to Manager field review. **Seconded** by Nelson. **Approved.**

**Permit No. 07-115, Four Hill Farms, Inc.** Applicants propose to rebuild an existing field road north of their building site in the E½, Section 22, Humboldt Township, Clay County. They plan to install 24" dia. x 20' long culverts in three different areas where water flows through the road, which will be used to haul sugar beets. The Board discussed the location of the road. The upstream landowner was concerned that the culverts are placed deep enough so they won't hold back water. **Motion** by VanAmburg to approve Permit No. 07-115, subject to Manager field review. **Seconded** by Hanson. **Approved.**

**Permit No. 07-116, Eglon Township.** Applicant proposes to regrade a ditch along the road r-o-w on the east side of 240<sup>th</sup> ST from a low area in a field in the SE¼, Section 6, to the Buffalo River. The Township also plans to install a 24" dia. x 36' long corrugated metal pipe (CMP) and for an approach near the outlet. The landowner, Robert Nelson, and his renter, Donald Nord, have requested the work. LeRoy Johnson will be the contractor. Sharon Lean, District Conservationist, Natural Resource Conservation Service (NRCS), suggested that the BRRWD review this project, as she feels it may be more than a ditch cleanout. **Motion** by Hanson to approve Permit No. 07-116, subject to Manager field review. **Seconded** by Olson. **Approved.**

**Permit No. 07-117, Clay County Highway Department.** Applicant proposes to replace a 27" dia. reinforced concrete (RCP) centerline culvert with an equivalent 30" dia. CMP in C.R. 126 (120<sup>th</sup> AVE S) along the north line of Section 2, Humboldt Township. The existing culvert is starting to deteriorate, causing holes in the road. The downstream landowners have approved the work. **Motion** by Hanson to approve Permit No. 07-117. **Seconded** by Olson. **Approved.** Nelson abstained.

**Project No. 51, Clay County Ditch No. 68.** The Board set a 10/15/07 deadline for Ronald Erdman, Allstate Construction, to finish his warranty work and close out the project contract. Opsahl inspected the site today and felt all the work had been completed satisfactorily. H.E. prepared a Final Pay Request in the amount of \$3,618.52, which will close out the construction contract. Erdman has also completed the extra work on the project, which included the installation of two CMP inlets with riprap along the old railroad grade, riprap upstream of 12<sup>th</sup> ST S, riprap upstream of Parke AVE, and removal of extra sediment from the channel. H.E. recommended payment for this work. Erdman noted that he installed more yards of riprap than called for in the repair memo. **Motion** by Nelson to approve the Final Pay Request (\$3,618.52) and to pay Erdman \$8,280.00 for the extra work, per his 9/24/07 bid. **Seconded** by Hanson. **Approved.**

Later in the meeting, Albright noted that he talked with Kevin Kassenborg, Clay Soil and Water Conservation District (SWCD), to set up a meeting with the landowners regarding the washout area south of 12<sup>th</sup> ST S. The BRRWD has promised landowner Dave Heng and operator Jim Baker that we would help them resolve this erosion concern after the corn crop is harvested.

**Minch Lawsuit.** Based on attorney/client privilege, and in accordance with Open Meeting Law, the Board went into closed session at 8:25 PM to discuss the status of the lawsuit. At 8:30 PM, the Board reopened the meeting.

**Grove Lake Outlet.** Grove Lake landowners continue to contact the office regarding their project development. Albright called Kern Kuhlman, who said he would not be able to meet with the Board until after 11/01/07. Albright noted that Grove Lake was down approximately 1'-1.5' this fall after the dry

summer weather, but he thought it will probably go up again during next spring's runoff. The Board will continue to work on the project during the winter.

**Timber Shores Subdivision.** The Board received an Environmental Assessment Worksheet (EAW) for the Timber Shores Subdivision in the SW $\frac{1}{4}$ , Section 9, and the NW $\frac{1}{4}$ , Section 16, Eglon Township, Clay County. The project will install 37 lots on 144 acres on the northwest shore of Lee Lake. Each lot will have an individual well and septic system. Gregg Larson, Hawley, MN, is the developer. The BRRWD is listed as one of the permitting agencies and has 30 days to comment. . No comments will be offered.

**Howard Myhra Drainage Complaint.** Myhra owns nine acres in Section 20, Eglon Township, Clay County. He claims that because of increased agricultural ditching in his area, he now has a low area on his property where water is trapped. This water would drain out if his neighbor would clean a small segment of road ditch. His neighbor has refused to do the work. The Board discussed this issue. Albright and Manager Nelson will conduct a field review tomorrow when they are in Hawley for a meeting.

**Ron Wang Flapgate Request.** Wang would like to install a flapgate on the 24" dia. north/south culvert in the southeast corner of Section 4, Moland Township, Clay County. The Board discussed the 10/18/07 special meeting issues. At that time, the group had agreed to wait until Keith Fischer cleans the ditch along the east side of C.R. 68 in Section 3, Moland Township, to see if this improves drainage. Landowners/operators in Section 11 might consider cleaning road ditches to drain water north to Clay County Ditch No. 3. **Tabled** pending a reevaluation of the area drainage, following Fischer's ditch cleaning. The Board will hold another informational meeting this winter with the affected landowners.

**Gary Rosentreter Drainage Complaint.** This summer, the Minnesota Department of Transportation (MNDOT) opened a plugged centerline culvert in conjunction with their Trunk Highway (T.H.) No. 10 road project, which caused water to backup to the north of T.H. 10 into Rosentreter's field in Section 5, Lake Park Township, Becker County. Brad Grant, Becker SWCD, Albright, and Allen Milbradt, MNDOT, conducted a field review of the area on 7/30/07. MNDOT plans to fix a flared end section on a T.H. 10 centerline culvert, which could be holding water on Rosentreter's property. MNDOT has not yet notified the BRRWD if they will allow a culvert flapgate east of Phillip Anderson's driveway, which would prevent water from entering Rosentreter's property. **Tabled.**

**Thomas Friederichs Diking Violation.** The Board reviewed photographs Albright took on 10/17/07 regarding a potential illegal dike Friederichs installed in the NE $\frac{1}{4}$ , Section 28, Elkton Township, Clay County, on land he rents from the Lamb Family. The 1.5' dike blocks a centerline culvert in 150<sup>th</sup> ST S that provides drainage for the NW $\frac{1}{4}$ , Section 27, Elkton Township. Water from Section 27 used to flow northwesterly in a natural watercourse across the Lamb property. A complaint about the dike has been filed with the BRRWD. **Motion** by VanAmburg to authorize Albright to send Friederichs a letter directing him to make an opening in the dike in line with the centerline culvert to the natural ground elevation so that water can continue to flow in its natural path by 11/01/07. **Seconded** by Hanson. **Approved.**

**Red River Telephone Cable Installation.** In 2005, Red River Telephone installed cable east of Downer near Hay Creek. On the west side of Hay Creek in this area, there used to be a dike that extended south to the township road between Sections 22 and 27. It appears that when the telephone crew installed their cable, they removed part of the dike, causing water to escape from Hay Creek, which now flows southwesterly onto neighboring property. Elkton Township filed a complaint in 2005 regarding this issue and other problems, including a bent culvert and a plugged township road ditch. Manager Nelson field reviewed the complaint in 2005, and commented that the dike had been altered. On 10/06/07, Albright met onsite with Larry Bontjes, Red River Telephone and Telecom, who agreed to restore the worksite.

**Project No. 62, Clay/Wilkin J.D. 1-Branch 4-Improvement/Extension.** Jones distributed copies of the Preliminary Survey Report for the Branch No. 4-Improvement/Extension to the agencies and affected townships. Albright suggested that we send the petitioners a letter outlining the project development schedule. This project will not be ready for construction this fall.

**Project No. 61, Clay County Ditch No. 11-North-Improvement.** Albright noted that the project will be delayed until Clay County does their project for C.R. 8. The Board discussed scheduling a meeting this fall with Clay County, the BRRWD, and John Leseth regarding his bridge replacement and possible cost sharing alternatives. Jones reviewed the hydraulics for a replacement structure for Leseth's bridge over Clay County Ditch No. 11 in the NW¼, Section 32, Kurtz Township. He recommended a 14' x 8' reinforced concrete box (RCB) culvert, which would have a minimal adverse impact on the ditch system upstream of T.H. 75. The estimated cost of this structure is \$60,000. Clay County offered a less expensive alternative that would provide Leseth access from the east off an improved road along the quarterline. Albright suggested that we offer Leseth a three-way cost share split with Clay County, Leseth, and the ditch system (\$20,000 each). **Motion** by Nelson to offer Leseth the referenced three-way split for his crossing costs. **Seconded** by VanAmburg. **Approved.** Once this issue is resolved, Jones will be able to complete the Detailed Survey Report.

**Project No. 58, Riverton Township Retention.** Brian Winter, The Nature Conservancy (TNC), has requested a few minor revisions to TNC's easement. He indicated that as soon as those changes are made, TNC will sign the option. Albright has not had time to review Winter's comments. Albright will prepare a pay request to the DNR for our project development costs to date. Opsahl is working on the revised Property Owners' Statements. When the reports are ready, the office will mail them to the landowners along with the Final Order. Albright will prepare an agreement for the use of Riverton Township's road for this project. The 30-day project appeal period has ended, and no appeals were filed.

**Project No. 56, Manston Slough Restoration.** The office prepared a memo regarding the 10/12/07 agency meeting for the Board's review. The attendees discussed the Memorandum of Understanding (MOU) and Operation and Maintenance (O&M) plans and easement language for the Wetlands Reserve Program (WRP) parcels.

Mark Aanenson, H.E., has completed the wetland delineation. He also prepared a map showing potential areas to be disturbed including the dike alignment, borrow areas, etc. H.E. will provide this information to Bob Honeman, Area Resource Conservationist, NRCS, at the 10/25/07 Mediation Project Team (PT) meeting. The DNR and NRCS will both provide staff for the archeological review.

Albright noted that Donald Holubok has moved into a new house in Rothsay. He has until 8/01/08 to move any buildings he wants. The BRRWD won't be able to receive our WRP and Reinvest In Minnesota (RIM) payments until all the buildings are removed.

**Project No. 54, Whisky Creek Tributaries.** The Board discussed the 10/18/07 special meeting regarding the Bill Thompson erosion concerns in SE¼, Section 20, Humboldt Township, Clay County. The group had agreed at that time to wait until next spring to see how much protection the Nichol WRP project in Section 21, Humboldt Township, provides for this area.

**Project No. 49, Oakport Flood Mitigation.** A Technical Advisory Committee meeting is scheduled for 10/30/07 at 9:00 AM in the Moorhead Police Department. VanAmburg may not be able to attend as he has a Red River Basin Flood Damage Reduction WorkGroup (RRBFDRWG) meeting that day. Another meeting with the landowners along North Broadway is tentatively scheduled for 11/15/07.

Homebuyers Art Banner and Corey Jorgenson have both contacted the BRRWD with requests to extend their 11/01/07 house-moving deadline for another 30 days. Due to wet conditions, the movers have been delayed. **Motion** by VanAmburg to allow these homeowners another 30-day extension until 12/01/07 to move their buildings. **Seconded** by Olson. **Approved.** Albright plans to submit a pay request to the DNR for project costs reimbursement.

Ulteig Engineers, Inc. (UEI) forwarded a progress update for the Board's review. Jones has sent out bid requests for the demolition and cleanup of buyout properties. The demolition completion date is 90 days after the notice to proceed is issued. We will open the bids at our 11/12/07 meeting.

**Project No. 38, Farmstead Ringdikes.** When work slows down after freeze-up, Opsahl will prepare a billing for the Butze ringdike, and Albright will submit it to the DNR for payment.

Jones reported his progress with obtaining Burlington Northern Sante Fe (BNSF) Railroad's permission to use a small part of their r-o-w to tie into the Kragnes ringdike alignment. Jones explained that the new BNSF representative indicated that there is only one more person who has to review our request. This person is out of the office, but is expected back at the end of the week. Jones hopes to have a decision from BNSF by Friday. Jones would have preferred to meet with local BNSF representatives onsite to show them the ringdike proposal.

Jones has a basic O&M plan prepared that will be based on the Buffalo River gauge station at Dilworth. He has not filed the MNDOT permit applications yet. The Board would like to schedule a hearing as soon as possible. They would still like to build this project yet this fall.

**Project No. 35, Clay County Ditch No. 47.** SRF Consulting Group, Inc., prepared and distributed the EAW for the City of Moorhead's 34<sup>th</sup> ST Corridor/Interstate-94 (I-94) project. Albright noted that the EAW lists the BRRWD as a permitting authority for the project. The comment period runs until 11/26/07. The Board discussed the project.

Later in the meeting, Olson questioned the status of the flapgates on the culverts under the Otter Tail Valley Railroad (OTV) crossings. Opsahl has ordered a second gate opener from Otto's Welding and hopes to have it installed prior to freeze-up. Once the openers are installed, Albright plans to forward the billings to Northwestern Power Equipment Company regarding the costs from Otto's Welding.

**Mediation PT.** The BRRWD will hold their next PT meeting on Thursday, October 25, 2007, at 7:00 PM in the MSUM Science Center near Glyndon. Notices have been sent.

**Comprehensive Planning.** Mark Deutschman is working on writing the draft plan. H.E. has summarized and tabulated the information from the seven planning region meetings, which Deutschman will incorporate into the plan. The Board will schedule Citizen Advisory and Technical Advisory Committees (CAC/TAC) meetings later this fall to review regional problems and identify solutions. Deutschman is working with the Army Corps of Engineers (COE) regarding their Points of Concurrence.

**Wilkin County Ditch No. 40.** Luther Aadland and Arlin Schalekamp, DNR, met with Albright and Jones on 10/16/07 to present their hydrology report for the Lawndale Creek Restoration. **Motion** by Olson to authorize Jones to review the DNR's work and prepare a report regarding how it could impact the County Ditch No. 40 system. **Seconded** by Hanson. **Approved.** Jones will look closely at their proposal to block the natural waterway during the two-year revegetation period, which would force County Ditch No. 40 to handle the entire area drainage. He thought that during flood events, the DNR should allow drainage into their project area/lands. The Board discussed this concern, and agreed that the DNR should include

possible flood events in their project plan. Albright sent a project status update to Yaggie Farms following the meeting with the DNR. The Board might be ready to hold a project hearing in January or February 2008.

**Red River Basin Commission (RRBC).** Clay County Commissioner Jon Evert made a presentation regarding RRBC's Natural Resource Framework Plan and gave an update of RRBC's programs at the BRRWD's 10/09/07 meeting. He requested that the BRRWD approve a resolution indicating our support for their goals for water management issues in the Red River Basin. **Motion** by Hanson to approve the referenced resolution. **Seconded** by VanAmburg. **Approved.** Ellefson signed the resolution on behalf of the Board.

**Becker County Ditch No. 5.** Albright has scheduled a field meeting with the Becker SWCD, the United States Fish and Wildlife Service (USFWS), and landowner Todd Branden for 10/25/07 at 9:00 AM to discuss the Froysland dam repair. The Becker SWCD and Branden feel that the Froysland dam should be replaced to the original configuration per the BRRWD's repair plan. If the USFWS wishes to install a second upstream wetland restoration project above the dam, they would be free to do it.

**RRWMB Dispute Resolution.** BRRWD Lobbyist Joel Carlson suggested that the BRRWD setup special meetings with Representative Lanning and Senator Langseth later this year to discuss the extension of our M.S.A. 103D.905, Subd. 3, levy increase, which will end in 2008.

**Becker County Ditch No. 9.** Landowner Tom Herfindahl has requested a cleanout of approximately 0.25 miles of County Ditch No. 9 in the NW¼, Section 13, Cuba Township. The channel is significantly narrowed with sediment and vegetation in this area. Jones recommended the repair and estimated that the cleaning and spoil leveling would cost about \$3,000-\$4,000. **Motion** by Hanson to approve the referenced repair. **Seconded** by VanAmburg. **Approved.**

**319 Social Indicators Pilot Project.** The Water Resources Center at the University of Minnesota (U of M) and the Minnesota Pollution Control Agency (MPCA) have been working together since 2006 on a Regional Social Indicators Project. Their goal is to develop social indicators to assess progress of non-point source (NPS) projects. The MPCA and Water Resources Center are looking for organizations that are already engaged in the development and implementation of water quality related activities and projects to test the efficacy of their indicators and methodologies. They would like the BRRWD to participate in this pilot project. We would be asked to provide a letter of intent to provide \$2,500 of in-kind match funding. The BRRWD Mediation PT and the Managers would be surveyed and interviewed to determine the extent to which they believe changing social behaviors through our projects and activities would result in water quality improvement and increased interest in conservation. **Motion** by VanAmburg to participate in this effort and provide a letter of intent to contribute \$2,500 of in-kind funding. **Seconded** by Nelson. **Approved.**

**Clay County Ditch No. 58.** Landowner Curt Stubstad filed a repair petition for the installation of a field inlet culvert through C.R. 71 in the SE¼, Section 1, Elmwood Township, to improve field drainage. The work will require 70' of 24" dia. CMP with a flapgate. Jones recommended the repair and estimated the cost for materials and installation would be \$2,000 to \$2,500. **Motion** by Hanson to approve the referenced culvert installation. **Seconded** by Nelson. **Approved.**

**Becker County Ditch No. 19.** Albright noted that the landowners have been advised that we will try to schedule a meeting regarding their request for ditch abandonment this winter.

**2007 MAWD Annual Meeting.** The Minnesota Association of Watershed Districts (MAWD) 2007 Annual Meeting will be held on 11/30-12/01/07 at the Arrowwood Resort, Alexandria. The office has sent in all the Managers' registrations. The office also submitted the nomination application for the Barnesville High School River Watch Water Quality Monitoring Program for the 2007 MAWD Program of the Year. Albright had a copy of the application for the Board's review.

After two failed motions regarding meeting delegates and alternate, Hanson and Nelson volunteered to be delegates and Olson agreed to be the alternate. Albright was appointed as the media spokesperson. The Board discussed a trade show booth. **Motion** by Hanson to have a booth in the tradeshow. The fee is \$50. **Seconded** by Nelson. **Approved.** The Board discussed ordering promotional items (pencils, key chains, etc.) for the trade show booth. **Motion** by Hanson to authorize Albright to spend up to \$300 to make this purchase. **Seconded** by VanAmburg. **Approved.** Albright will ask Gail Zehren, H.E., to recommend a good supplier for these items.

**Clean Water Legacy (CWL) Funding.** The application period for CWL funding is open from 10/01/07 to 11/15/07. At the last meeting, the Board approved a motion to apply for CWL funding for bufferstrips and erosion control for Stinking Lake/Hay Creek. The Becker SWCD has indicated that they would be willing to partner with the BRRWD in this effort. Mark Deutschman, H.E., will work with the Becker SWCD to prepare our application. The application deadline is 11/15/07. Deutschman plans to have a draft application ready for the Board's review at the 11/12/07 meeting.

**Clay County Ditch No. 32.** Dan Rosenfeldt filed a request to repair three inlet culverts in Section 15, Kurtz Township. The existing culverts are too short to allow safe crossing on the ditch berm. Jones recommended replacing one inlet culvert with a new 24" dia. x 60' CMP with a flapgate. He also recommended extending and resetting an existing culvert with 30' of 24" dia. CMP. The estimated cost for materials and installation is \$5,000-\$6,000. **Motion** by VanAmburg to approve the referenced culvert repairs. **Seconded** by Olson. **Approved.**

**Clean Water Restoration Act.** The Board discussed Representative Jim Oberstar's proposed legislation to restore the Army COE jurisdiction over all "navigable waters" in the United States. Several groups are opposing this legislation. Ron Harnack, Project Coordinator, Red River Watershed Management Board (RRWMB), discussed this issue in an e-mail message that was distributed to the Managers for their review.

**Sauk River Watershed District (SRWD).** The Board reviewed a newspaper article in the Sauk Centre Herald regarding the SRWD leadership and Board operations.

**River Keepers.** The Board received Thank You notes from Glyndon Fourth Graders who attended the Red River Water Festival, which was held on September 25-28, 2007, in Moorhead. Albright presented during the three-day event, and the BRRWD's River Watch Team demonstrated their water quality sampling methods and provided hands-on activities for the students. River Keepers reported that they had about 4,000 participants this year. River Keepers provided the September/October staff report for the Board's review. The Board has a two-year commitment of \$40,000 annually to River Keepers, associated with our M.S.A. 103D.905, Subd. 3, taxing authority.

**Wolverton Creek/Comstock Coulee.** Steve Hofstad and Don Bajumpaa, Clay/Wilkin SWCDs, have been working with Jones on the installation of rock weirs at the outlet of Wolverton Creek/Comstock Coulee. Their goal is to get this work done yet this fall. The Clay SWCD has scheduled two meetings regarding the planned work at the Comstock Community Center on Thursday, October 25, 2007, at 7:00 AM and Monday, October 29, 2007, at 6:00 PM. Discussion items will include the proposed channel work and a formal agreement between the Clay SWCD and the landowners regarding the establishment of buffers in

exchange for the free installation of grade control structures on their property. The bid documents are ready to be distributed, pending the acquisition of landowner permission to access their property for the project. Since the BRRWD is a partner in this CWL effort, the SWCDs requested that the BRRWD act as the contracting agent for the bid opening. The Board discussed the request. VanAmburg suggested that we should have an agreement with the SWCDs outlining our responsibilities, etc. **Motion** by VanAmburg to agree to be the contracting agent for this project, pending a letter of agreement from the SWCDs. **Seconded** by Hanson. **Approved.**

**2007 MASWCD Annual Convention.** The Managers received an invitation to the Minnesota Association of Soil and Water Conservation Districts (MASWCD) 70<sup>th</sup> Annual Convention and 17<sup>th</sup> Annual Trade Show in Rochester, MN, on December 2-4, 2007, at the Mayo Civic Center. Registrations are due by 11/10/07.

The following bills were presented for approval:

<b>Accounts Payable</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
Allstate Construction	Final Pay Request	Pj. 51, Clay 68	\$ 3,618.52
Allstate Construction	Misc. repairs, sediment	Pj. 51, Clay 68	\$ 8,280.00
J&J Braton Properties	November office rent	Admin	\$ 500.00
Joel Carlson	November Lobbyist fees	Admin	\$ 800.00
Johnston Fargo Culvert	Green dam, #151604	Becker 5	\$ 321.10
Moorhead Public Service	9/05/07-10/05/07 service	Pj. 49, Oakport	\$ 187.81
Petty Cash	Postage, supplies, etc.	Admin	\$ 100.00
Prairie Restorations, Inc.	Native grass seed harvest	Pj. 58, Riverton	\$ 25,270.00
Red River Valley Power	9/10/07-9/26/07 service	Pj. 49, Oakport	\$ 70.46
RMB Laboratories	#69987, WQ Testing	M.S.A. 103D.905, Subd. 3	\$ 346.50
TDS Metrocom	10/13/07 long distance billing	Admin	\$ 20.14
TRN Abstract & Title	Smith/Quam title insurance	Pj. 49, Oakport	\$ 717.50
UEI	#34540, Sept. billing	Pj. 49, Oakport	\$ 19,487.91
Vogel Law Firm	#21, September services	Pj. 49, Oakport	\$ 262.50
Ziegler Construction	Arvid Thompson crossing	Pj. 8, Stony Creek	\$ 3,077.48
Ziegler Construction	Ditch/project repairs	Varies	\$ 2,550.00
Ziegler Construction	Lloyd Scheffler repairs	Pj. 31, Deerhorn	\$ 7,635.69
MAWD	Trade Show booth	Admin	\$ 50.00

The Board discussed the Prairie Restorations, Inc. bill for Project No. 58, Riverton Township Retention, native grass seed harvest. The seed will be stored until it is needed for the Riverton project next year.

**Motion** by VanAmburg to approve payment of the bills. **Seconded** by Hanson. **Approved.**

**Next Meeting.** The Board of Managers, BRRWD, will hold their next regular meeting on Monday, November 12, 2007, in the Barnesville office at 7:00 PM.

**Adjournment.** Chairman Ellefson adjourned the meeting at 10:00 PM.

Respectfully submitted,

John E. Hanson, Secretary