

BUFFALO-RED RIVER WATERSHED DISTRICT

BARNESVILLE, MINNESOTA 56514

123 FRONT STREET SOUTH – PO BOX 341

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MINUTES FOR SPECIAL MANAGERS' MEETING

May 19, 2010

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held a special meeting on Monday, May 19, 2010, at 8:00 PM in the Barnesville office. BRRWD Managers present were Roger G. Ellefson, John E. Hanson, Curtis M. Nelson, Gerald L. VanAmburg, and Breanna Paradeis Kobiela. Others attending included: Bruce E. Albright, BRRWD Administrator, Erik Jones, Engineer, and Julie Jerger, Administrative Assistant, Houston Engineering, Inc. (H.E.); and Barnesville River Watch Educator Sheila Carlson.

Chairman Ellefson called the meeting to order at 8:00 PM. He announced that the proceedings were being recorded to aid in preparation of the minutes.

Secretary's Report. The Board reviewed draft minutes for the 3/18/10 Revised Watershed Management Plan (RWMP) Barnesville hearing and 4/12/10 regular BRRWD meeting. Managers Paradeis Kobiela and Nelson noted two minor corrections. **Motion** by Nelson to approve the minutes, subject to correction. **Seconded** by Paradeis Kobiela. **Approved.**

Treasurer's Report. The Board reviewed the monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Albright reported that we currently have \$2,517,609.82 cash on hand. He noted that Harold Rotunda, Certified Public Accountant (CPA), will present the 2009 Audit at our 5/24/10 meeting. Albright noted that our Midwest Bank operating loan has expired. The Board agreed not to renew it, noting that it is available if needed. **Motion** by Paradeis Kobiela to approve the Treasurer's Report. **Seconded** by Hanson. **Approved.**

Barnesville River Watch. Barnesville School Superintendent Scott Loeslie and School Board Chairman Tim Thompson contacted Albright regarding concerns about the River Watch program. Sheila Carlson's contract with the School District for River Watch will expire on 5/31/10. At their recent meeting, the School Board tabled action on continuing the River Watch program. Since they won't be meeting again until 6/23/10, Carlson is concerned that the River Watch Team won't be able to do the water quality sampling for the BRRWD's Total Maximum Daily Load (TMDL) project. If the School doesn't continue with the program, her students won't be able to participate in the sampling activities after 5/31/10 because there will be no transportation, and the school won't provide facilities to do their laboratory work. Albright suggested that the Board meet with the School Board to discuss this issue, as the River Watch water quality sampling is a vital part of our TMDL project.

Sheila Carlson, River Watch Coordinator, discussed issues regarding the Barnesville High School's participation with the River Watch program. Ellefson noted that he has spoken with Carlson regarding this issue. It appears the School Board has concerns about Carlson's accountability to the District. The current science staff isn't interested in assuming the River Watch program responsibilities. Albright pointed out that the River Watch program is a joint effort with BRRWD and Barnesville High School. Ellefson was concerned about the School's actions because it appears that they are not recognizing the award-winning program's importance to the students, the BRRWD, and the general public.

Carlson has prepared a new contract for 2010-2011 sampling season/school year, including: \$8,408 (BRRWD) for the program costs and \$2,000 (Barnesville High School) for Carlson's salary. The total cost of the program is \$10,408.

Albright pointed out that regardless of the School's actions regarding the program, the BRRWD needs to have the water quality sampling take place in June. Carlson agreed to continue the sampling by herself if necessary, as she feels obligated to fulfill River Watch's commitment to the BRRWD's TMDL project. Ellefson questioned if the BRRWD could provide transportation for the students so they could continue to participate in the sampling work. Albright commented that if the School is no longer willing to cooperate with the Program, we might need to renew Carlson's contract with the BRRWD on a different basis. He thought that the Board should meet with the school officials to try to resolve this issue. Ellefson thought that VanAmburg should be one of the Managers to meet with the School. **Motion** by Nelson to authorize Albright and Managers Ellefson and VanAmburg to meet with the Barnesville School Board to discuss this issue prior to their meeting on 6/23/10. **Seconded** by Hanson. **Approved.**

Albright suggested that the Board could review the 2010-2011 River Watch contract and discuss it at a future meeting. Ellefson commented that Carlson has done a good job with the program, and the Board has confidence in her ability to coordinate the River Watch Program. **Motion** by VanAmburg to continue the 2010 water quality sampling with Carlson if the River Watch students aren't able to participate. **Seconded** by Paradeis Kobiela. **Approved.**

Other business brought before the Board included:

Permit No. 06-116, Frank Schindler/Richard Peppel. The Board discussed the proposed project concept H.E. prepared for a comprehensive study to address drainage problems in Sections 32, 33, 34, 35, and 36, Barnesville Township, Clay County. At the 3/25/10 Mediation Project Team (PT) meeting, the members felt that this study was a good start in the development of a larger project to achieve the storage goals identified in the BRRWD's RWMP for the Whisky Creek watershed. Due to the BRRWD's current workload, the Board felt we shouldn't start anything new, right now. **Tabled.**

Permit No. 09-40, David Sogge. The Board discussed the neighborhood dispute between Sogge and his neighbors. Ellefson noted that if the Board isn't able to mediate with the neighbors, it would be better for us to back away from this issue, and let them air their dispute in court, if necessary. **Tabled.**

Permit No. 09-131, Detroit Lakes Wetland Management District (WMD)/United States Fish and Wildlife Service (USFWS). Albright reported that he has visited with Shawn May, USFWS, regarding a wetland restoration project on Becker County Ditch No. 5, in Sections 21, 22, 27, and 28, Audubon Township. The USFWS has now acquired their final easement. Jones will complete his review of the plan after USFWS finalizes their plan/application. When the application has been approved, the Board will schedule a Becker County Ditch No. 5 hearing, which is required in accordance with Minnesota Statutes Annotated (M.S.A.) 103E.227, impounding and diversion of drainage system waters. **Tabled.**

Permit No. 10-09, Clay County Highway Department. Applicant proposes to replace a bridge over the Buffalo River on County Road (C.R.) No. 91 in Sections 17 and 20, Moland Township, Clay County. Zach Herrmann, H.E., submitted a letter, recommending permit approval. **Motion** by Hanson to approve Permit No. 10-09. **Seconded** by Nelson. **Approved.**

Permit No. 10-14, Bill Austin. Applicant proposes to extend or leave the existing culvert/approach and/or add a second culvert and approach near the 1/16th line along 100th AVE and the north side of Section 29, Elkton Township, Clay County. He also plans to install a new culvert along 140th ST S in the southwest

corner of Section 16, Elkton Township. The work is needed to widen the existing crossings to accommodate larger farm machinery. **Tabled** pending Manager field review.

Permit No. 10-16, City of Moorhead. Applicant proposes to install watermains, sanitary sewer, stormwater treatment, and streets for the Prairie Meadows 3rd Addition. The 42-acre subdivision is located in the NW $\frac{1}{4}$, Section 28, Moorhead Township, Clay County. Jones prepared a letter, recommending permit approval. **Motion** by Hanson to approve Permit No. 10-16. **Seconded** by Paradeis Kobiela. **Approved.**

Permit No. 10-18, Robert Softing. Applicant proposes to install pattern tiling to address highwater wetland seepage in the NW $\frac{1}{4}$ NE $\frac{1}{4}$, Section 36, Skree Township, Clay County. **Tabled**, pending Manager field review.

Permit No. 10-20, Howard Pender. Applicant proposes to pattern tile the NW $\frac{1}{4}$, Section 28, Skree Township, Clay County. The project will outlet to Spring Creek. **Tabled**, pending Manager field review.

Permit No. 10-21, D. N. Eppler. Applicant proposes to improve the road to the Spring Prairie Cemetery in Section 24, Spring Prairie Township, Clay County. Albright felt a field meeting should be arranged with Eppler. Landowner Lois Jensen needs to be present during the discussion. The Board discussed possible wetlands impacts and the township's possible responsibilities regarding cemetery access. **Tabled.**

Permit No.10-23, Rick Thompson. To address neighborhood drainage problems, applicant proposes to increase the size on two approach culverts along C.R. No. 15 in the SW $\frac{1}{4}$, Section 11, Alliance Township, Clay County. The Board discussed the complaints received at our 5/10/10 meeting about Thompson's project last fall. Albright will setup a Manager field review and then schedule a special meeting with the affected parties.

Permit No. 10-24, Gary Naasz. Applicant proposes to construct a private farmstead ringdike on his property in the NW $\frac{1}{4}$, Section 3, Oakport Township, Clay County, along C.R. No. 26. Albright noted that he might need a permit from Clay County Planning & Zoning. **Motion** by VanAmburg to approve Permit No. 10-24. **Seconded** by Paradeis Kobiela. **Approved.**

Permit No. 10-25, American Crystal Sugar. Applicant proposes to install tiling/lift station at the Sabin beet receiving facility along C.R. No. 11, Section 31, Elmwood Township, Clay Count. **Tabled**, pending Manager field review.

Permit No. 10-26, Rick Maier. Applicant proposes to install a drain tile in his farmyard to control frost boils, etc., in the NW $\frac{1}{4}$, Section 12, Deerhorn Township, Wilkin County. The tile will outlet to the South Branch of the Buffalo River. **Motion** by Nelson to approve Permit No. 10-26. **Seconded** by Hanson. **Approved.**

Permit No. 10-27, Rick Maier. Applicant proposes to realign a field ditch in the SW $\frac{1}{4}$, Section 25, Deerhorn Township, Wilkin County, and reroute the ditch to go straight west to Wilkin County Ditch No. 13-Lateral, to which it is assessed. Ellefson felt that the south berm should be lower than the tree line to keep the water in the ditch instead of allowing the water to break north onto the neighboring field. The Board had an extended discussion regarding area drainage patterns and possible neighboring landowner concerns about the proposal. **Motion** by VanAmburg to approve Permit No. 10-27, subject to Ellefson's field review. **Seconded** by Hanson. **Approved.**

Permit No. 10-28, Robert Olson Farms, Inc. Applicant proposes to install random tiling in the low areas in the NE $\frac{1}{4}$, Section 9, and parallel tiling along a natural waterway in the SW $\frac{1}{4}$, Section 21, Hawley Township, Clay County. **Tabled**, pending Manager field review.

Permit No. 10-29, Spring Prairie Colony. Applicants propose to install an erosion control ditch along the east line of Section 10, Spring Prairie Township. They also want to install culverts where needed on 150th ST N to improve their field road between Sections 9/10, Spring Prairie Township, Clay County. **Tabled**, pending Manager field review.

Permit No. 10-30, Terry Czichotzki. Applicant proposes to change an 18" dia. culvert to a 24" dia. pipe in 120th ST on the south line of Section 1, Manston Township, Wilkin County. Albright noted that Czichotzki has a backhoe working to repair an erosion site in the SW¼, Section 1, created during the 2009 spring flood. The Board felt Czichotzki should consider the installation of a 30" dia. pipe, as this culvert allows direct access to Wilkin County Ditch No. 44. Czichotzki has also asked for repair of the legal ditch system along property owned by The Nature Conservancy (TNC) in the NW¼, Section 12. TNC would like to meet in the field. Albright will arrange the meeting. **Tabled**, pending Manager field review.

Permit No. 10-31, Keene Township. Applicant proposes to install a highwater overflow pipe in 100th AVE N, in Sections 25 and 36. Albright discussed the proposal with the USFWS and the Minnesota Department of Natural Resources (DNR) because the pipe will affect a USFWS easement and a DNR protected waterbasin. The existing pipe freezes and doesn't open until late in the spring. The new pipe will serve as an equalizer pipe. The agencies were not concerned about the proposed culvert installation. **Motion** by Paradeis Kobiela to approve Permit No. 10-31. **Seconded** by Nelson. **Approved**.

Permit No. 10-32, Tansem Township. Applicant proposes to install a highwater overflow pipe to protect 225th ST S in Section 29. **Motion** by Nelson to approve Permit No. 10-32. **Seconded** by Hanson. **Approved**.

Permit No. 10-33, Randy Lefebvre. Applicant proposes to install a grassed waterway in Section 7, Richwood Township, Becker County, according to a Becker Soil and Water Conservation District (SWCD) design. **Motion** by VanAmburg to approve Permit No. 10-33. **Seconded** by Hanson. **Approved**.

Permit No. 10-34, Brent & Bryant Haugrud. Applicants have straightened an alleged existing ditch in the SW¼, Section 34, Humboldt Township, Clay County. The office received a call last Tuesday regarding the ditch work the Haugrud's were doing near the county line without a BRRWD permit. The Haugruds claim the work is just a ditch cleanout, but the area DNR Conservation Office stopped them when it appeared the work could impact a nearby wetland area. The Board reviewed aerial photographs of the area from several years ago to determine if there is an existing ditch/waterway on this property and had an extended discussion regarding the ditching. The neighboring landowners and Township officials all object to the project, as the entire area is already saturated, and there is no adequate outlet for the drainage. **Tabled**, pending Manager field review.

Michael Hustad Highwater Complaint. Hustad is concerned about water in his field in the northwest corner of Section 6, Norwegian Grove Township, Otter Tail County. Albright and Manager Ellefson conducted a field review on 4/09/10, and noted that there was some water spilling over the road due to wave action in the wetland. Albright pointed out that if water is allowed to breakout and flood cross-country, it will impact a number of downstream areas of agricultural land. Hustad is also concerned that when the County repairs the road washouts in this area, they keep adding gravel, which raises the road elevation and holds more water on his property. Albright sent a letter to Clay County regarding the road raise, but to date, they have not responded. A copy of the letter was also sent to Hustad. Ellefson felt the County should consider installing a culvert in the road.

Minch Lawsuits. Based on attorney/client privilege, and in accordance with Open Meeting Law, the Board went into closed session at 9:30 PM to discuss the status of this issue. At 9:35 PM, the Board reopened the meeting.

Permit No. 10-38, C. W. Valley Cooperative Elevator. Applicant proposes to install granular fill for a new warehouse and office in the SE¼, Section 20, Holy Cross Township, Clay County, along Trunk Highway (T.H.) No. 75 west of Comstock. Next to the building, they plan to build two seed bins on a cement slab. The Cooperative will also have to apply for a Minnesota Pollution Control Agency (MPCA) site/construction permit. The Board discussed the proposed project. **Motion** by Nelson to approve Permit No. 10-38, subject to MPCA approval. **Seconded** by VanAmburg. **Approved.**

Clay County Ditch No. 31. Steve Thompson notified Albright that when an inlet pipe/gate washed out this spring on the ditch system, the neighboring landowners replaced the 24" dia. culvert with an 18" dia. culvert. The Board felt that reducing the size of the culvert would just make drainage worse for entire area. In addition, the landowners should have notified the BRRWD instead of installing the culvert without a BRRWD permit. As the ditch authority, the Board would have replaced the culvert as a ditch system expense. The Board discussed sending a letter to the landowners noting the Board's concerns about the culvert installation. **Motion** by Nelson to authorize Albright to send the referenced letter. **Seconded** by Paradeis Kobiela. **Approved.**

Project No. 67, Helgeson, Randkler, Businger, Seim, & Pete Lakes Outlet. An informational meeting will be scheduled in the near future to discuss the highwater concerns for this series of lakes upstream of Project No. 63, Grove Lake Outlet.

Project No. 66, Tansem/Ranum Lakes Outlet. Albright sent email messages to Federal Emergency Management Agency (FEMA), DNR, and Natural Resources Conservation Service (NRCS) regarding possible funding for a buyout for Brad and Lanessa Hersch. Only FEMA responded, saying that they have no funding available.

Project No. 65, County Line Outlet. Prairie View Township has installed a culvert in their road in the NE¼, Section 4 (310th AVE). Neighboring landowners contacted the office questioning the work. Albright explained that the culvert installation was just an attempt to maintain the current road elevation, instead of raising it again. We still have not received a response from Minnesota Department of Transportation (MNDOT) regarding our request to the use of their I-94 road ditch as part of an outlet project. The Board discussed possible outlet alternatives, area wetland elevations, and possible drainage routes/options. William Nichol Excavating, Inc., has completed the cleanout for Wilkin County Ditch No. 41, Branch 5. Albright noted that for now this project is on hold until Project No. 64, LaBelle/Boyer Lakes Outlet, is completed. Jones suggested that he could submit the local, state, federal permit application.

Project No. 64, LaBelle/Boyer Lakes Outlet. The Board discussed the Army Corps of Engineers (COE) concerns about issuing a permit to allow the drainage of water that will eventually enter the Red River. It appears that a complaint was filed locally with the COE regarding our project. This issue is delaying the project development. Jones started working with the COE regarding permitting in March. Jones participated in a conference call today with Rob Maronhy, COE, regarding this issue. COE questions/requests include: hearing minutes and information regarding invasive species, water quality, archeological investigations, etc. The COE could issue one of three different types of permits for the project: a general permit, a letter of permission, or individual permit. Ellefson thought that we should be able to find out who contacted the COE with concerns about our project. Albright suggested that after the 5/24/10 meeting, if the COE permitting issue still hasn't been resolved, we could ask Attorney Norgard to find out who complained about this emergency project. Ellefson felt we should contact Norgard as soon as possible regarding this issue.

The office has prepared the Final Order and a Bond Resolution for the Board's approval and signature. **Motion** by Hanson to adopt Bond Resolution 10-03 and to authorize Ellefson to sign the Final Order for

Project No. 64 on behalf of the Board. **Seconded** by VanAmburg. **Approved.** The Board briefly discussed the contract award.

Project No. 61, Clay County Ditch No. 11 N-Improvement. Clay County recently sent us the bill for our share last year's project construction. The billing is included on tonight's listing.

Project No. 58, Riverton Township Retention. Albright met with TNC, who has plans to restore Hay Creek on their property in Section 1, Elkton Township, Clay County. TNC has suggested that the spillway could be lowered 1'-1.5' at the retention site. Jones suggested that the dam safety permit might need to be revised, which would require that we go back through the dam safety process. Jones discussed how an elevation change could cause the project to use the emergency spillway more often. This issue could be delayed in light of our current heavy workload. Monitoring will continue.

Project No. 56, Manston Slough Restoration. The Lessard-Sams Outdoor Heritage Council (LOHC) Conservation Partners Legacy Grants (CPLG) Program tour group will be onsite on 5/27/10 at 9:30 AM. The DNR forwarded our grant amendment paperwork, which will extend our funding until 6/30/11. **Motion** by VanAmburg to sign DNR grant amendment. **Seconded** by Paradeis Kobiela. **Approved.**

Project 54, Whisky Creek. Janet Holt was in the office to question how to address the issue of Brian Durensky's ditch cleanout along C.R. No. 25 where he placed spoil on Virgil Holt's Conservation Reserve Program (CRP) acreage in Section 21, Humboldt Township, Clay County. The Clay County Highway Department is also concerned about Durensky's work.

Project No. 50, Cromwell. Project development will be delayed until we hold a redetermination of benefit hearing for Project No. 32, Hawley EDA Diversion.

Project No. 49, Oakport Flood Mitigation. A special meeting will be held on 6/03/10 to open bids for Phases 1A and 3B. Albright reported that the auction proceeds were less than expected. He mentioned that Senator Langseth was in office today to discuss the project's funding. To date, we have not received a response from Pat Lynch, Financial Coordinator, DNR Waters, regarding 2010 project funding. The Board briefly discussed the City of Moorhead's permit for the Jessie Swanson ringdike.

Randy and Diane Hasse offered \$90,000 on the Streifel house. The Board countered with \$120,000. The Hasses offered \$108,500, and at the 4/30/10 Oakport Construction Committee meeting, the Committee didn't accept it. Recently, the Hasses offered \$110,000 for the Streifel house, which is contingent on the BRRWD buying their house. The Board discussed the purchase negotiations. **Tabled.**

Project No. 39, Georgetown Levee. Rick St. Germain, H.E., is working on the design for the improvement project. He plans to continue with the \$3 million option. The buyout house in Georgetown didn't sell on the recent Oakport auction. H.E. will prepare demolition specifications.

Project No. 38, Farmstead Ringdikes. The BRRWD is working with NRCS on Environmental Quality Incentives Program (EQIP) funding. EQIP will pay 75% of the ringdike costs. The Board discussed how to split the remaining 25%, and agreed to split the remaining costs 50/50 with landowner.

Project No. 37, Clay County Ditch No. 41-Lat No. 1. Albright is working with Kelly Anderson, Right-of-Way Agent, Minnkota Power Cooperative, regarding an easement for the installation of power poles on the ditch r-o-w in Section 1, Moorhead Township. The poles will be higher and in the same location as the existing poles. Minnkota will forward the revised easement language for the Board's review.

Project No. 32, Hawley EDA Diversion. Jones is trying to set up meeting in June with the City of Hawley, H.E., Hancock Concrete Products, and Sellin Brothers, Inc., to resolve the 60" dia. reinforced concrete pipe (RCP) issue.

Project No. 29, Buffalo River Log Jams. Dave Friedl, DNR, said their agency has conducted a low elevation high-resolution flight of BRRWD rivers last week. It is hoped that the aerial photography can be used to evaluate the log jam locations. The NRCS project funding deadline is 9/10/10 deadline. Jones felt that if the DNR photography isn't useful, we might have to do our own flight. The contractors are getting anxious to get started on their work.

Project No. 24, Wilkin County Ditch No. 44. Contractor Merle Miranowski is anxious to get started on the ditch cleanout. Jones is researching the ditch records to determine the most recent repair project to set the grade for the proposed project, located in the NW¼, Section 12, Manston Township, on TNC property. Ellefson thought the most recent work could have taken place between 1986-1990. The spoil will be placed across the road from TNC property on Terry Czichotzki's property. The Board wants Miranowski to provide a written quote for the ditch cleanout costs.

Project No. 23, Becker County Ditch No. 15. Mattson Excavating, Inc., is working on the ditch cleanout. When Becker County replaced a County Ditch No. 15 crossing recently in C.R. No. 12, Art Anderson bought the existing pipes. Anderson wants to use the pipes to install a ditch crossing to access his pasture in the SE¼, Section 15, Hamden Township. Other landowners along the ditch might also be interested in additional crossings. H.E. will need to investigate this request to be sure the pipes are installed correctly, so as not to cause an upstream stage increase. It was suggested that Anderson apply for a BRRWD permit to install the crossing.

Project No. 8, Stony Creek Detention. Mattson Excavating, Inc. is also working on a ditch clean out for this project. Landowner Gordon Gilbertson feels the water in the detention site is too high, but Albright noted that the current detention elevation it is still lower than the permanent pool elevation set in the DNR agreement.

Project No. 1, Wilkin County Ditch No. 22. Albright noted that Ed Ernst is taking legal action against his neighbor, Jeff Nord, regarding damages on his property during the 2009 spring flood.

Mediation PT. The next PT meeting is scheduled for 6/17/10 at 7:00 PM in the MSUM Science Center.

RWMP. The next Minnesota Board of Water and Soil Resources (BWSR) meeting for the RWMP is scheduled for 6/15/10 in Wadena. Brian Dwight, BWSR, asked Albright to attend the Northern Region BWSR Team meeting so that he would be available to answer any questions they might have about our RWMP. We need to have our responses to the comments we received during the RWMP agency review period completed by 5/27/10.

Pump Lake Erosion. The Becker SWCD has scheduled a field review on 5/20/10 at 1:00 PM regarding a severe washout problem on the Karen Plemel property in Section 31, Lake Park Township. Manager Hanson and Albright will attend.

Buffalo River TMDL. Molly MacGregor, MPCA, has prepared an application for another 319 Grant for community outreach. There is no cost to the BRRWD, just in-kind matching. The start date for the grant is 5/01/11. The application deadline is 5/21/10. **Motion** by VanAmburg to approve the referenced grant application. **Seconded** by Paradeis Kobiela. **Approved.**

Hay Creek/Stinking Lake Clean Water Legacy (CWL). The Becker SWCD has asked for an extension for the CWL grant until 12/31/11. They have most of their work completed, but there are still bufferstrips left to install. BWSR forwarded the grant extension request for the Board's signature. **Motion** by Hanson to authorize Ellefson to sign the request and forward it to BWSR. **Seconded** by Paradeis Kobiela. **Approved.**

COE Metro Diversion. The Board discussed the Diversion project's progress. A meeting of the Attorneys has been scheduled to develop a Joint Powers Board. Attorney Tami Norgard, Vogel Law Firm, represents the BRRWD.

Minnesota Association of Watershed Districts (MAWD). Manager reservations have been confirmed for the Summer Tour on June 24-26, 2010.

New Office. Albright has received information from Foltz Buildings, Inc. and Morton Building. The City of Barnesville has forwarded the paperwork for the Commercial Park lots to Attorney Corey Elmer, Vogel Law Firm, for his review. The Board discussed hiring an architect to develop plans for the new building.

Hodnefield NRCS Emergency Watershed Protection (EWP). Guy Miller, Miller Realty, has completed the appraisal and will forward it to us as soon as possible. Albright will meet with Northern Technologies, Inc., (NTI) on 5/21/10 to review the site. NTI has prepared a contract for the soil investigation work. **Motion** by VanAmburg to authorize Ellefson to sign the contract on behalf of the Board. **Seconded** by Paradeis Kobiela. **Approved.**

Clay County Ditch No. 3. Wade Opsahl, H.E., will investigate erosion concerns east of T.H. No. 9. The Spring Prairie Colony did some repairs on the ditch to keep it from eroding further.

Otter Tail County Collation of Lakes Association (COLA) Shoreline Guide. The Otter Tail County COLA has requested that the BRRWD donate funding for their Shoreline Guide publication. Albright will check to see what we gave Becker County for their Shoreline Guide.

Cliff McLain Retirement. An open house is planned for Cliff McClain, Moorhead Public Service, on Friday, May 21, 2010, from 2:00-4:00 PM in Moorhead City Hall.

Water Management Summit. A Water Management Summit for local governments will be held on 7/12/10 in the Kelly Inn, St. Cloud.

Office Projector. Albright would like to purchase a computer projector. John Murray, H.E., has recommended a Mitsubishi projector for \$625.00. **Motion** by VanAmburg to authorize the purchase of the referenced projector. **Seconded** by Hanson. **Approved.**

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
All Finish Concrete	#1168, garage floor	Pj. 49, Oakport	\$ 2,900.00
Clay Co. Treasurer	Ditch improvement	Pj. 61, Clay 11N	\$ 227,023.16
Deluxe for Business	#2016942557, 250 checks	Admin	\$ 104.34
Fran Snelgrove	Used door, Jensen house	Pj. 49, Oakport	\$ 106.88
Jay N. & Victoria A. Kemmer	Construction R/W	Pj. 49, Oakport	\$ 940.50
Joel Carlson	June Lobbyist fees	Admin	\$ 850.00
Mattson Excavating	#276, Gilbertson repair	Pj. 8, Stony Creek	\$ 945.00
Moorhead Public Service	4/02/10-5/04/10 service (6)	Pj. 49, Oakport	\$ 149.58

Northern Technologies, Inc.	#3882, 4/04/10-5/01/10	Pj. 49, Oakport	\$ 5,820.88
Paul M. & Lori L. Luthi	Easement	Pj. 49, Oakport	\$ 1,204.50
Petty Cash	Postage, supplies, etc.	Admin	\$ 100.00
Quill	#5370361, office supplies	Admin	\$ 216.50
Quill	#5398514, printer toner	Admin	\$ 237.24
RRVCP	4/10/10-5/12/10 service (6)	Pj. 49, Oakport	\$ 234.68
Sellin Brothers, Inc.	#8949, repairs	Clay C.D. No. 63	\$ 2,567.50
TDS MetroCom	5/13/10 long distance	Admin	\$ 30.46
TRN Abstract & Title	#6184270, Kilsdonk abstract	Pj. 49, Oakport	\$ 155.00
UEI	April billings (4)	Pj. 49, Oakport	\$ 79,403.00
Vogel Law Firm	#34614, April services	Pj. Nos. 42, 51, & 57	\$ 415.00
Vogel Law Firm	#34615, April services	Pj. 49, Oakport	\$ 18,047.28
Vogel Law Firm	#34617, April services	COE Metro Study	\$ 980.00
Vogel Law Firm	#34618, April services	RWMP	\$ 760.00
			\$ 343,191.50

Motion by Nelson to approve payment of the bills. **Seconded** by Hanson. **Approved.**

Retention Sites. The Board briefly reviewed possible storage sites that Jones has identified for the South Branch of the Buffalo River project site investigation.

Next Meeting. The Board of Managers, BRRWD, will hold their next regular meeting on Monday, May 24, 2010, in the Barnesville office at 8:00 PM.

Adjournment. Chairman Ellefson adjourned the meeting at 11:15 PM.

Respectfully submitted,

John E. Hanson, Secretary