The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held a regular meeting on Monday, March 26, 2012, at 8:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. VanAmburg, Breanna L. Paradeis Kobiela, Roger G. Ellefson, Curtis M. Nelson, and John E. Hanson. Others attending included: Bruce E. Albright, BRRWD Administrator, Erik S. Jones, Engineer, and Julie Jerger, Resident Secretary, Houston Engineering, Inc. (H.E.); and Mona Barker, BRRWD Administrative Assistant; and landowners: Jay Nord and David Watt.

Chairman Van Amburg called the meeting to order at 8:00 PM. He announced that the proceedings were being recorded to aid in preparation of the minutes.

**Secretary's Report.** The Board reviewed draft minutes for the 3/12 regular meeting. **Motion** by Paradeis Kobiela to approve the minutes. **Seconded** by Nelson. **Approved.**

**Treasurer's Report.** The Board reviewed the BRRWD's financial status. Since the 3/12/12 meeting, we have received $584,394.34, and cash on hand is $215,187.59. Receipts include reimbursement from the Minnesota Department of Natural Resources (DNR) for Project No. 39, Georgetown Levee-Improvement ($503,939.99) and Project No. 68, Lake Jacobs Highwater Outlet ($57,614.95). We received reimbursement from Minnesota Pollution Control Agency (MPCA) for our expenses associated with the Total Maximum Daily Load (TMDL) Phase 2 Study ($15,939.40). Albright noted that he would pay down the Midwest Bank Line of Credit balance this week. The principal is $306,652.40 with $946.75 in interest. Other income came from Georgetown auction sales proceeds and the sale of the Hersch house, associated with Project No. 66, Ranum/Tansem Outlet.

**Permit No. 12-42, David Watt.** Applicant proposes to install 185 acres of pattern tiling in three different locations. The first project site is 40 acres in the N3/SE3/4, Moland Township, Clay County, outletting to the Buffalo River. The second site is 110 acres in the NE/4, Moland Township, outletting to a wetland area. The third site is 35 acres in the N3/2NW3/4, Section 28, Moland Township, with 30 acres outletting to the Site 2 wetland and 5 acres outletting to a wetland on the west side of the tract. Both wetlands eventually outlet to the Buffalo River. The project is designed for the installation of control structures in the future. The project will improve drainage, control runoff, reduce erosion, and reduce sedimentation in the river channel. **Motion** by Nelson to approve Permit No. 12-42, subject to our standard tiling disclaimer. **Seconded** by Hanson. **Approved.**

Watt asked the Board if they had any recommendations regarding bioreactors, i.e., woodchip filters, etc., to clean nitrates at the tile outlets. Van Amburg noted that the technology isn't perfected yet, but nitrate reduction is important to protecting water quality. Albright noted that the Mediation Project Team (PT) has discussed this issue, and the International Water Institute (IWI) is working on a study for the Red River Retention Authority (RRRA) on the effects of tiling on flooding. Albright discussed other Watershed Districts' tiling permitting rules and practices. He commented that to change the BRRWD's Rules and Regulations could be a lengthy legal process. Ellefson questioned the results of the water quality sampling that River Watch conducted at the outlet of one of the first tiling projects in Wilkin County. Albright said that the sample data didn't indicate any significant impacts. The Board discussed the impact that bufferstrip installation has on water quality. They also discussed current and future Conservation Reserve Program...
(CRP) regulations. Albright noted that a large amount of CRP acreage will be coming out of the program this year because of high commodity prices and more restrictive CRP regulations.

**Permit No. 12-31, Jay Nord.** Applicant proposes to install 165 acres of pattern tiling in the NW¼, Section 5, Atherton Township, Wilkin County, to improve drainage and crop production. Nord submitted a revised tiling plan that would outlet to the north with lift station to drain west on the south side of the road to a natural waterway. This route will keep water in the ditch and reduce downstream impacts to neighboring landowners. The downstream operators have agreed to the proposal. **Motion** by Hanson to approve Permit No. 12-31, subject to our standard tiling disclaimer. **Seconded** by Ellefson. **Approved.**

**Other business brought before the Board included:**

**Permit No. 11-98, Detroit Lakes Wetland Management District (WMD)/United States Fish and Wildlife Service (USFWS).** Applicant proposes to install a tile line to lower the DNR Protected wetland elevation along County State Aid Highway (CSAH) No. 12 between Sections 14 and 23, Hamden Township, Becker County. The operator of the neighboring property, Scott McCaslin, feels the tile should be lower than the proposed elevation and would like to meet with the BRRWD, the USFWS, and neighboring landowners to discuss this issue on 3/20/12. The USFWS will look for an existing tile outlet, which might not be working. The BRRWD approved the permit on 8/22/11, but the USFWS hasn’t started the work. Once more information has been gathered, the BRRWD will schedule another meeting with McCaslin. **Tabled.**

**Permit No. 12-01, Clay County Highway Department.** Applicant proposes to replace two bridges on CSAH No. 52 at the “east tributary” and “west tributary” crossings of Project No. 54, Whisky Creek Tributaries, in Sections 15 and 16, Barnesville Township. The replacement culverts will be equivalent sized reinforced concrete box culverts. Jones reviewed the proposal and recommended permit approval. **Motion** by Ellefson to approve Permit No. 12-01. **Seconded** by Paradeis Kobiela. **Approved.**

**Permit No. 12-17, Brad Pake.** Applicant proposes to install tiling for eleven quarters in Sections 5, 6, 7, 8, 17, 18, Morken Township, Clay County, with gravity flow outlets to legal drainage systems for which the property is assessed. **Motion** by Hanson to approve Permit No. 12-17, subject to our standard tiling disclaimer. **Seconded** by Nelson. **Approved.**

**Permit No. 12-22, Clay County Highway Department.** Applicant proposes to mill and overlay County Road (C.R.) No. 100 in the City of Georgetown. Albright noted that the County has agreed to postpone the project and coordinate their work with our levee improvement project, which might put the construction date back to 2013. **Motion** by Ellefson to approve Permit No. 12-22. **Seconded** by Paradeis Kobiela. **Approved.**

**Permit No. 12-32, Minnesota Department of Transportation (MNDOT).** Applicant proposes to apply unbounded concrete overlay on the existing Trunk Highway (T.H.) No. 10 westbound roadway surface between Boyer Lake and the Detroit Lakes airport. The proposed work also includes 3 culvert linings, 15 culvert replacements, and 23 culvert apron cleanings. Five median crossovers will be closed, and three cable guardrail improvements will be completed, including removing the wooden posts and minor ditch cleaning down to the original ditch grade. All culverts will be replaced with same size structures at the existing elevation. One culvert is located within DNR Protected Waters. MNDOT plans to let bids for this maintenance project on 8/24/12. **Motion** by Hanson to approve Permit No. 12-32. **Seconded** by Paradeis Kobiela. **Approved.**
**Permit No. 12-33, Rick Sorby.** Applicant proposes to install 60 acres of pattern tiling in the SW¼, Section 1, Oakport Township, Clay County, outletting to the Buffalo River. Albright recommended permit approval. **Motion** by Nelson to approve Permit No. 12-33, subject to our standard tiling disclaimer. **Seconded** by Hanson. **Approved.**

**Permit No. 12-34, Kevin and Bradley Nelson.** Applicants propose to install 67 acres of pattern tiling in the S½SE¼, Section 33, Flowing Township, Clay County, with a lift station in the southwest corner of the property outletting to the C.R. No. 26 road ditch and eventually through C.R. No. 26 via a centerline culvert to Clay County Ditch No. 65 to which the property is assessed. **Motion** by Hanson to approve Permit No. 12-34, subject to our standard tiling disclaimer. **Seconded** by Ellefson. **Approved.**

**Permit No. 12-35, Oberg Farms.** Applicant proposes to install 163 acres of pattern tiling in the SW¼, Section 20, Spring Prairie Township, Clay County. The property is assessed to Clay County Ditch No. 2, and will outlet via a lift station in the southwest corner. **Motion** by Nelson to approve Permit No. 12-35 subject to our standard tiling disclaimer. **Seconded** by Paradeis Kobiela. **Approved.** The Board briefly discussed possibly modifying the BRRWD Rules to address tiling issues, violations, and operation during a flood.

**Permit No. 12-36, Clay County Highway Department.** Applicant proposes to replace a structurally deficient bridge over Clay County Ditch No. 32 on CSAH No. 7 between Sections 14 and 15, Kurtz Township, with one line of 12’ x 6’ precast concrete box culvert. Jones will review the application and provide recommendations at a future meeting. **Tabled.**

**Permit No. 12-37, Bill Zurn.** Applicant proposes to install a Natural Resources Conservation Service (NRCS) designed sediment control basin/tiling project in Section 5, Hamden Township, Becker County. **Motion** by Ellefson to approve Permit No. 12-37. **Seconded** by Hanson. **Approved.**

**Permit No. 12-38, Clay County Highway Department.** Applicant proposes to replace existing 60” dia. and 36” dia. culverts on the south side C.R. No. 67 in Section 18, Elmwood Township. The current waterway area is 26.7 square feet (sq. ft.). The new structures will be either one line of 83” arch culvert with a waterway area of 25.3 sq. ft. or two 48” dia. culverts (25.1 sq. ft.). Jones will conduct a review and provide recommendations at a future meeting. **Tabled.**

**Permit No. 12-39, Clay County Highway Department.** The Board discussed a proposal to install a culvert through C.R. No. 114 to address high water issues upstream (north) of the Cromwell outlet project. Wade Opsahl, Technician, H.E., conducted an elevation survey and recommended boring an 18” dia. x 80’ corrugated metal pipe (CMP) through C.R. No. 114. This road acts as a dike, and high water can threaten nearby farmsteads on the north side of the road. The Board discussed downstream concerns about water coming from this area to the USFWS easement wetlands. Kenneth Wouters has expressed concerns about the project. The CMP would be installed at the natural ground elevation to recreate the natural runout elevation before the road was installed. The USFWS has indicated that they don't have jurisdiction in this area. They suggested that we set the pipe 2’ higher on the north side of the road than proposed to discourage neighboring landowners on the north side from trying to ditch into the culvert. The Board discussed that there could possibly be project benefits to the upstream property, as their high water will outlet to our project. The County suggested that we have our contractor, H&S Contracting, Inc., submit a change order to bore or open cut the pipe to the project contract, and the County would reimburse the BRRWD for the work. **Motion** by Hanson to approve Permit No. 12-39, subject to downstream landowner Ted Simmons’ approval and H.E.’s installation recommendations. **Seconded** by Ellefson. **Approved.**

**Permit No. 12-40, Derrick Anderson.** Applicant proposes to install an additional approach with a 12” dia. culvert on the east side of the farmstead off from 120th ST in the NE¼, Section 23, Alliance Township,
March 26, 2012

Clay County.  **Motion** by Ellefson to approve Permit No. 12-40, subject to Township approval to work within their road right-of-way (r-o-w). **Seconded** by Hanson.  **Approved.**

**Permit No. 12-41, Howard Pender, Jr.** Applicant proposes to install pattern tiling in the SW¼, Section 18, Elkton Township, Clay County, to outlet via a lift station to the C.R. No. 10 ditch, eventually draining south to Clay County Ditch No. 55 to which the property is assessed.  **Motion** by Hanson to approve Permit No. 12-41, subject to our standard tiling disclaimer.  **Seconded** by Paradeis Kobiela.  **Approved.**

**Minch Mediation.** Based on attorney/client privilege, and in accordance with Open Meeting Law, the Board went into closed session at 9:20 PM to discuss the status of this issue.  At 9:40 PM, the Board reopened the meeting.

**Permit Data Management Software.** Albright has scheduled a special Board meeting with Brian Fischer, H.E., Maple Grove office, on Thursday, April 12, 2012, at 5:00 PM at the Fargo H.E. office to review the permit data management software suite.

**Project No. 74, Clay County Ditch No. 51-Lateral.** Petitioner Roger Minch has forwarded a $10,000 bond in the form of a personal check to cover the preliminary project development costs. Currently, our Attorney Tami Norgard is reviewing the petition for adequacy.  The Board agreed to deposit Minch’s bond check in our Wells Fargo savings account. Once Norgard completes her reviews, the Board can authorize H.E. to do the Preliminary Engineer’s Report.

**Project No. 73, Country Heritage Ditch.** Oakport Township has signed the project petition and submitted it to the BRRWD.  **Motion** by Nelson to accept the petition, to authorize Jones to prepare the Engineer’s Report, and to appoint the Appraisers.  **Seconded** by Paradeis Kobiela.  **Approved.**

**Project No. 72, Wilkin County Ditch No. 22, Lateral No. 3-Improvement.** The Viewers met last week to continue their work on this project.  Opsahl is working on the benefit maps for the Viewers’ Report. The Viewers plan to complete their work in the near future.  The Board discussed sending landowner letters regarding temporary staking/2012 cropping intentions. The landowners would like the BRRWD to complete the lateral work as soon as possible this summer. Albright will work with Opsahl to prepare a letter to send to the landowners who own property along the two miles where work will take place regarding 2012 cropping/staking.

**Project No. 70, Crystal Creek/McCann's Addition.** The Appraisers are working on the benefit assessments. After they file their report, the Board can schedule a hearing. The Board reviewed Jones’ letter describing a more comprehensive area project and a proposed project map.

**Project No. 68, Lake Jacobs Outlet.** The Appraisers finalized their report with no major changes. It has been determined that Wildlife Lane is not a township road, so the $10,000 in road benefits was divided among the landowners who use it to access their property.  The Schmidt/Claypool property should have the lowest benefit rate, and Opsahl has corrected the benefit map. Everything is ready to conclude the final hearing. Albright mentioned that we will plan to hold the hearing at the VFW Club in Barnesville. The office will mail a continuation notice to the affected parties for a date to be scheduled in the near future.

Jones noted that Lake Jacobs is at elevation 1308.43.  The Board discussed possible downstream channel obstructions/cleaning. Jones thought it would take about 2 weeks to get to the Ordinary High Water (OHW) elevation of 1307.  The Board thought the project should be restarted. Albright and Ellefson discussed conducting a field review of the downstream channel to look for problem areas that might need to be cleaned as a project expense.
Project No. 67, HRBP Outlets. The Board approved the Findings of Facts and Order for the construction of the outlets at the 3/19/12 Final Hearing, which starts the 30-day appeal period. Because the BRRWD developed/constructed the project by emergency declaration in the fall of 2010, the work has already been completed. Stop logs have been installed on Pete Lake at elevation 1355.34. Jones noted that the current elevation for Pete Lake is 1355.21. MNDOT is still questioning their assessments.

Project No. 66, Tansem/Ranum Lakes Outlet. The office has continued to follow up on our pay request to Wynne Consulting for reimbursement for the Hersch home buyout. The Hersch house was sold at the Clay County 3/15/12 auction for $100. The Board discussed an issue with the house furnace ownership.

Project No. 65, County Line Outlet. The Appraisers investigated possible changes to their benefit map last week and incorporated them into their revised Report. The Board discussed the proposed changes. Total project benefits stayed the same, but the Appraisers reduced some landowner benefits and increased the Township road benefits. The Board has plans to continue the Final Hearing on 4/09/12 in the Barnesville office at 8:00 PM. Jones will contact the contractor to install the culvert in the County Line road as soon as possible. Albright suggested that we might combine this continuation hearing with the Project No. 68 hearing on the same night at the Barnesville Veterans of Foreign Wars (VFW). If we get a large turnout as expected, our office may not have enough seating. The Board agreed.

Project No. 64, LaBelle/Boyer Lake Outlets. Jones reported that Boyer Lake is at elevation 1320.04 and LaBelle Lake is at elevation 1309.83. The stop logs in the LaBelle Lake outlet structure are set at elevation 1311, which is about 1.51’ below the lakes highest elevation prior to the project. Jones noted that the target elevation for Boyer Lake is about 4’ to 5’ below the preconstruction elevation. Albright noted that the BRRWD plans to schedule a landowner informational meeting to discuss shore restoration and the target lake elevations for lakes.

Albright noted that the Attorney General's Office is working with MNDOT regarding their concerns about their 2011 project assessment (approximately $65,000). Jim Haertel, BWSR, has also contacted our office regarding this issue. The Managers had an extended discussion regarding MNDOT's concerns about their assessment. We will be able to discuss this issue further with MNDOT at their Annual Coordination Meeting, scheduled for 3/28/12 in Detroit Lakes.

Project No. 61, Clay County Ditch No. 11. Albright noted that the Board should schedule a meeting with the new owner of the John Leseth farmstead (Duane Walker) to discuss ditch erosion/slumping problems along his property.

Project No. 56, Manston Slough Restoration. The Mediation PT members who attended the 3/22/12 meeting signed the project consent form in support of the Reinvest In Minnesota (RIM) project funding. Albright has forwarded a request to the absent PT members for them to email their consents. Jones will prepare the Project Readiness Form and a detailed breakdown of the funding utilization by end of this week.

Albright met with Rick St. Germain, Engineer, H.E., on 3/16/12 regarding the project design. St. Germain sent information regarding project impacts and easements. The Board discussed possible dike alignment options/changes to address landowner easement issues. They also discussed the need to get the r-o-w staking completed and to send cropping intention letters as soon as possible to the landowners on the project where construction will take place this summer. The Board authorized H.E. to send the referenced correspondence. Opsahl will make finishing the Appraisers' Report a priority. As soon as the Report is filed, the Board will schedule a hearing date.
**Project No. 50, Cromwell Township Outlet.** Opsahl will also be working on finishing the Appraisers' Report for this project. The USFWS suggested that we should close the outlet gate to hold water on the Kenneth Wouters' wetland. Albright told them that until the project is completed and the wetlands reach their target elevations, the project gates would remain open. The Board discussed Wouters' concerns about the condition of the driveway he uses to access his farmstead. He would like to meet with the Board to request that we rebuild the driveway. Albright suggested that the Board could wait to address this issue until site conditions permit, and the project is construction completed.

**Project 49, Oakport Flood Mitigation.** The Board discussed possible funding to finish the project from the 2012 State bonding bill. Albright discussed a meeting with the City of Moorhead regarding project operation held last winter. The City would prefer that the BRRWD handle project maintenance until 2015 when the project will become part of the City of Moorhead. The Moorhead Public Service Department would be willing to continue maintaining the five stormwater pond lift stations pumps, plus equipment, for a fee of approximately $2,000 per station. The Board reviewed the draft maintenance agreement. **Motion** by Nelson to sign the agreement. **Seconded** by Ellefson. **Approved.**

**Project No. 39, Georgetown Levee-Improvement.** Albright noted that the hearing notice for the 4/17/12 hearing has been sent to The Forum for publication. The hearing will be held in the Georgetown Community Center at 8:00 PM. Notices will be mailed to landowners this week. The appraisal work continues. The Board discussed easement option language for Joan Sorenson's property. **Motion** by Hanson to alter Sorenson's easement option language to address her concerns. **Seconded** by Ellefson. **Approved.**

The Board discussed the possibility of generating revenue for the project by selling lots once the dike improvement project is constructed with covenants that stipulate no buildings could be placed on the properties outside of the levee. Pat Lynch, Financial Coordinator, DNR, provided an opinion regarding this alternative. It appears that if the land is sold, the proceeds must be returned to the State of Minnesota or used by the BRRWD for project funding. The Board discussed other funding options.

Albright noted that Clay County agreed to coordinate their road project with the levee improvement project. This work could be delayed until 2013.

**Project No. 38, Ringdike.** Elaine Gess called the office today regarding her desire for a ringdike around her farmhouse on Broadway ST NW. Albright told her that at this time there is no ringdike funding available from the state. We were about $17,000 short for the Environmental Quality Incentives Program (EQIP) funded Jason Wang ringdike. NRCS didn't have 2011 Technical Service Providers (TSP) funding left to cover all our project costs. The RRWMB has indicated that although they still have BWSR grant funding available, they will only cover the landowner's share of the shortfall (approximately $3,000). The RRWMB will return the balance of their unspent funds to BWSR.

**Project No. 32, Hawley EDA Diversion.** Jones is working with Hancock Concrete Products on specifications for the culvert repair.

**Mediation PT.** The next PT meeting is tentatively scheduled for 5/24/12 at 7:00 PM in the MSUM Science Center. John Frederick, MPCA, will discuss the TMDL project. Rick St. Germain, Engineer, H.E., and Lance Yohe, Executive Director, Red River Basin Commission (RRBC), will make presentations regarding the RRBC's Long Term Flood Control Solutions (LTFS).

**RIM/WRP Program.** Albright contacted the Becker NRCS to ask Phil Dahl, to set up a meeting with landowners associated with the Reep Lake site in Becker County to discuss possible participation in the program.
Jones discussed a possible WRP site (Vertin) in the S½, Section 16, Mitchell Township, Wilkin County. The Board reviewed a site map Jones prepared and discussed possible storage options. The information will be forwarded to Keith Weston, NRCS, for his review.

**Watershed District Enlargement.** We are awaiting BWSR's decision regarding the enlargement petition. Albright distributed the RRWMB's comment letter for the Board's review. The comment period ended 3/09/12 at 4:30 PM. BWSR could make a decision regarding the enlargement petition by the end of April.

**Clay County Ditch No. 32 Repair.** The office mailed the informational meeting notices and a copy of the ditch map today. The meeting will be held on Thursday, April 12, 2012, 7:30 PM, Moorhead City Hall Council Chambers.

**Hawley Buffalo River Restoration.** The Army Corps of Engineers (COE) is interested in the Hawley Buffalo River Restoration project as a possible mitigation site for the proposed Fargo-Moorhead Diversion Project. They will conduct a field review of the possible restoration site and meet with City representatives at 9:00 AM on May 3, 2012. The possible restoration project could provide wetland banking credits for the COE's Fargo-Moorhead Diversion project.

**Anderson Wetland Restorations.** Attorney Corey Elmer is reviewing the landowner abstracts. H.E. will stake the easement areas this spring. We will send letters to the landowners/renters advising them not to plant crops this spring or plant wheat to get construction done this summer. Mark Aanenson, H.E., has already completed the existing wetland delineations. The Board discussed project funding.

**Wolverton Creek/Comstock Coulee Clean Water Legacy (CWL).** The BRRWD plans to schedule another Steering Committee informational meeting in the near future.

**Advisory Committee Annual Meeting.** The office will plan on sending meeting notices this week to the Advisory Committee for their annual meeting tentatively scheduled for 4/13/12 in the Galaxie Supper Club.

**New Office.** The Bond Sale advertisement and bond specifications were distributed last week. The preconstruction meeting will be scheduled for next week. Margaret Follingstad, Architect, YHR Partners, questioned if the Board wanted to include retainage/budget for office furnishings. Albright will meet with the Clay County Commissioners to ask them for a resolution to levy $100,000 for five years to pay back the bond sale in accordance with our Minnesota Statutes Annotated (M.S.A.) 103D.905, Subd. 3, taxing authority. The Board discussed bids for the Information Technology (IT) office infrastructure.

**Clay County Ditch Right-of-Way Recording.** The Board discussed recording the r-o-w for Clay County Ditch Nos. 11, 36, 40, 49, 60 with the County. Jones will work with Opsahl and Attorney Norgard on this issue.

**Becker County Ditch No. 19/Buffalo Lake.** Jim Wolters, DNR, contacted the office about a "bog" and debris blocking the outlet dam to Buffalo Lake, associated with Becker County Ditch No. 19. Wolters plans to remove the bog, and Opsahl will contact Roger Lundberg to follow up with the DNR regarding debris removal.

**River Watch.** The Barnesville River Watch Team would like to schedule a time to make their annual presentation of their 2011 water quality sampling. The Team received another gold medal for their presentation at the 17th Annual River Watch Forum on 3/13/12. We were notified that the Hawley River Watch Team Advisor may no longer participate in the program, so the Team will not be sampling this year. We will also be meeting with the International Water Institute (IWI), MPCA, DNR, and the BRRWD monitoring committee to discuss 2012 sampling needs. The Board discussed continuing the operation of
the monitoring stations at four of our regional assessment locations (RALs) that MPCA dropped in 2012. The cost would be $18,500 per year for the DNR to manage all four stage recorders/flow gauges. Albright suggested we could discuss issue when we meet to discuss the 2012 water quality sampling with the noted representatives and bring a recommendation back to the Board at the next meeting.

**Clay County Ditch No. 63.** At the last meeting, the Board approved a permit for the County to replace a bridge at the outlet of County Ditch No. 63. The total project cost was estimated to be $57,763. The State will cover 60% of the costs. Dave Overbo, Clay County Highway Department, has requested that the BRRWD split the remaining 40% of the costs 50/50 ($11,552.60 each) with the County. **Motion** by Nelson to approve the County’s cost share proposal. **Seconded** by Paradeis Kobiela. **Approved.**

**Office Cleaning Services.** Carmen Ambrose has been hired to clean the office twice a month for $70/month.

The following bills were presented for approval:

<table>
<thead>
<tr>
<th>Accounts Payable</th>
<th>Description</th>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Barnesville</td>
<td>1/29-12-3/01/12 utilities (2)</td>
<td>Admin</td>
<td>$442.85</td>
</tr>
<tr>
<td>City of Barnesville</td>
<td>3/25/12 billing</td>
<td>Admin</td>
<td>$21.93</td>
</tr>
<tr>
<td>Doris Brundage</td>
<td>April 2012 rent</td>
<td>Admin</td>
<td>$750.00</td>
</tr>
<tr>
<td>Joel Carlson</td>
<td>April Lobbyist fee</td>
<td>Admin</td>
<td>$850.00</td>
</tr>
<tr>
<td>Julie Jerger</td>
<td>#214174, reimburse-office supplies</td>
<td>Admin</td>
<td>$161.77</td>
</tr>
<tr>
<td>Lauren Peterson</td>
<td>12/27/11-3/21/12 appraisals</td>
<td>Pj. Nos. 32, 39, 50, 65, 67, 68, 72</td>
<td>$393.00</td>
</tr>
<tr>
<td>Liberty Business Systems</td>
<td>#44914 printer toner (2)</td>
<td>Admin</td>
<td>$180.55</td>
</tr>
<tr>
<td>Mid States Storage</td>
<td>April 2012 rent</td>
<td>Admin</td>
<td>$74.00</td>
</tr>
<tr>
<td>Mona Barker</td>
<td>03/11/12-3/24/12</td>
<td>Varies</td>
<td>$904.11</td>
</tr>
<tr>
<td>MPS</td>
<td>2/02/12-3/06/12 service (2)</td>
<td>Pj. 49, Oakport</td>
<td>$68.94</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>Postage, supplies, etc.</td>
<td>Admin</td>
<td>$200.00</td>
</tr>
<tr>
<td>Review Printers</td>
<td>#31212, envelopes/paper</td>
<td>Admin</td>
<td>$96.19</td>
</tr>
<tr>
<td>Roger Lundberg</td>
<td>3/19/12 beaver control</td>
<td>Wilkin 43/44, Pj. 27</td>
<td>$559.89</td>
</tr>
<tr>
<td>RRVCPA</td>
<td>02/1-12-3/09/12 service (3)</td>
<td>Pj. 49, Oakport</td>
<td>$240.49</td>
</tr>
<tr>
<td>RRVCPA</td>
<td>02/10/12-03/10/12 service (9)</td>
<td>Pj. 39, Georgetown</td>
<td>$326.97</td>
</tr>
<tr>
<td>TDS MetroCom-MN</td>
<td>3/13/12 long distance</td>
<td>Admin</td>
<td>$19.50</td>
</tr>
<tr>
<td>Vogel Law Firm</td>
<td>#81766, February billing</td>
<td>Admin</td>
<td>$43.00</td>
</tr>
<tr>
<td>Vogel Law Firm</td>
<td>#81767, February billing</td>
<td>Pj. 49, Oakport</td>
<td>$172.00</td>
</tr>
<tr>
<td>Vogel Law Firm</td>
<td>#81768, February billing</td>
<td>COE Metro Diversion</td>
<td>$451.50</td>
</tr>
<tr>
<td>Wold Johnson, P.C.</td>
<td>Leseth collection letter</td>
<td>Pj. 61, Clay 11</td>
<td>$340.00</td>
</tr>
</tbody>
</table>

**Motion** by Ellefson to approve payment of the bills. **Seconded** by Nelson. **Approved.**

**Next Meeting.** The next regular meeting will be held on Monday, April 9, 2012, at 8:00 PM.

**Adjournment.** Chairman Van Amburg adjourned the meeting at 11:30 PM.

Respectfully submitted,

John E. Hanson, Secretary