

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

BARNESVILLE, MINNESOTA 56514

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## **MINUTES FOR MANAGERS' MEETING December 12, 2011**

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, December 12, 2011, at 7:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. Van Amburg, Roger G. Ellefson, Curtis M. Nelson, John E. Hanson, and Breanna L. Paradeis Kobiela. Others attending included: Bruce E. Albright, BRRWD Administrator, Erik S. Jones, Engineer, and Julie Jerger, Resident Secretary, Houston Engineering, Inc. (H.E.); and landowners: Brad Cook, Brian Holt, Janet Holt, and Polly Thorsness.

Chairman Van Amburg called the meeting to order at 7:00 PM. He announced that the proceedings were being recorded to aid in preparation of the minutes.

**Secretary's Report.** The Board reviewed draft minutes for the 11/28/11 regular meeting. **Motion** by Nelson to approve the minutes. **Seconded** by Paradeis Kobiela. **Approved.**

**Treasurer's Report.** The Board reviewed the monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Since the 11/14/11 meeting, we have received \$1,640,962.99, primarily from the Minnesota Department of Natural Resources (DNR) for Project No. 39, Georgetown Levee Improvement (261,043.95) and Project No. 49, Oakport Flood Mitigation (\$827,241.98). Other income came from the second-half property tax payments from Clay, Becker, Otter Tail and Wilkin counties. Cash on hand is a -\$223,668.58. The Midwest Bank \$500,000 operation loan is still available. We are currently holding a check for \$367,504.39 to Rachel Contracting for their work in Oakport, so we are not overdrawn. Available cash on is \$143,835.81. Additional income will still be coming in from the DNR grants. Albright stated that the office has forwarded all pay requests to the DNR in the last two weeks for the various projects, and this billing process continues to be an office priority.

Joel Carlson contacted the Office of Management and Budget (OMB) Services, and Commissioner, Jim Schowalter, who is responsible for vendor payments, regarding the time it takes the State to process our pay requests. The Commissioner said we could contact him directly if there were any future problems. Albright discussed income from the sale of the buyout properties associated with Project No. 49, Oakport Flood Mitigation. He explained that once we have recovered a total of approximately \$950,000 from those sales and applied that income to the project, the balance of the project costs would be paid by the State of Minnesota, according to 2% median household income (MHI) language. The BRRWD levied assessments last year for the Oakport project. Because of the dry fall/winter, Wade Opsahl, Technician, H.E., has been able to coordinate the completion of most of the ditch/project repairs that have been on hold for the last several years because of the wet weather. However, this work has been expensive. Albright suggested the Board could hold some of the bill payments tonight and use the Midwest Bank line of credit as needed. **Motion** by Ellefson to approve the Treasurer's Report. **Seconded** by Paradeis Kobiela. **Approved.**

### **Other business brought before the Board included:**

**Brad Cook Ditching Complaint.** Albright and Van Amburg conducted a field review on 12/01/11 of Cook's complaint regarding Tim Thompson's ditch work along County Road (C.R.) No. 55 in Section 14,

Barnesville Township, the SW¼, Section 1, SE¼, Section 12, and the NW¼, Section 13, all in Alliance Township, Clay County. Only part of the work was covered by a BRRWD permit. The Board reviewed photographs of Thompson's work in Section 1, Alliance Township, Clay County. Albright noted that the new culvert shown on the photos was approved by the BRRWD, but it may need an extension for safety purposes. The Board discussed Thompson's ditch cleaning along the north side of C.R. No. 55, Section 14, Barnesville Township, where the slope is almost straight up and down. Thompson also installed a number of new field inlets to the road ditch along C.R. No. 55.

Cook discussed his concerns about Thompson's ongoing ditching activities. If Thompson had a plan about changing the drainage/culverts that would be a separate project, it should require a BRRWD permit. Cook pointed out that this is Thompson's second offense for work without a permit. Ellefson noted that most of the work on the field laterals was similar to leaving a dead furrow when working the field, and the Board would not have jurisdiction regarding plowing. The Board discussed the issues of a possible Rule violation for ditch cleaning without a permit and the safety hazard Thompson's work poses in the County road ditches. Ellefson felt the County needed to cooperate with the BRRWD in Rule enforcement. The Board would prefer to meet with Thompson before contacting the County Engineer. Albright noted that the excavation in the C.R. No. 55 ditch has a 4' drop off that could be a public safety hazard. Van Amburg thought that Thompson should repair that particular ditch. The Managers will schedule a meeting with Thompson, and if necessary, they will conduct another field review. They authorized Albright to send Thompson a letter regarding his activities with a copy to the Clay County Engineer.

**Polly Thorsness Culvert Blockage.** The Board reviewed a letter from Polly Thorsness' Attorney, Joel Fremstad, Fremstad Law Firm, regarding the erosion problem on her property in the SE¼, Section 19, Tansum Township, Clay County. In the letter, Attorney Fremstad reported that Thorsness has removed the rocks she placed in her driveway culvert, as the Board requested. Albright and Van Amburg field reviewed the site last week prior to the rocks' removal. Van Amburg felt the rocks really didn't look as if they had much impact on upstream drainage. He noted that there appeared to be significant upstream erosion into the wetland on the Thorsness property. Nelson noted that water has been running in this same path for 20 years. Thorsness pointed out when she purchased the property in 2000, the water drained via a grassed ditch to her driveway culvert, and erosion only became a problem for her property after Holt improved the ditch in 2008.

Ellefson discussed a possible solution to the erosion problem in the field ditch on Brian Holt's property. He observed that over time, the rocks covering the culvert end would fill in with silt and debris and could block the drainage. Thorsness pointed out that if that is true, it means there is too much soil coming from the upstream field. Albright noted that this fall, Holt deepened the waterway again down into the clay. He suggested that if Thorsness applied for a permit to remove the culvert (a 12" dia. pipe), and if Holt moved the water further south to an existing wetland, the drainage would bypass her property completely. Holt noted that he has been able to farm that wetland in the past. The Board reviewed photographs that Thorsness provided and discussed conditions of the area wetlands.

Van Amburg pointed out that because of the extensive drainage work Holt did this fall, more erosion will impact Thorsness' property. Albright stated a 12" dia. culvert is not going handle the flow coming off Holt's property with the improved drainage. He explained that in 2008, Thorsness contacted the BRRWD regarding Holt's ditch work. Holt pointed out that this was the first year it was dry enough to try to correct the erosion. He followed recommendations from the Board, which included riprap in the channel. Albright pointed out that this would be a good site for a Natural Resources Conservation Service (NRCS) sediment control basin project, given the washing and erosion due to the steep grade. Holt responded to Albright's observation that his recent work went into the clay by pointing out that the clay layer is very close to the surface on the top of the hill. Ellefson suggested a tile line could be installed to reduce surface erosion. Van Amburg asked the landowners to work with Soil and Water Conservation District (SWCD) to find a way to end the erosion. Thorsness felt that nothing has happened since 2008 when the BRRWD sent a

letter asking the landowners to work together, and nothing will probably be done now. She is unwilling to rely on Holt to address the erosion problem. Ellefson suggested Holt could clean the driveway ditch to allow water to drain south to the lower wetland and plant grass in the ditch to help prevent erosion.

Nelson criticized Thorsness for hiring a lawyer to represent her, and he suggested that she had trespassed on Holt's property when she took rocks from his field to place in the culvert. Thorsness explained she contacted an attorney because she felt she had been treated unfairly when the Board gave her 5 days to remove the rocks while Holt had been given 3 years to stop the erosion. She wants Holt to repair the scour hole near the culvert in question. Van Amburg suggested adding rocks in front of the culvert. Holt offered to dig out below the grade of the culvert and lay rock on top to the grade of the culvert. Thorsness commented that rock should also cover the sides of the culverts to help prevent future erosion of her driveway embankment. Van Amburg also suggested the field ditch should be replanted to grass to stop the erosion.

Jones explained it would be necessary to excavate at least 18" below the grade of the culvert and install filter cloth under the riprap in an estimated 8' x 8' square at a minimum of 5' from the end of the pipe. Ellefson felt a longer 24" dia. culvert could be installed in the driveway to reduce the straight up and down slopes. Thorsness stated she didn't feel she should have to pay for a larger culvert if it would bring more water onto her property, as she's already lost trees and grass in her pasture. Discussion continued regarding pipe size, cost, and who would pay for the work. The Board directed Holt to try to complete the restoration work in the next week, or if the ground is frozen, it will have to be done next spring. Hanson encouraged Holt to check into the NRCS/SWCD cost share program to install sediment control basins. Holt and Thorsness also discussed fence and property line issues.

**Permit No. 11-148, Oberg Farms.** Applicant proposes to install 160 acres of pattern tiling in the NW¼, Section 29, Spring Prairie Township, with an outlet to Clay County Ditch No. 2. **Motion** by Hanson to approve Permit No. 11-148, subject to our standard tiling disclaimer. **Seconded** by Ellefson. **Approved.**

**Permit No. 11-149, Spring Valley Colony.** Applicant proposes an extensive tiling project to be completed in 2012 in Sections 2 and 12, Deerhorn Township, draining to the Buffalo River or Wilkin County Ditch No. 13. Another parcel in Section 7, Atherton Township, would also be involved with this project. **Tabled,** pending Manager field review.

**Permit No. 11-150, Wilkin County Highway Department.** Applicant proposes to increase the culvert size in Allen Malingen's driveway off from C.R. No. 30. **Motion** by Ellefson to approve Permit No. 11-150. **Seconded** by Nelson. **Approved.**

**Tom Trosvik Tiling.** Albright called Orrin Sorum, who reported that Tom Trosvik still has not talked to him regarding rerouting a tiling project Trosvik installed last year that outlets onto Sorum's property. Nelson thought we should contact the County Attorney. Albright pointed out that if the two landowners could find a solution they could both agree to, the Board would be satisfied. Ellefson thought Albright should call Trosvik again to encourage him to contact Sorum. Albright noted that there have been several unpermitted tiling projects this fall in Otter Tail County.

**Minch Lawsuit.** Based on attorney/client privilege, and in accordance with Open Meeting Law, the Board went into closed session at 8:47 PM to discuss the status of this issue. At 9:00 PM, the Board reopened the meeting.

**Norby Diking Complaint.** Manager Van Amburg still plans to contact Norby regarding his alleged diking project along the Buffalo River in Section 22, Kragnes Township, Clay County. Norby doesn't have a landline, and Van Amburg doesn't have his cell phone number.

**Project No. 72, Wilkin County Ditch No. 22-Lat. No. 3-Improvement.** Jones expects to complete the Preliminary Engineer's Report this week. The Viewers will be meeting this week to work on a number of projects.

**Project No. 71, City of Moorhead/50<sup>th</sup> AVE S Flood Control.** Albright thought that the Appraisers' Report could be filed by mid-January. The Board briefly discussed future River Keepers' funding and the City of Moorhead's support of the program.

**Project No. 70, Crystal Creek/McCann's Addition.** The Board reviewed a project report from Jeff Schaumann, Chairman, Oakport Township. A final hearing will be held this winter after the Viewers finish their work. Jones mentioned that a tributary to the Red River has been realigned and a flatter slope and grade installed. This will address slumping problems with the dike. The contractor still needs to install some riprap.

**Project No. 68, Lake Jacobs Outlet.** Jones reported that the project is about 50% complete with about half of the tile line installed. He estimated that it would take another week or so before it's operational. The project deadline is 12/31/11. Jones submitted Pay Request No. 1 for Johnson Excavation in the amount of \$64,261. **Motion** by Ellefson to approve the referenced pay request. **Seconded** by Paradeis Kobiela. **Approved.**

**Project No. 67, HRBP Outlets.** The project is done, and the office is working to submit a pay request to the DNR.

**Project No. 66, Tansem/Ranum Lakes Outlet.** We received the Department of Employment and Economic Development (DEED) funds from the Wild Rice Watershed District (WRWD) that Wynn Consulting inadvertently sent to them for the Hersch buyout. Albright will prepare a final billing for Wynn Consulting and follow up with Tim Magnusson regarding the DNR billing.

**Project No. 65, County Line Outlet.** Jones reported that the project is draining through an open cut in the county line township road (180<sup>th</sup> AV S), and work has stopped for the season. Next spring, when the water is lower, we will install a culvert in the open cut. This winter, the United States Fish and Wildlife Service (USFWS), will work on getting approval from the DNR to lower the wetland below the Ordinary High Water (OHW). If all the landowners agree about the drawdown elevation, a hearing can be avoided. Jones thought that the project would reach the target elevation (OHW) by the end of month. Albright is working with the Solums to obtain their signed easement. Jones submitted Pay Request No. 2 for Barry Construction, Inc. for \$ 27,403.57. **Motion** by Paradeis Kobiela to approve the referenced pay request. **Seconded** by Ellefson. **Approved.** Jerger noted that landowner Adrian Haugrud told her he is very satisfied with the project.

**Project No. 64, LaBelle/Boyer Lake Outlets.** Jones distributed lake elevation graphs for the Board's review. Boyer Lake is at elevation 1320.18 and LaBelle Lake is at 1309.65. Both lakes are lower than their OHW because of the current dry conditions. The Minnesota Department of Transportation (MNDOT) requested a detailed breakdown of project expenses.

**Project No. 62, Clay/Wilkin Judicial Ditch No. 1 (J.D. 1)-Branch 4.** Dean Paschke is still not satisfied with his project assessments even though the restrictor plate has been removed. He has asked for a redetermination of benefits to take his land out of the system. He has also contacted the Minnesota Board of Water and Soil Resources (BWSR) requesting that the BRRWD respond to his questions about the culverts. The culvert for the Hermunslie property has been installed.

**Project No. 61, Clay County Ditch No. 11N.** Tami Norgard, Vogel Law Firm, has notified the BRRWD that she has a conflict of interest and can't represent us in our attempt to recover payment from John Leseth

for his share of the cost to install access culverts for his former farmstead. Van Amburg suggested Norgard could forward the Leseth paperwork to Attorney Paul Skatvold. **Motion** by Nelson to hire Skatvold and to direct Norgard to forward the paperwork to him. **Seconded** by Ellefson. **Approved.**

**Project No. 56, Manston Slough Restoration.** Albright noted that he plans to work on the easement acquisitions before the end of the year. This is his number two priority, following project billings to the DNR.

**Project No. 50, Cromwell Township Outlet.** Jones submitted Pay Request No. 4 for \$5,385.07 for H&S Contracting, Inc. **Motion** by Hanson to approve the referenced pay request. **Seconded** by Paradeis Kobiela. **Approved.**

**Project No. 49, Oakport Flood Mitigation.** Albright noted that the current DNR grant has expired, and income from project sales will have to be used to cover expenses until the next grant is in place or the BRRWD meets its funding obligation. Construction has stopped for the winter. The next Construction Committee meeting is scheduled for 12/22/11 at 10:00 AM at the Clay County Courthouse, to discuss finances and project updates.

Steve Retzer has a claim against the Watershed for damage to his house from construction. Kris Carlson, Ulteig Engineers, Inc. (UEI), will handle the investigation regarding this claim.

**Project No. 46, Turtle Lake.** Opsahl is operating both siphons to lower the lakes prior to winter.

**Project No. 39, Georgetown Levee-Improvement.** H.E. has prepared a revised schedule as work continues to progress. No more buyouts are currently scheduled or pending. Approximately ten easement notices were mailed last week.

If the Appraisers' Report is ready to be filed in January, the final hearing could be held in February, with a bid opening in March. Albright shared information from Gabe Bladow, H.E., on parcel classes to assist in the determination of easement values. The Board discussed the proposed easement values. William Ziegler and David Lee have indicated that they are currently not interested in signing easements. The proposed easement values are as follows: Class 1 Residential-\$15,000/acre, Class 5 Residential-\$9,000/acre, Agricultural-\$3,500/acre, and Church property-\$10,000/acre. **Motion** by Ellefson to approve the referenced easement values. **Seconded** by Nelson. **Approved.**

**Project No. 38, Ringdikes.** Jones submitted a final pay request of \$12,828.39 to Johnson Excavation for work on the Wang Environmental Quality Incentives Program (EQIP) dike. **Motion** by Paradeis Kobiela to approve the referenced pay request. **Seconded** by Hanson. **Approved.**

**Project No. 32, Hawley EDA Diversion.** Sellins Brothers, Inc. cleaned the downstream outlet channel from the concrete pipe to the railroad tracks. The bill is on tonight's billing summary.

Albright noted that Attorney Tom Athens wouldn't be available until after January 15 to review our options regarding the pipe repair agreement. One option is to have plans prepared for the repair, open bids this winter, and get the repairs done next summer. The Board discussed other culvert repair options and concerns about the cost share agreement. **Motion** by Nelson to revise and circulate the agreement based on four participants instead of five to get a consensus on the proposed cost share for the culvert repair. **Seconded** by Paradeis Kobiela. **Approved.** It doesn't appear that Sellin Brothers Construction, Inc., who originally installed the culvert in 1998, wants to participate with the repairs.

**Project No. 29, Buffalo River Log Jams.** At a recent meeting, the Board authorized Gust Johanson's proposal to remove log jams south of Moorhead on the South Branch of the Buffalo River. This work has been completed, and the invoice is on tonight's bill list.

**Ralph Schellack Complaint.** Schellack filed a complaint regarding a dike his neighbors, Johnson Farms, built in a low area in the berm along the north side C.R. No. 12, just west of Trunk Highway (T.H.) No. 9. The low area acts as an overflow, allowing water to flow north during high water events. Schellack feels the dike could backup water into his farmstead, especially during spring floods. **Motion** by Ellefson to send a letter to Johnson Farms advising them to remove the dike. **Seconded** by Nelson. **Approved.**

**Runck Culvert Installation.** In compliance with the BRRWD's 11/14/11 order, Albright reported that Craig/Clayton Runck has reinstalled the 24" dia. culvert and temporary approach along 110<sup>th</sup> ST on the south line of Section 27, Skree Township, Clay County, to protect the Herb Nelson farmstead from possible spring flooding.

**Greg Grommesh Diking.** The Board discussed Greg Grommesh's diking/ditch cleaning activities on the west side of the natural waterway in the NE¼, Section 28, Barnesville Township, Clay County, and along the south ditch of C.R. No. 2. The neighboring landowners have concerns that if Grommesh continues to add to the dike he has constructed, it could eventually block the natural waterway and force water onto their property. Van Amburg suggested that we document the current dike elevation and recommend that any future dike not exceed the established height. Jones could provide a summary of the dike's 2008 elevation using LiDAR data. Albright suggested that we could send a letter to Grommesh advising him that he needs to have a BRRWD permit to install a dike. **Motion** by Hanson to send the referenced letter. **Seconded** by Paradeis Kobiela. **Approved.** Manager Ellefson will conduct a field review.

**Mediation Project Team (PT).** The next PT meeting is scheduled for Thursday, January 17, 2012, at 1:30 PM, MSUM Science Center.

**Wetlands Reserve Program (WRP) Sites.** Tim Koehler, NRCS, provided resource map packets for the 2011 funded WRP sites within the BRRWD. He encouraged the BRRWD to continue to work with the NRCS to identify potential sites for 2012 funding.

**Watershed District Enlargement.** Albright informed the Board that a petition has been circulated to enlarge the BRRWD to include parts of Otter Tail and Wilkin Counties. When we received the document, the Board will need to make a decision about our support for expanding the District.

**New Administrative Assistant.** The Board discussed ranking the applicants. Van Amburg and Paradeis Kobiela have prepared a draft of the BRRWD Employee Handbook for the Board's review. Van Amburg explained health insurance co-ops options that are used by several county agencies. The Board discussed benefit options. The Managers will schedule interviews with the top three applicants after the Holidays. Nelson felt we should schedule a special meeting for the entire Board to interview the applicants. The Board decided to hold a special meeting on 12/27/11 at 7:00 PM to address the details of the hiring process and review the "draft" Employee Handbook. Albright and Jerger will revise the job description. The Board also discussed setting up a work station in our current office for the new hire. They also briefly discussed the possibility of hiring an assistant for Albright in the future. Ellefson will invite Ron Salber, Salber Associates, Inc., to the 12/27/12 special meeting to discuss payroll options. Salber has offered to prepare the payroll and do all the necessary paperwork for the new employee for \$25 per month.

**Buffalo River TMDL Phase 2.** The Minnesota Pollution Control Agency (MPCA) has scheduled a public open house the Total Maximum Daily Load (TMDL) water quality process in the BRRWD for January 17, 2012, in Barnesville, Hildebrand Hall, Assumption Catholic Church. A press release will be published and invitations will be sent.

**Anderson Wetland Banking Investigation.** The landowners have accepted the BRRWD's offer of \$3,500/acre for the wetland banking acreage. The Board discussed preparing the easement options for the landowners.

**Wolverton Creek/Comstock Coulee.** The billing deadline for the Phase 1 work of the BWSR grant contract is 12/15/11. Jones will work with Kevin Kassenborg, Clay SWCD, to prepare a pay request for the recent work completed on Tom Arnhalt's property.

H.E. submitted Pay Request No. 3 in the amount of \$5,983 to William Nichols Excavating. Water levels on the outlet finally got low enough for the work to get done. **Motion** by Ellefson to pay the referenced pay request. **Seconded** by Nelson. **Approved.**

**Clay County Ditch No. 49, Structure Replacements.** H.E. submitted the Final Pay Request for Steven Johnson Excavation in the amount of \$10,561.94. **Motion** by Nelson to approve the referenced pay request. **Seconded** by Hanson. **Approved.**

**New Office.** The Building Committee met on 12/06/11. Architect Margaret Follingstad is working on the building plans. The bid opening has been scheduled for Tuesday, February 7, 2012, at 4:00 PM. Follingstad will handle the bid advertisements. Albright met with a representative from Foltz Buildings, who suggested several cost savings alternatives. The Board discussed options to reduce costs, including parking lot surfacing and ceiling heights. The City of Barnesville has held a hearing on the new building and referred the project to the Economic Development Authority for approval.

**The following bills were presented for approval:**

Accounts Payable	Description	Account	Amount
American Enterprises, Inc.	#970, diking/gates	Pj. 70, Crystal Creek	\$ 21,826.00
American Enterprises, Inc.	#976, Repairs	C.D. No. 9, CSAH No. 12	\$ 15,566.14
Barry Construction, Inc.	Pay Request No. 2	Pj. 65, County Line Outlet	\$ 27,403.57
Bruce E. Albright	MAWD lodging (5)	Admin.	\$ 897.80
Bruce E. Albright	Appraisers' meal	Pj. Nos. 39, 65, 71	\$ 72.19
City of Moorhead	2011 maintenance	Pj. Nos. 33, 34, 35, 36, 37, 43, 49	\$ 43,427.96
Clay County Auditor	Transmit Becker Co. collections	Pj. 46, Turtle Lake	\$ 7,434.85
CRO's Custom Services	#4136, Odegard Trust	Hay Creek/Stinking Lake CWF	\$ 300.00
Doris Brundage	January office rent	Admin.	\$ 750.00
G&G Farms, Inc.	#2963, Log Jam removal	Pj. 29, Buffalo River	\$ 4,000.00
H&S Contracting, Inc.	Pay Request No. 4	Pj. 50, Cromwell Township	\$ 5,385.07
H.E.	November billing summary	Varies-see attch.	\$ 95,952.12
HCI	#11176, Hal Mikkelsen	Pj. 38, Ring Dikes	\$ 2,295.00
Johnson Excavation	Pay Request No. 1	Pj. 68, Lake Jacobs	\$ 64,261.00
Johnson Excavation	Pay Req. # 2-Final, Wang EQIP	Pj. 38, Ring Dikes	\$ 12,282.39
Johnson Excavation	Pay Request No. 3-Final	Clay 49	\$ 10,561.94
Key Contracting, Inc.	#2296, repairs	Pj. Nos. 39 & 49, Kragnes, Clay C.D. Nos. 20, 22, 34	\$ 5,938.00
Key Contracting, Inc.	#2308, demolitions	Pj. 49, Oakport	\$ 61,000.00
Key Contracting, Inc.	Repairs	Pjs. 47, 61, 62, Clay C.D. Nos. 32, 40, 58, 60	\$ 42,726.35
Mattson Excavating, Inc.	#394, Repairs	Pj. 32, Hawley	\$ 1,425.00
Mattson Excavating, Inc.	#395, Repairs	Pj. 14, Clay 10	\$ 4,810.00
Mattson Excavating, Inc.	#396, culvert/flapgate	Pj. 14, Clay 10	\$ 5,850.70
Mid States Storage	January storage rent	Admin.	\$ 74.00
Midwest Testing	#T262193, 11/18/11 billing	Pj. 65, County Line Outlet	\$ 108.50
NTI	#6639, 10/30/11-11/26/11	Pj. 49, Oakport	\$ 1,449.36

Olson Construction, Inc.	#201199, Odegard Trust	Hay Creek/Stinking Lake CWF	\$ 600.00
Premium Waters, Inc.	#366590-11-11	Admin.	\$ 24.05
R.J. Zavoral & Sons, Inc.	Pay Request No. 8, Phase 1A	Pj. 49, Oakport	\$ 593,399.32
RRVCPA	#95263, utility relocations	Pj. 49, Oakport	\$ 36,941.44
Sellin Bros., Inc.	#9881, riprap	Becker C.D. No. 9	\$ 5,233.80
Sellin Bros., Inc.	#9882, ditch cleaning	Pj. 32, Hawley	\$ 2,832.50
Sellin Bros., Inc.	#9886, Herfindahl driveway	Becker C.D. No. 9	\$ 12,135.26
TDS MetroCom	12/13/11 long distance	Admin.	\$ 48.51
TrueNorth Steel	#8503764, culverts/flapgates	Pj. No. 1, Wilkin 22	\$ 2,362.96
Vogel Law Firm	#75299, November	Admin.	\$ 61.50
Vogel Law Firm	#75300, November	Pj. 49, Oakport	\$ 246.00
Vogel Law Firm	#75301, November	COE Diversion	\$ 533.00
Westlund Excavating	Repairs	Varies	\$ 9,979.35
Wild Rice Electric (2)	10/19/11-11/18/11 service (2)	Pj. 46, Turtle Lake	\$ 58.11
Wm. Nichol Excavating	Pay Request No. 3, Phase 2	Wolverton Creek Channel Rest.	\$ 4,983.00
			<b>\$ 1,105,236.74</b>

**Motion** by Nelson to approve the bills and pay them as funding becomes available. **Seconded** by Paradeis Kobiela. **Approved.**

**Next Meeting.** A special meeting will be held on Monday, December 27, 2011, at 7:00 PM. The Board of Managers, BRRWD, will hold their annual meeting on Monday, January 9, 2012, at 7:00 PM.

**Adjournment.** Chairman Van Amburg adjourned the meeting at 11:30 PM.

Respectfully submitted,

John E. Hanson, Secretary