

BUFFALO-RED RIVER WATERSHED DISTRICT

BARNESVILLE, MINNESOTA 56514

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MINUTES FOR MANAGERS' MEETING November 14, 2011

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held a regular meeting on Monday, November 14, 2011, at 7:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. VanAmburg, Roger G. Ellefson, Curtis M. Nelson, John E. Hanson, and Breanna L. Paradeis Kobiela. Others attending included: Bruce E. Albright, BRRWD Administrator, Erick S. Jones, Engineer, Wade S. Opsahl, Technician, and Julie Jerger, Resident Secretary, Houston Engineering, Inc. (H.E.); and landowners: Mrs. Herb Nelson, Ken Haarstad, Brian Holt, and Jeff Nord.

Chairman VanAmburg called the meeting to order at 7:00 PM. He announced that the proceedings were being recorded to aid in preparation of the minutes.

Secretary's Report. The Board reviewed draft minutes for the 9/26/11 regular meeting. **Motion** by Paradeis Kobiela to approve the minutes. **Seconded** by Hanson. **Approved.**

Treasurer's Report. The Board reviewed the monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Since 10/11/11, we received \$104,552.16, primarily from the State of Minnesota for 2011 Market Value Credits (\$47,791.41) and from Minnesota Board of Water and Soil Resources (BWSR) for the Wolverton Creek Clean Water Fund (CWF) project (\$25,000). We currently have \$107,545.67 on hand. The Minnesota Department of Natural Resources (DNR) still has not sent reimbursement for the Pay Requests we submitted for Oakport and Georgetown expenditures. Albright noted that the office sent the pay requests, totaling over \$1 million, several weeks ago. Nelson asked if the office had contacted the Wild Rice Watershed District (WRWD) to check on the status of our Department of Employment and Economic Development (DEED) payment (\$81,250) for the Hersch buyout, which the WRWD received by mistake. He also asked about money Clay County owes the BRRWD in conjunction with Project No. 60, Swede Grove Lake. Albright will contact the WRWD again this week. The Board agreed to hold payment of tonight's bills until funding is available. **Motion** by Ellefson to approve the Treasurer's Report. **Seconded** by Paradeis Kobiela. **Approved.** If necessary, Albright and Treasurer Nelson could work with Midwest Bank to obtain a short-term operating loan. There are two Georgetown buyouts scheduled in the next two weeks. If funding does not become available, they might have to be postponed. The office will work on submitting pay requests for current project expenditures to the DNR this week to get them entered into the State's system for payment as soon as possible.

Craig Runck. Mrs. Herb Nelson requested that the Board order Craig Runck to reinstall an approach he removed along 110th ST on the south line of Section 27, Skree Township, Clay County. She explained that they want the approach reinstalled to protect their buildings from possible flooding next spring. The Runcks removed the approach/culvert in this location in 2010 without a BRRWD permit. Mrs. Nelson explained that water was close to their house and outbuildings last spring. Herb Nelson discussed his concerns about the potential flooding of his farmstead with Manager Nelson a few months ago. Albright discussed the status of the Runck's appeal of the Cass County Natural Resources Conservation Service (NRCS) wetland violation decision, which could take some time to resolve. Currently, the DNR has a Cease and Desist Order in place on any work in Section 27, Skree Township, until the Runck's NRCS appeal is resolved. Lynn Foss, Clay Soil and Water Conservation District (SWCD), suggested that a temporary culvert could be installed. The 24" dia. culvert/approach installation would have to be

coordinated with the other agencies involved with this issue. The Board discussed Runck's drainage work in Section 27. **Motion** by Nelson to authorize Albright to send a certified letter to Craig Runck, ordering him to reinstall the referenced approach/24" dia. culvert by 5:00 PM on 11/18/11, subject to coordination with the NRCS, the Clay SWCD, the DNR, and Skree Township. **Seconded** by Ellefson. **Approved.**

Blocked Culvert Complaint. Brian Holt complained about rocks his neighbor, Polly Thorsness, placed in the inlet end of her driveway culvert in 2010. He claims the rocks blocked runoff from his field in the SE¼, Section 19, Tansem Township, Clay County. Albright and Ellefson conducted a field review this summer, and it didn't appear Holt had any crop loss associated with the blockage, as water was flowing through the rocks. Holt claimed that the blockage forces water south onto his cropland. Albright gave a brief history of this issue. In 2008, Thorsness contacted the BRRWD regarding concerns about upstream siltation entering the wetland on her property allegedly caused when Holt modified the natural channel upstream of Thorsness' driveway. At that time, the BRRWD sent Holt a letter regarding Thorsness' concerns, providing Holt with options for restoration. Holt claims his work in the channel was just normal maintenance, and was not an attempt to drain an adjacent wetland. This summer Janet Holt, Brian's mother, attended a BRRWD meeting, and complained about the rocks in Thorsness' driveway culvert. This fall, Holt reshaped/sloped the ditch and placed some riprap in the channel in an attempt to control the erosion coming from his field that drains into Thorsness' wetland area. Ellefson observed that the rocks in the culvert could eventually collect enough debris/sediment to plug completely. **Motion** by Hanson to send a certified letter to Thorsness, directing her to remove the blockage by 11/28/11. **Seconded** by Paradeis Kobiela. **Approved.**

Jeff Nord Drainage Concerns. Nord discussed concerns about the condition of the natural waterway in Section 27, Atherton Township, Wilkin County. This channel is the outlet for Wilkin County Ditch Nos. 40 and 43, and the Lawndale Trout Stream/DNR protected waterway. Nord and the neighboring landowners would like to have the BRRWD consider restoring this waterway. Problems include beaver infestation, washouts/spoil banks, and excessive vegetation in the channel. There are also damaged flapgates on the culverts through his spoil bank along the channel. Albright discussed a possible project to restore the creek channel that would eliminate sedimentation and sideslope erosion. He suggested that the Board could schedule a meeting with the affected agencies and landowners sometime this winter. Nord said that the work could be done next summer after wheat harvest. Opsahl has contacted Roger Lundberg to remove area beavers/dams. He will be available next week.

Nord also requested a new inlet/flapgate in Section 34, Deerhorn Township, on Wilkin County Ditch No. 22, Lateral No. 1, similar to the inlet we installed for his neighbor in Section 34, Deerhorn Township. After we cleaned the ditch along his neighbor's property, a badger hole next to his inlet culvert eroded and washed sediment back into the ditch. Nord would like to see the ditch along his property cleaned, too. He also requested that the BRRWD install a flapgate an inlet in Section 34, Deerhorn Township. Opsahl will meet with Nord to review his requests this week. We currently have contractors in the area working on other projects that could do the work.

Nord said the renters of the SW¼, Section 33, Deerhorn Township, widened an approach on the quarter line and installed a longer culvert, which blocked his drainage from the NW¼, Section 33, to Lateral No. 2 along 180th AVE. Nord and the renters agreed to install a longer culvert in the quarterline approach. They contacted the Wilkin County Highway Department, who advised them to get a BRRWD permit for the work. Nord filed a permit application to install a culvert and grade the ditch as needed to make sure his water goes south. Nord explained that Deerhorn Township doesn't pay for culverts and the culvert is not on the County Road, so he and the neighbors will probably need to pay for it themselves. **Motion** by Ellefson to approve the referenced permit, subject to Township approval to work within their road right-of-way (r-o-w). **Seconded** by Nelson. **Approved.**

Nord suggested a possible way to allow ditches to dry out so that maintenance work can be completed. Albright reported on the Wolverton Creek project. A Phase 3 grant might be available in 2012. The Board had an extended discussion about drainage patterns with Nord.

Nord also commented on the Army Corps of Engineers (COE) Fargo-Moorhead Diversion Flood Mitigation regional proposal regarding the installation of a south dam. He discussed concerns about upstream impacts within the BRRWD on land that has never flooded before.

Permit No. 11-98, Detroit Lakes Wetland Management District (WMD)/United States Fish and Wildlife Service (USFWS). Applicant proposes to install a tile line to lower the wetland elevation along CSAH No. 12 in Section 23, Hamden Township, Becker County. The operator of the neighboring land, Scott McCaslin, feels the tile should be lower than the proposed elevation and would like to meet with the BRRWD, the USFWS, and the DNR to discuss this issue. The BRRWD approved the permit on 8/22/11, but Hanson thought that they haven't started the work. Albright plans to schedule a meeting with the referenced agencies and McCaslin to continue discussions on this issue. **Tabled.** The area in question is DNR protected waters.

Permit No. 11-100, Kermit Anderson. Applicant proposes to install a 24" dia. corrugated metal pipe (CMP) through 140th ST to drain water from the southwest corner of the SE¼, Section 21, Deerhorn Township, Wilkin County. **Motion** by Hanson to approve Permit No. 11-100, subject to Manager field review and approval from the downstream landowner, Arne Peterson. **Seconded** by Paradeis Kobiela. **Approved.**

Permit No. 11-140, Lee Thomas Diversion. At their 10/24/11 meeting, the Board approved a permit to Lee and Noreen Thomas to extend their existing farmstead ringdike along the Buffalo River north of Kragnes in the NW¼, Section 15, Kragnes Township, Clay County, pending review by H.E. to determine if the project will cause other impacts/breakouts. After further review and a site visit, Jones had serious concerns about the dike's impact on the area flood staging. At a 10/26/11 special meeting, based on Jones' recommendations, the Board denied the permit application. The Thomases requested Jones' assistance to modify their plans. The Board reviewed a letter from Jones with his recommendations and a map showing how the proposed work could cause Buffalo River breakouts. **Motion** by Ellefson to authorize Jones to work with the applicant to help them find a better solution to their flooding concerns. **Seconded** by Hanson. **Approved.**

Permit No. 11-141, Karl M. Goehring. Applicant proposes to build a farmstead ringdike by adding to an existing ringdike around his farmstead in the SW¼, Section 7, Oakport Township, Clay County. Goehring would not be eligible for funding because the work would be a ringdike improvement. **Motion** by Nelson to approve Permit No. 11-141. **Seconded** by Paradeis Kobiela. **Approved.**

Permit No. 11-142, Jud Komrosky. BWSR and Ducks Unlimited (DU) propose to implement wetland restorations on land owned by Jud Komrosky in Sections 19 and 20, Lake Park Township, Becker County. The project will include two wetland restorations constructed with embankments and six excavated scrape basins. The Township has already approved the proposal. Jones reviewed the proposed project and provided a letter with recommendations for Board approval. **Motion** by Paradeis Kobiela to approve Permit No. 11-142. **Seconded** by Hanson. **Approved.**

Permit No. 11-144, Skolness, Inc. Applicant proposes to install patterned tiling in Section 6, Spring Prairie Township, Clay County. The project will drain via pump stations to County Ditch No. 65. Albright noted that the property was assessed to drain to County Ditch No. 65, and the outlet is considered adequate. **Motion** by Ellefson to approve Permit No. 11-144. **Seconded** by Nelson. **Approved.**

Tom Trosvik Tiling. Albright mentioned that Orrin Sorum visited the office to discuss Trosvik's restoration options. He agreed with the BRRWD's suggestions. Trosvik will have to submit a BRRWD permit application to complete the restoration. The Board discussed Trosvik's options. Either he needs to complete the tiling restoration by 11/28/11, or block the outlet. **Motion** by Nelson to send Tom Trosvik a certified letter directing him to complete the restoration or block the tile outlet by 11/28/11. **Seconded** by Hanson. **Approved.**

Alan Malingen Drainage Concern/CSAH No. 30. Because of larger culverts and the County's ditch cleaning project upstream of Malingen's farmstead, he has concerns about potential flooding in his farmstead. Malingen's building site is located in the E½, Section 28, Prairie View Township, Wilkin County. Albright plans to set up a meeting with Dan Swedlund, Wilkin County Highway Department, and Malingen in the near future.

Minch Mediation. Based on attorney/client privilege, and in accordance with Open Meeting Law, the Board went into closed session at 8:35 PM to discuss the status of this issue. At 8:50 PM, the Board reopened the meeting.

Connie Nokken Ringdike and Driveway Road Raise. Nokken is considering her options regarding a Clay County buyout or building a ringdike to protect her residence in the SE¼, Section 7, Kurtz Township, and raising her driveway to improve access to her property during a flood. The County has asked her to respond to their buyout offer by 11/21/11. She has requested the BRRWD provide information to help her make the decision. **Motion** by Nelson to authorize Jones to conduct an investigation of the possible benefits of raising her driveway/culverts or building a ringdike and share to information with Nokken. **Seconded** by Paradeis Kobiela. **Approved.**

Norby Diking Complaint. Keith Brendemuhl filed a complaint with the DNR regarding Robert Norby's alleged diking activities along the Buffalo River on his property in the NW¼, Section 22, Kragnes Township, Clay County. The DNR investigated and determined that no work has occurred in their protected waters. The neighboring landowners are concerned that if Norby completes his proposed contiguous dike to the Church road (C.R. No. 96/120th AVE N), it will threaten other properties along the river with flooding because the work could change the breakout elevations in this area. Manager VanAmburg plans to contact Norby.

Greg Grommesh Diking. The Board discussed Greg Grommesh's diking activities in Section 28, Barnesville Township, Clay County, along C.R. No. 2 west of Barnesville. The neighboring landowners are concerned that the diking could cause flooding on their cropland. Albright and Manager Ellefson will conduct a field review.

Project No. 72, Wilkin County Ditch No. 22, Lateral No. 3-Improvement. Jones is working on the preliminary Engineer's Report. Albright noted that the Viewers will be starting on this project in the near future.

Project No. 70, Crystal Creek/McCann's Addition. Albright reported that most of the work on this project is done. Seeding and the installation of the rock drop structure in the channel realignment will be done next spring. The BRRWD will schedule the final hearing this winter.

Project No. 68, Lake Jacobs Outlet. Opsahl reported that the contractor is on site and will be starting tomorrow.

Project No. 67, HRBP Outlet. Jones asked Minnesota Department of Transportation (MNDOT) to check their culvert through Trunk Highway (T.H.) No. 34, as it appears to be plugged. Water is higher on the north side of T.H. No. 34 than the south side.

Project No. 66, Ranum/Tansem Lakes. Albright noted that the Hersches appear to still be in their house. They continue to pay monthly rent to the BRRWD to remain in their old house until the new house is constructed. The office will ask the WRWD again to forward the funds they received for our Hersch buyout payment. Wynne Consulting inadvertently included part of our payment in the check they sent to WRWD.

Project No. 65, County Line Outlet. Opsahl gave a brief report on the construction status. The Board discussed details regarding the work. Jones submitted Pay Request No. 1 for \$70,357.34 for Barry Construction, Inc. **Motion** by Ellefson to approve the referenced pay request. **Seconded** by Paradeis Kobiela. **Approved.**

Representatives from the USFWS met with Albright and Jones to discuss the Memorandum of Understanding (MOU) and Operation and Maintenance (O&M) plan. They should make a decision regarding these documents in the near future. Jones estimated that the project should be completed in a couple of weeks.

Project No. 64, LaBelle/Boyer Lakes Outlet. Sellins Brothers, Inc. has completed the work for Loren Jetvig's crossing on LaBelle Lake.

Project No. 61, Clay County Ditch No. 11N-Improvement. Albright noted that the Board should schedule a meeting with the new owner of the John Leseth farmstead (Duane Walker) to discuss ditch erosion/slumping problems along his property. The Board authorized Attorney Tami Norgard, Vogel Law Firm, to send John Leseth a letter regarding our attempt to collect his share of the costs for his farmstead crossing culverts. To date, Leseth has not responded to our pay requests.

Project No. 56, Manston Slough Restoration. The Board briefly discussed the easement acquisition process. Once the Appraisers have finished their work, the BRRWD should be able to hold the final hearing this winter and open bids next spring. Construction will be started next summer. At this point, appraisal work for the Kent Rod & Gun Club is on hold until the easement acquisitions are completed.

Project No. 50, Cromwell Township Highwater Investigation. Jones submitted Pay Request No. 3 for \$4,278.18 for H&S Contracting, Inc. **Motion** by Hanson to approve the referenced pay request. **Seconded** by Paradeis Kobiela. **Approved.**

Project No. 49, Oakport Flood Mitigation. Albright reported that the contractors have completed their work for the year. Wall Street is paved and open to traffic. Clay County has agreed to include some of our Oakport houses with their auction advertisements on the County's Website. The Board briefly discussed a claim from Steve Retzer regarding damage to his home from the construction. Ulteig Engineers, Inc. (UEI) will handle Retzer's concerns. Albright noted that we received the DNR grant paperwork for an additional \$1.5 million to finish Phase 3C. The final estimate for Phase 4 is an additional \$4.5 million. The Board discussed an ongoing easement issue with the Fischer property. Opsahl provided quotes to complete the 2007 and 2010 buyout demolitions. Key Contracting, Inc. was the lower bidder at \$61,000. Opsahl noted that the contractors have a 12/01/11 deadline to cap the sewer and water lines on the properties and a 12/15/11 deadline to complete the demolitions. **Motion** by Paradeis Kobiela to award the referenced contract to Key Contracting, Inc. **Seconded** by Hanson. **Approved.**

Project No. 39, Georgetown Levee. Albright provided a brief update of the buyout status. The Board discussed working with Clay County to possibly use their flood buyout funding for some of the Georgetown buyouts. Appraisals will be needed for the eligible properties to see if using County funding would be feasible. Albright noted that our \$3 million DNR grant has been processed, and the funding is now available.

Project No. 38, Farmstead Ringdikes. Jones submitted Pay Request No. 1 for \$32,649.36 for Johnson Excavation for the Jason Wang ringdike. **Motion** by Hanson to approve the referenced pay request. **Seconded** by Ellefson. **Approved.** Jones noted that a used culvert from Jon Evert's farmstead ringdike will be used for a crossing on Becker County Ditch No. 5.

Project No. 32, Hawley EDA Diversion. The Board reviewed a letter from Attorney Tom Athens regarding the merits of a possible liability claim against Sellin Brothers, Inc. for the 60" dia. diversion culvert repair costs. The Board had an extended discussion regarding the proposed cost sharing agreement. They will visit with Athens at the Minnesota Association of Watershed Districts (MAWD) Conference in December regarding this issue. The repair will have to wait until next summer to be completed. **Tabled.**

Project No. 27, Clay County Ditch No. 55. This summer, Ronald Johnk filed a repair request to install a 30" dia. field inlet/gate in the NW¼, Section 23, Elmwood Township, Clay County, to alleviate field erosion caused by runoff from the east and highwater that overtops the ditch berm. Opsahl noted that weather permitting, this work is scheduled to be completed yet this fall.

Project No. 19, Becker County Ditch No. 21. Opsahl reported that the requested repair was completed for County Ditch No. 21 in Sections 10 and 15, Riceville Township, Becker County. Jones is investigating a possible project to clean parts of the Buffalo River to provide a better ditch outlet.

Project No. 16, Stinking Lake Detention. Albright and Jones met with the DNR and USFWS on 11/02/11 in Detroit Lakes to review the O&M plan. The agencies are showing a renewed interest to improve water quality, etc. They would like to lower the lake as far as possible this fall. H.E. has taken the planks out of the outlet structure. The gate is open, but there is a beaver dam downstream that has restricted flows this summer. Opsahl will contact Roger Lundberg to take out the beavers. The agencies will monitor drawdown efforts this winter. Albright noted that the BRRWD should schedule a meeting this fall/winter to continue discussions regarding the O&M and long-term water quality improvement.

Project No. 14, Clay County Ditch No. 10. Opsahl reported on his efforts to get 130th AVE N/ditch berm repairs completed this fall in the SE¼, Section 11, Kragnes Township. The Board agreed to a 50/50 cost share with Kragnes Township. Landowner Bill Dale wants to meet with the Board again to discuss possibly raising the road higher than the ditch specifications. Albright thought that before we start changing the road elevation, we should get the current project done. He felt that there could be downstream landowner opposition to raising the road.

Mediation Project Team (PT). The next PT meeting is scheduled for Thursday, November 17, 2011, at 1:30 PM, MSUM Science Center.

Watershed District Enlargement. The BRRWD received a draft petition from the Otter Tail County Attorney for our review. BWSR will review and process the petition, including a hearing. The petition also includes a provision to increase the number of Managers to at least seven. Albright mentioned that County Commissioner Kevin Campbell indicated that Clay County has concerns about increasing the size of the Board in relationship to the number of Managers from Clay County.

New Administrative Assistant. Albright reported on the progress of hiring a new administrative assistant. We have ten applicants. He suggested that the Board appoint a committee to handle the hiring process. **Motion** by Nelson to have the entire Board participate in the selection of the candidates and interviews. **Seconded** by Ellefson. **Approved.** The Board discussed whether the BRRWD should hire their own employee, or allow H.E. to provide the employee. Jones noted that H.E. would be willing to provide the employee for the BRRWD as a "pass-through", meaning that there would be no H.E. overhead charge for the position. The Managers also discussed possible wages, hours, and benefits. If the Board plans to hire their own employee, Paradeis Kobiela felt that we should develop an employee handbook. The Board agreed to schedule a special meeting at 7:00 PM on 11/22/11 to continue this discussion.

Clay County Ditch No. 32 Repair. Dan Rosenfeldt and several other landowners filed a repair petition to clean County Ditch No. 32 from Sabin to the Red River for approximately 6 miles along C.R. No. 67. **Motion** by Hanson to accept the petition and authorize H.E. to conduct a repair investigation. **Seconded** by Nelson. **Approved.**

Clay County Ditch No. 49. At their 10/24/11 meeting, the Board approved a repair petition that Terry Eidem and several other upstream landowners filed to clean about three miles of County Ditch No. 49 so that the new structures the BRRWD recently installed will operate properly. The Board discussed the proposed repairs and downstream landowner opposition to the proposal.

Chuck Anderson Wetland Restoration. The Board has scheduled a special meeting for 11/15/11 at 5:00 PM in the Barnesville office to discuss the proposed project with the landowners. Managers Nelson and Ellefson agreed to attend the meeting. The Board discussed wetland credit values.

New Office. The Board discussed the Advisory Committee meeting held last week to view the cabinet shop. Ellefson noted that the consensus of the Committee was that the BRRWD should go forward with their plans to build a new building. He added that they also indicated that they would support the Boards' decision whatever they decided. He suggested that we should have the new building specifications ready to bid early next year to find out what the building would actually cost. Architect Margaret Follingstad thought she could have the specifications ready by the end of December. Albright thought we could possibly open bids at the BRRWD's annual meeting on 1/09/12. The Board had an extended discussion about possible changes that could be made to the building to reduce costs.

MAWD Delegates. MAWD has scheduled their Annual Conference in Alexandria on 12/1/11-12/3/11. The Board discussed the appointment of delegates. **Motion** by Nelson to appoint Ellefson and VanAmburg as delegates and Hanson as the alternate delegate. **Seconded** by Paradeis Kobiela. **Approved.**

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
American Enterprises, Inc.	Demolition	Pj. 49, Oakport	\$ 3,112.50
Barnesville Record-Review	Admin. Asst. Ad	Admin.	\$ 42.50
Barry Construction	Pay Req. No. 1	Pj. 65, Co Line Outlet	\$ 70,357.34
Bottom Line, LLC	#502, McCann's Addition diking	Pj. 70, Crystal Creek	\$ 5,250.00
Breanna Paradeis Kobiela	Voucher #1128, 9/01/11-10/31/11	Varies	\$ 701.57
Carr's Tree Service, Inc.	#17459, Holubok tree removal	Pj. 56, Manston	\$ 935.16
City of Barnesville	10/25/11-Utilities/Phone	Admin.	\$ 396.02
Curtis M. Nelson	Voucher #1126, 9/01/11-10/31/11	Varies	\$ 1,457.76
Gerald L. VanAmburg	Voucher #1127, 9/01/11-10/31/11	Varies	\$ 1,692.20
H&S Contracting, Inc.	Pay Req. No. 3	Pj. 50, Cromwell	\$ 4,278.18
H.E.	#0008439, survey	Crystal Creek	\$ 1,806.90
H.E.	October billing summary	Varies-see attached	\$ 95,760.44

Hawley High School	2011 Hawley River Watch	Buffalo River TMDL	\$ 894.00
James Nelson	10/12/11-10/12/12 Storage Lease	Pj. 08, Stony Creek Det.	\$ 50.00
Jeff Bjornson	Easement	Pj. 65, Co Line Outlet	\$ 7,539.90
John Hanson	Voucher #1125, 9/01/11-10/31/11	Varies	\$ 1,251.81
Johnson Excavation	Jason Wang ringdike	Pj. 38, Ringdikes	\$ 32,649.36
Juliette Haugrud	Easement	Pj. 65, Co Line Outlet	\$ 3,452.70
Key Contracting, Inc.	#2232, 10003 3rd ST S demo	Clay Co. Buyouts	\$ 8,472.50
Key Contracting, Inc.	\$2229, demo cleanup	Pj. 49, Oakport	\$ 8,855.00
L&M Road Services, LLC	Tree/brush removal	Pj. Nos. 33, 34, 36, 68	\$ 2,487.50
Loren Jetvig	#746741 road gravel	Pj. 64, LaBelle/Boyer	\$ 1,720.84
Mattson Excavation	Various repairs	Pjs. 19, 24, 31, 61, Clay 33/40, Becker 9	\$ 85,761.40
Nevis Shulstad	Easement	Pj. 65, Co Line Outlet	\$ 222.00
Northern Technologies, Inc.	\$6487, 10/02/11-10/29/11	Pj. 49, Oakport	\$ 23,544.00
Office Essentials Plus	#1011, supplies	Admin	\$ 87.95
Petty Cash	Postage, supplies, etc.	Admin	\$ 200.00
Premium Waters, Inc.	#366590-10-11, supplies	Admin.	\$ 24.05
RMB Laboratories, Inc.	#163436, analysis	Buffalo River TMDL	\$ 170.00
Roger G. Ellefson	Voucher #1124, 9/01/11-10/31/11	Varies	\$ 1,231.55
Roger Lundberg	10/28/11 beaver control	Varies	\$ 3,683.00
Sellin Brothers, Inc.	#9813, 9814, 9830, 9834 repairs	Pjs. 16, 64	\$ 22,563.00
Svingen, Cline & Larson, P.A.	#1310, legal services	Pj. 32, Hawley Diversion	\$ 990.00
TDS MetroCom	11/13/11 long distance	Admin.	\$ 19.47
TrueNorth Steel	#8503136, Robley culvert	Clay C.D. No. 20	\$ 4,188.43
UEI	#25515, Phase 1	Pj. 49, Oakport	\$ 20,751.53
UEI	#25517, Phase 3	Pj. 49, Oakport	\$ 41,913.11
Vogel Law Firm	#73134, easement filing	Pj. 49, Oakport	\$ 269.30
Vogel Law Firm	#73136, Agreement review/mtg.	COE F-M Diversion	\$ 635.50
Vogel Law Firm	#73145, Kent Rod & Gun Club	Pj. 56, Manston	\$ 262.75
Vogel Law Firm	#73146, Buyouts	Pj. 39, Georgetown	\$ 4,245.50
Wild Rice Electric Co-op	9/19/11-10/19/11 service (2)	Pj. 46, Turtle Lake	\$ 58.44
Wm. Nichol Excavating	#96, Repairs	Pjs. 01, 30, 38	\$ 11,853.00
Wm. Nichol Excavating	Outlet channel work	Wolverton Creek	\$ 11,476.00
Xcel Energy	9/24/11-10/22/11 service (2)	Pj. 49, Oakport	\$ 89.75
YHR Partners	#8796, cabinet shop analysis	New Office	\$ 3,000.00
			\$ 490,403.91

Motion by Nelson to approve the bills, and pay them as funding becomes available. **Seconded** by Paradeis Kobiela. **Approved.**

Next Meeting. The next regular meeting will be held on Monday, November 28, 2011, at 7:00 PM.

Adjournment. Chairman VanAmburg adjourned the meeting at 11:30 PM.

Respectfully submitted,

John E. Hanson, Secretary