

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

BARNESVILLE, MINNESOTA 56514

114 FRONT STREET SOUTH – PO BOX 341

PHONE 218-354-7710

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## **MINUTES FOR MANAGERS' MEETING October 11, 2011**

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held a regular meeting on Tuesday, October 11, 2011, at 8:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. VanAmburg, Roger G. Ellefson, Curtis M. Nelson, John E. Hanson, and Breanna L. Paradeis Kobiela. Others attending included: Bruce E. Albright, BRRWD Administrator, Zach Herrmann, Engineer, Wade S. Opsahl, Technician, and Julie Jerger, Secretary, Houston Engineering, Inc. (H.E.); Traci Goble, Mayor, City of Georgetown; Carolyn Kastella, Supervisor, Oakport Township; and landowners: Rodney Wyland, Allen Wambach, Dolly Wambach, Dawn Lemke, Deb Steppe, Randy Farwell, and Jim Kastella.

Chairman VanAmburg called the meeting to order at 8:00 PM. He announced that the proceedings were being recorded to aid in preparation of the minutes.

**Secretary's Report.** The Board reviewed draft minutes for the 9/12/11 regular meeting. **Motion** by Nelson to approve the minutes. **Seconded** by Paradeis Kobiela. **Approved.**

**Treasurer's Report.** The Board reviewed the monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. We currently have \$1,067,976.76 cash on hand. The Minnesota Department of Natural Resources (DNR) forwarded \$723,522.44 for Oakport general expenses, and the Minnesota Pollution Control Agency (MPCA) forwarded \$21,511.50 for the Buffalo River Total Maximum Daily Load (TMDL) Phase II Study. We also received \$6,495.00 from Jason Wang for his share of his farmstead ringdike costs. The remaining income came from various sources including bank account interest and rent payments. Albright noted that the office sent another Oakport pay request to the DNR on 10/06/11 for \$827,241.98 (general expenses). **Motion** by Hanson to accept the Treasurer's Report. **Seconded** by Ellefson. **Approved.**

### **Other business brought before the Board included:**

**Project No. 39, Georgetown.** Albright reported that we have three closings scheduled this week: Lester Nelson, David Wambach, and Dan and Dawn Lemke. Albright explained the buyout criteria for the Georgetown project. Properties that need to be purchased because they are impacted by the actual project construction were ranked as Phase I buyouts and properties outside of the dike that will not be protected by the dike were listed as Phase II. The Phase II buyouts are still pending. Gabe Bladow, H.E. Project Supervisor, Rick St. Germain, H.E. Project Engineer, and Albright reviewed the current project budget (\$4.25 million) and were able to revise it to \$3,597,431, which is close to the total of the DNR project grants (\$3.5 million). Albright added that the BRRWD and the City of Georgetown could consider contributions to the project. One of the Phase II properties is also on the County Buyout list, which would also lower the current estimated project costs.

Lonnie and Dolly Wambach asked the Board to provide Lonnie's father, Allen Wambach, whose property is on the Phase II list, with a written purchase agreement for his property. Allen Wambach has submitted an offer on another property, but his offer is contingent on the BRRWD providing a purchase agreement. The sellers have had another offer, but are waiting until Wambach can provide buyout documentation. Albright suggested that the BRRWD could now provide the requested document, as long as it stipulates that the buyout will take place when the DNR funding is available, since we have revised the project

budget. The closing date would be dependent upon our receipt of grant funds. Albright also reported that the DNR has now indicated that they might be willing provide extra funding if the project costs exceed the current funding allocation.

VanAmburg asked what would happen if funding doesn't come through. Albright explained that the buyouts could be the first project expenditures, as it appears that no construction will be taking place until next spring. We could delay construction until more funding is available.

The City of Georgetown has also received approximately \$700,000 from the Federal Emergency Management Agency (FEMA) for 2011 flood damage repairs. Manager Nelson asked Goble if the City had any preferences regarding the buyouts. Goble felt that Georgetown would like the BRRWD to administer the buyout process. Nelson asked if H.E. had adjusted the budgeted engineering costs. Albright said those estimated costs has been lowered approximately \$50,000. Albright recommended that the Board go ahead with the Phase II buyouts. VanAmburg felt that our budget is close enough to the available grant amount to move forward with all buyouts. Ellefson thought that once we have a project moving forward, the DNR will probably provide enough funding to finish the project. He added that if we get a good bid for the project, costs could be even lower than estimated. Albright noted that the Phase II buyout process might take some time, as a few of those properties have not been appraised. Dolly Wambach asked about the buyout selection process. Ellefson noted that the buyouts are on a voluntary basis. **Motion** by Nelson to move forward with Phase II buyouts. **Seconded** by Paradeis Kobiela. **Approved.** Ellefson questioned if Goble had any information about the local grain elevator interest in the project. He noted that the Appraisers would probably assess benefits to the elevator, and to date, no one has attended the project meetings to represent that business. Gabe Bladow, H.E. Project Manager, will send the potential buyout homeowners notices regarding the Board's decision to move forward with the purchases.

**Rodney Wyland Buffalo River Dike Repair.** Albright gave a brief history of the flood/erosion damage to a dike on the Buffalo River on Wyland's property in Section 1, Glyndon Township, caused by the 2009 spring flood. The Natural Resources Conservation Service (NRCS) has determined that the dike repair can't be funded by the Environmental Quality Incentives Program (EQIP). The Clay Soil and Water Conservation District (SWCD), is working with Wyland and has agreed to provide 75% funding for the project. Wyland would like to get the work done this fall, but contractors are hard to find. The total project costs are estimated at approximately \$6,600. The Board discussed cost sharing with Wyland and the Clay SWCD. Albright noted that there is \$13,192.37 in the Project No. 26, Buffalo Streambank Erosion, financial account. Nelson noted that the BRRWD has contributed funding to erosion repair projects in the past. **Motion** by Hanson to contribute 15% to Wyland's project. **Seconded** by Nelson. **Approved.** William Nichol Excavating and Sellin Brothers, Inc. have both been contacted to do the work. Albright noted that we might be able to obtain clay for the project from the Oakport project.

**Country Heritage Addition.** Carolyn and Jim Kastella and Randy Farwell discussed their concerns about the ditch cleanout work completed by Riley Brothers, Inc., last fall along their property in the Country Heritage Subdivision, to make it possible for the Oakport project drain to the new storm water pond. Farwell distributed photographs of the backhoe work. He was concerned because the backhoe operator left straight cuts on the north side of the ditch, causing erosion/slumping along the adjacent property. He is unable to maintain/mow the ditch. VanAmburg noted that Kris Carlson, Ulteig Engineers, Inc. (UEI), is aware of the problems, and he is preparing some alternatives to remedy this situation. Technically, this ditch is not part of the Oakport project. Kastella pointed out that the ditch drains both Country Heritage and 70 acres in Oakport Township to the project storm water pond.

Albright explained that the homeowners have built on the ditch easement, and if we used the entire right-of-way (r-o-w) to repair the ditch, the ditch slope would be right next to their houses. We could also move the ditch south, but there is a power line in the way that would cost approximately \$60,000 to move. The

third option would be to install a 24" dia. pipe to handle the low water flow. The fourth option would be eliminate the ditch by burying a large culvert to carry all the flows. The Board felt they needed to consult with UEI regarding the alternative proposals. Albright pointed out that any project to improve the ditch would have to be a separate project started by petition and subject to an assessment of benefits/damages.

The petitioners could be the five homeowners affected by the ditch, or the Township. Farwell discussed area drainage patterns. Ellefson suggested that we should schedule an informational meeting with the affected landowners, Oakport Township, and UEI to determine how to move forward. Riley Brothers, Inc., has arranged for a subcontractor to complete basic erosion repairs/seeding this fall as a project expense. The group had an extended discussion about establishing a project that would be separate from the Oakport project and the ditch repair. An informational meeting will be held this winter.

**Project No. 65, County Line Outlet.** The BRRWD held an informational meeting on 10/03/11 and opened bids on 9/26/11. The apparent low bidder was Barry Construction, Fergus Falls, MN, with their bid of \$110,454.82 (Alternate A) and \$111,295.14 (Alternate B). Jones has tabulated the bids, and recommended that the Board award the construction contract to Barry Construction.

The easements were mailed to the landowners today, and we don't anticipate any problems with easement acquisition. Bruce Poppel, Wilkin County Environment Officer, has signed off on the local-state-federal notification form. The contractor is anxious to get started. The Board discussed easements values. **Motion** by Paradeis Kobiela to award the construction contract to Barry Construction. **Seconded** by Ellefson. **Approved.** The Board has decided to go with Alternate B, which is the lower outlet structure elevation according to the USFWS proposal. The Board discussed the DNR grant agreement that will provide up to \$150,000 for the project. **Motion** by Hanson to authorize VanAmburg to sign the DNR grant agreement on behalf of the Board. **Seconded** by Nelson. **Approved.**

**New Office.** Manager Nelson requested that the Board discuss the new office options. VanAmburg noted that the Board met with their Advisory Committee on 9/29/11 to discuss the new building/remodeling the cabinet shop renovation. VanAmburg said he understood that the Committee members' consensus was that we should obtain plans and specifications for the new building to have a fair comparison to the cabinet shop. Nelson felt that the Committee wanted the Board to move forward with remodeling the cabinet shop. Albright mailed the building information to the Committee members who were not able to attend the meeting. Ellefson noted that Jerome Flottesch would have liked to tour the inside of the cabinet shop. Nelson and Ellefson thought that the Committee should have had the opportunity to go inside the cabinet shop.

Nelson provided information from the Minnesota State Council on Disabilities regarding their handicap accessibility provisions. He feels the new rental office is not handicap accessible. VanAmburg thought we had time to get the specifications prepared for the new building. Albright noted that we have the lease for the temporary office in effect until June 2012, and except for the meeting space, the new office provides more room to organize the records/files than the old office. Paradeis Kobiela pointed out that the needs of a potentially enlarged district would influence what type of office facility we should consider. The Board had an extended discussion regarding the merits of building new versus remodeling. **Motion** by Paradeis Kobiela to request Margaret Follingstad, YHR Partners, to prepare specifications for new building for the 10/24/11 meeting so that we can distribute them to a few builders to get ideas about the actual cost of the new construction. **Seconded** by Hanson. Paradeis Kobiela and Hanson in favor. Nelson and Ellefson opposed. The vote was tied, and Chairman VanAmburg broke the tie by voting in favor of the motion. **Approved.** Albright will contact YHR to authorize Follingstad to prepare plans and specifications for the new building.

**Permit No. 10-29, Spring Prairie Colony.** Applicant proposes to install an interceptor/seepage control ditch along the east line of Section 10, Spring Prairie Township, and improve the minimum maintenance road (150<sup>th</sup> ST N), including culverts where necessary. Opsahl and Manager Nelson conducted a field review. Opsahl noted that part of the work is completed. The interceptor ditch on the east side of the property to direct water into the ditch along north side of gravel road has not been completed. Opsahl noted that it appears that the property line issue has been resolved. He felt that the Colony could complete the project without affecting the neighboring property. **Motion** by Nelson to approve Permit No. 10-29. **Seconded** by Hanson. **Approved.**

**Permit No. 10-116, Eldon Hermunslie.** Applicant proposes to regrade the west ditch along County Road (C.R.) No. 3 (170<sup>th</sup> AVE) in the E½, Section 6, Deerhorn Township, Wilkin County. Albright and Manager Ellefson met with Michael Peet and Eldon Hermunslie on 10/05/11. They felt that the work could be approved. **Motion** by Hanson to approve Permit No. 10-116, subject to road authority approval to work within their r-o-w. **Seconded** by Ellefson. **Approved.**

**Permit No. 11-13, Robert J. Schulze.** Applicant proposes to install a 15" dia. culvert in a dry approach off C.R. No. 25 to convey winter drainage from the upstream Kelly Nichol Wetlands Reserve Program (WRP) project in the southwest corner of Section 21, Humboldt Township, Clay County. The NRCS completed the area ditch survey and forwarded it to the BRRWD. The Board reviewed the survey map. Albright has forwarded a copy of the NRCS survey to Schulze. Opsahl has not yet completed the elevation survey to set grade for the proposed culvert. **Tabled.**

**Permit No. 11-45, Dave Ackerson.** Applicant proposes to install an inlet ditch along the south side of C.R. No. 10 to control WRP seepage in the E½NW¼, Section 22, Skree Township, Clay County. Opsahl and Manager Nelson conducted the field review. **Motion** by Paradeis Kobiela to approve Permit No. 11-45, subject to County approval to work within their road r-o-w. **Seconded** by Hanson. **Approved.**

**Permit No. 11-79, Clay County Highway Department.** Applicant proposes to install an approach with a 24" dia. culvert off C.R. No. 71 into the NW¼, Section 9, Elkton Township. Opsahl noted that the work is already done. The new culvert matches the existing downstream pipe size. **Motion** by Nelson to approve 11-79. **Seconded** by Paradeis Kobiela. **Approved.**

**Permit No. 11-110, John Nord.** Applicant proposes to replace an existing tile line in the W½NW¼, Section 14, Eglon Township, Clay County; install an 8" dia. tile line in a low area in the S½NE¼, Section 25, Highland Grove Township, Clay County; and install two tile lines in the S½NW¼, Section 23, Highland Grove Township, to outlet to Hay Creek. Opsahl and Manager Nelson conducted a field review. **Motion** by Nelson to approve Permit No. 11-110, subject to the BRRWD's standard tiling disclaimer. **Seconded** by Ellefson. **Approved.**

**Permit No. 11-130, Lois Jensen.** Applicant proposes to replace an existing 12" dia. driveway culvert with an 18" dia. pipe in the NW¼, Section 24, Spring Prairie Township, Clay County. Opsahl and Manager Nelson conducted a field review. **Motion** by Nelson to approve Permit No. 11-130, subject to road authority approval to work within in r-o-w. **Seconded** by Paradeis Kobiela. **Approved.**

**Permit No. 11-131, Wilkin County Highway Department.** Applicant proposes to add an 8' x 7' reinforced concrete box culvert (RCB) to two existing lines of 12' x 6' RCB in Sections 14/15, Wolverton Township. The County raised the road to prevent overtopping during high water events. In response to landowner Donald Hoppe's concerns about flooding, the County proposed to add the culvert to provide the extra drainage lost from the road raise. Jones provided the hydraulic analysis. Opsahl and Manager Nelson conducted the field review. **Motion** by Hanson to approve Permit No. 11-131. **Seconded** by Paradeis Kobiela. **Approved.**

**Permit No. 11-136, Dave Sogn.** Applicant proposes to restore two wetland on a Reinvest In Minnesota (RIM)/WRP easement in the NE $\frac{1}{4}$ , Section 32, Tansem Township, Wilkin County. Opsahl and Manager Nelson conducted the field review. Opsahl noted that the work was already done. **Motion** by Ellefson to approve Permit No. 11-136. **Seconded** by Nelson. **Approved.**

**Permit No. 11-137, Eveleth Ulven.** Applicant proposes to restore wetlands on RIM/WRP acreage in the SE $\frac{1}{4}$ SE $\frac{1}{4}$ , Section 22, Highland Grove Township, Clay County. Opsahl and Manager Nelson conducted the field review. The work was already completed. **Motion** by Hanson to approve Permit No. 11-137. **Seconded** by Paradeis Kobiela. **Approved.**

**Permit No. 11-138, Phil Robley.** Applicant proposes to reslope and raise his driveway 1' to 2' to match the elevation of C.R. No. 99 in the SW $\frac{1}{4}$ , Section 20, Kragnes Township, Clay County. Robley also submitted a repair request to replace a driveway culvert on Clay County Ditch No. 20 that has washed out during recent spring floods. Jones reviewed the proposal and felt the request/permit could be approved. Robley offered to install the culvert if the BRRWD would furnish the pipe. Opsahl discussed the proposal with Robley. He also felt the work could be approved. **Motion** by Nelson to approve Robley's repair request with the understanding that the BRRWD will furnish the new pipe as a ditch system expense, and Robley will install the pipe at his expense; and to approve Permit No. 11-138 to raise the driveway with the provision that the road elevation matches the elevation of C.R. No. 99. **Seconded** by Hanson. **Approved.**

**Permit No. 11-20, Paul Johnson.** Applicant proposes to lower a culvert through 145<sup>th</sup> ST S in the W $\frac{1}{2}$ NE $\frac{1}{4}$ , Section 16, Riverton Township, Clay County. The existing pipe is too high causing ponding on his property. The ditch on the west side of the road is adequate. The permit was approved on 4/11/11, but the Board agreed to hold this permit until more information could be obtained regarding how the project will impact downstream properties.

**Permit No. 11-41, Spring Prairie Colony.** Applicant proposes to increase the sizing of an approach culvert along 70<sup>th</sup> AVE N, Section 10, Spring Prairie Township, Clay County, from 24" dia. to 36" dia. Water goes around the pipe, causing field erosion. Opsahl and Manager Nelson field reviewed this application and felt that the Board should have more information about possible downstream impacts before authorizing the larger culvert. **Tabled,** pending more information.

**Alan Malingen Drainage Concern/CSAH No. 30.** Malingen has driveway flooding concerns along County State Aid Highway (CSAH) No. 30, in Section 28, Prairie View Township, caused from upstream County roadwork. Dan Swedlund, Wilkin County Highway Department, notified the office that they will be addressing his concerns in the next few weeks.

**Permit No. 11-76, Terry & Tom Arnhalt.** The applicants received a permit to reroute drainage along the west side of 180<sup>th</sup> AVE in Section 21, Mitchell Township, Wilkin County. Albright and Manager Ellefson field reviewed the proposed work on 9/01/11 and recommended approval. However, after their field review, the project plans changed. The existing two 36" dia. culverts located about halfway up the driveway were removed, and they installed two 30" dia. culverts down by the road in the driveway. Albright explained that during the field review, Manager Ellefson and he felt that the 36" dia. culverts were needed to protect the building site from flooding. In addition, the Arnhalts installed a new approach with two 30" dia. culverts at the quarterline, instead of the proposed 24" dia. pipe. After the contractor completed the work for the Arnhalts, Dennis Hasbargen, who operates the downstream property, had a 30" dia. culvert installed diagonally through the intersection of 190<sup>th</sup> ST and 180<sup>th</sup> AVE in the northwest corner of Section 21, Mitchell Township, which drains directly to property operated by Edward Askegaard in Section 17, Mitchell Township. Askegaard called the office with concerns about the drainage project.

The Board had an extended discussion about the project changes, area drainage patterns, and the fact that Hasbargen installed the intersection pipe without a BRRWD permit. Opsahl explained the conversations he had with the Arnhalts in the field during project construction. The Board agreed that the illegal pipe should be removed. **Motion** by Nelson to send a letter with a copy of the BRRWD Rules to Hasbargen directing him to remove the diagonal culvert through the intersection of 180<sup>th</sup> AVE and 190<sup>th</sup> ST by 11/01/11. The office will include a copy of the correspondence to the contractor, LeRoy Ehlert. **Seconded** by Hanson. **Approved.**

**Clay County Ditch No. 49 Structures.** Jones submitted Pay Request No. 2 for Steven Johnson Excavation in the amount of \$35,856.95. **Motion** by Ellefson to approve the referenced pay request. **Seconded** by Paradeis Kobiela. **Approved.** Opsahl noted that Terry Eidem has submitted a petition to clean the ditch.

**Clay County Ditch No. 10 Repair Request.** Ronnie Tang filed a ditch repair request to clean the last 0.8 mile of the ditch system in Section 15, Kragnes Township, from the Buffalo River upstream to 30<sup>th</sup> ST or CSAH No. 5. The cost estimate for the repair is estimated to be approximately \$10,000. Jones recommended approval. **Motion** by Ellefson to approve the referenced repair request. **Seconded** by Hanson. **Approved.**

**Clay County Ditch No. 59 Repair Request.** Ronnie Tang filed a ditch repair request to clean the last 0.25 mile of the ditch system to the Buffalo River. The cost estimate for the repair is estimated to be approximately \$3,000. Jones recommended approval. **Motion** by Nelson to approve the referenced repair request. **Seconded** by Paradeis Kobiela. **Approved.**

**Project No. 32, Hawley EDA Diversion.** Tom Athens, Attorney, has sent a letter to Sellins Brothers, Inc., regarding our request for them to sign the cost share agreement. To date, they have not signed the agreement. Albright will contact Athens to proceed to the next step.

**Drainage Law.** Albright provided information to the Board regarding the draft legislation to revise Minnesota Drainage Law. The Board briefly discussed the proposed changes. A drainage committee has been work in this issue.

**Minnesota Association of Watershed Districts (MAWD).** MAWD has scheduled the 40<sup>th</sup> Annual Meeting & Trade Show for December 1-3, 2011. All the Managers plan to attend. The office will handle the reservations.

**Project No. 49, Oakport Flood Mitigation.** Kris Carlson, Engineer, UEI, provided a project construction update for the Board's review. Paradeis Kobiela noted that a researcher from North Dakota State University (NDSU) is looking for wood samples from large trees that are already cut down. Opsahl noted that there are some recently cut down trees that the researcher could use. Albright will follow up with that issue. Albright, Jones, Opsahl met last week to go over a punch list of demolition work left to do this fall. Albright also noted that the City of Moorhead has noticed problems with the concrete ditch liners. H.E. will investigate and provide recommendation. The Board reviewed photographs of the deteriorated liners. Opsahl and Albright toured buyout properties to prepare an inventory of houses to be moved. None of the remaining houses are delaying construction. The Board briefly discussed the demolition of a Clay County buyout property at 10030 3<sup>rd</sup> ST S. Opsahl noted that the only bid he has received to date was for \$35,000. Opsahl will solicit at least two more bids. The Wolverton Fire Department might be interested in using it for training.

**Project No. 72, Wilkin County Ditch No. 22, Lateral No. 3-Improvement.** Landowners Tim Buth, Ross Aigner, and Dennis VanWechel have submitted a petition for an improvement project for Lateral No. 3.

They have filed the \$10,000 bond. **Motion** by Ellefson to accept the petition, appoint Viewers Lauren Peterson, Eddie Bernhardson, and Arvid Thompson, and designate H.E. as the project engineer and authorize Jones to prepare the Preliminary Engineer's Report. **Seconded** by Hanson. **Approved.**

**Clay County Ditch No. 60.** Harold Brandt filed a repair request to install an 18" dia. inlet pipe with a gate through 140<sup>th</sup> AVE S to provide drainage benefits to the southeast corner of Section 9, Holy Cross Township, in accordance with the Redetermination of Benefits proceeding conducted last spring for this ditch system. **Motion** by Nelson to approve the referenced repair request. **Seconded** by Paradeis Kobiela. **Approved.**

**Becker County Ditch No. 5.** Gloria Kuehl filed a repair request to replace an existing 30" dia. culvert in a private crossing. Opsahl reported that Kuehl has offered to install the culvert if the BRRWD would furnish it as a ditch system expense. **Motion** by Ellefson to approve the referenced request. **Seconded** by Hanson. **Approved.**

**Project No. 65, County Line Highwater Outlet.** The Managers discussed a request for ditch cleaning along C.R. No. 32 west of CSAH No. 52. The County Line Outlet project will drain through this area. Ellefson was concerned that work on this ditch might cause problem for farmsteads along the ditch. He felt that the increased flow from the project wouldn't affect the ditch significantly because water would drain out before spring runoff. **Tabled.**

**Minch Lawsuit.** Albright noted there was nothing new to discuss on this item.

**Crystal Creek.** Albright reported that the contractor is starting to build the dike along Oakport ST.

**Project No. 50, Cromwell Township Highwater Investigation.** Opsahl reported that the outlet structure has been connected to the upstream wetlands. Once there is enough water off the wetlands, the contractor will be able to finish the work.

**Project No. 68, Lake Jacobs Outlet.** Johnson Construction is waiting for the notice of award. There is still one easement to acquire. Jones has a verbal commitment from the landowner, but will obtain his signature before notifying the contractor to begin work.

**Administrative Assistant.** The Board discussed advertising for a part-time administrative assistant. **Motion** by Paradeis Kobiela to authorize the office to advertise in the Barnesville Record-Review for the referenced addition to the office staff. **Seconded** by Hanson. **Approved.**

**The following bills were presented for approval:**

Accounts Payable	Description	Account	Amount
Bruce E. Albright	Express Dictate software	Admin	\$ 70.08
Clay County Auditor/Treasurer	2nd 1/2 property taxes	Pj. 49, Oakport	\$ 16,424.91
Clay County Auditor/Treasurer	2nd 1/2 taxes, 10003 3rd ST	Clay County Buyouts	\$ 919.00
Doris Brundage	October office rent	Admin	\$ 750.00
Erik E. & Julie A. Kari	Easement	Pj. 68, Lake Jacobs	\$ 575.10
H.E.	September billing summary	Varies-see attached	\$ 91,337.28
Internal Revenue Service	Form 941, 3rd Qtr. taxes	Admin	\$ 1,210.30
John Boen	Easement	Pj. 68, Lake Jacobs	\$ 1,300.20
John Boen	Easement option	Pj. 68, Lake Jacobs	\$ 100.00
Josh Nanik	Seed bed prep/Holubok RIM	Pj. 56, Manston	\$ 1,560.00
L&M Road Services, LLC	Weed/tree spraying	Varies	\$ 5,517.25
Master Construction, Inc.	Pay Request No. 9, Phase 3B	Pj. 49, Oakport	\$ 183,025.63

Mattson Excavating, Inc.	#377, washout/culvert repair	Clay C.D. No. 21	\$ 2,485.00
Mattson Excavating, Inc.	#378, berm/washout repairs	Clay C.D. No. 31	\$ 2,740.00
Mattson Excavating, Inc.	#379, berm repair	Clay C.D. No. 58	\$ 560.00
Mattson Excavating, Inc.	#380, ditch cleaning	Clay C.D. No. 58	\$ 20,750.00
Mid States Secure Storage	October rent	Admin	\$ 74.00
Northern States Excavating, Inc.	#398, repairs	Clay C.D. No. 22	\$ 8,495.00
Northern States Excavating, Inc.	#399, repairs	Clay C.D. No. 28	\$ 900.00
Petty Cash	Postage, supplies, etc.	Admin	\$ 300.00
Premium Waters, Inc.	#366590-09-11	Admin	\$ 24.05
Reardon Office Equipment	#826380, file cabinets	Admin	\$ 720.85
Richard Powell	25% ringdike costs	Pj. 38, Ringdikes	\$ 3,018.54
Richards Transportation	9/29/11 Fall Tour	Mediation PT	\$ 600.00
RMB Laboratories	#160178, analysis	Buffalo River TMDL	\$ 1,208.00
RMB Laboratories	#160662, analysis	Buffalo River TMDL	\$ 816.00
RMB Laboratories	#161085, sample analysis	Buffalo River TMDL	\$ 823.00
Roger Lundberg	9/26/11 beaver control	Varies	\$ 2,888.82
RRV Conservation Service Area	Tom Bergren sediment basins	Hay Creek CWF	\$ 1,900.00
Sellin Brothers, Inc.	#9795, flap gate	Clay C.D. No. 28	\$ 2,525.00
Steven Johnson Excavation	C-10 channel valves	Pj. Nos. 31/38	\$ 5,372.85
Steven Johnson Excavation	Pay Request No. 2	Clay C.D. No. 49	\$ 35,856.95
TRN Abstract & Title F-M	#6260425, abstract update	Pj. 39, Georgetown	\$ 135.00
TRN Abstract & Title F-M	#6258419, abstract update	Pj. 39, Georgetown	\$ 190.00
TrueNorth Steel	#8502057, Jon Evert	Pj. 38, Ringdikes	\$ 916.06
TrueNorth Steel	Culvert	Pj. 30, Clay/Wilkin No. 1	\$ 3,141.15
Vogel Law Firm	September billing summary	COE/Pj. Nos. 39/56	\$ 5,030.00
Westlund Excavation	Ditch/project repair	Pj. Nos. 31/38/48	\$ 2,718.75
WREC	8/19/11-9/19/11 service (2)	Pj. 46, Turtle Lake	\$ 116.92
Xcel Energy	8/23/11-9/24/11 electrical (2)	Pj. 49, Oakport	\$ 105.06
			<b>\$ 407,200.75</b>

**Motion** by Nelson to approve the bills. **Seconded** by Hanson. **Approved.**

**REEP WRP.** Albright suggested that the Board should meet with the three parties involved with the WRP negotiations later this fall/winter. The Managers discussed the RIM/WRP payment rates.

**Adjournment.** Chairman VanAmburg adjourned the meeting at 11:00 PM.

Respectfully submitted,

John E. Hanson, Secretary