

BUFFALO-RED RIVER WATERSHED DISTRICT

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MINUTES FOR MANAGERS' MEETING November 13, 2017

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, November 13, 2017, at 7:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. Van Amburg, Mark T. Anderson, Peter V. Fjestad, Jay A. Leitch, Catherine L. Affield, and John E. Hanson. Others attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI).

Chair Van Amburg called the meeting to order at 7:03 PM and announced that the proceedings were being video recorded to aid in preparation of the minutes.

Secretary's Report. The Board reviewed draft minutes for the 10/23/17 regular meeting. **Motion** by Leitch to approve the minutes. **Seconded** by Anderson. **Approved.**

Treasurer's Report. The Board reviewed the BRRWD's monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Cash on hand is \$1,645,617.64. Administrative disbursements for the month are \$29,984.87, and for the year total \$414,745.20. Current 2017 accounts receivable totals \$3,895,543.45. Our total income for the year is \$2,631,437.26. Income since the 10/10/17 meeting was \$101,966.50, including 2nd half tax payments for ditches/projects and real property from Otter Tail County (\$8,312.32), Wilkin County (\$59,143.37), the State of Minnesota's 2017 agricultural market value credits (\$9,378.58), the Minnesota Pollution Control Agency (MPCA) for the Otter Tail River Planning 319 Grant (\$24,121.32), and a refund from the Western National Insurance (\$5). The balance of the income came from bank interest and HEI office rent. **Motion** by Hanson to approve the Treasurer's Report. **Seconded** by Affield. **Approved.**

Other business brought before the Board included:

Permit No. 16-052, Troy Goltz. The Board discussed this tiling permit from last year, which was approved at the 12/12/16 BRRWD meeting, but the permit was not issued, subject to a hearing to review Goltz's request to add/remove lands to the benefit areas of Wilkin County Ditch (C.D.) Nos. 40 and 43. The land is located in the S $\frac{1}{2}$ and NW $\frac{1}{4}$, Section 31, Prairie View Township, and the N $\frac{1}{2}$, Section 6, Tanberg Township, Wilkin County. The tile will outlet via a lift station in the northwest corner of the NW $\frac{1}{4}$, Section 31, Prairie View Township, to Wilkin C.D. No. 43 on the north side of County Road (C.R.) No. 30. Currently, all of the noted property is assessed to drain south to C.D. No. 40. The petitions were discussed at the 9/26/17 Wilkin County Ditch hearing and were included in the project's Order. Since the permit was already approved, Albright recommended that the Board could issue Permit No. 16-052, subject to our standard tiling disclaimer. Jones noted that the Board also addressed Richard Scheffler's request to add the N $\frac{1}{2}$, Section 14, Atherton Township, to C.D. No. 42 at the 9/26/17 hearing, and this transfer was also approved.

Permit Nos. 17-058, 17-125, Tim Deal. The Board postponed action on Permit No. 17-125 at their 10/23/17 meeting until Jones could discuss the project with the Natural Resources Conservation Service (NRCS) regarding the possible effect on the Lucke Wetlands Reserve Program (WRP) site in the SE $\frac{1}{4}$, Section 5, Meadows Township. Deal's proposal was to remove a 24" dia. culvert from the intersection of 240th AVE and 230th ST on the north side of the road in the SW $\frac{1}{4}$, Section 4, Meadows Township, Wilkin County, and replace it with a 24" dia. culvert placed diagonally across the intersection, eventually draining to C.D. No. 6A as an outlet for their tiling project (Permit No. 17-058). Jones had suggested that instead of moving the

culvert, the landowners could clean a few hundred feet downstream of the existing culvert along the south side of Section 5 toward Trunk Highway (T.H.) No. 9, which would maintain the hydrology of the WRP in the S½, Section 5, and keep the additional tile water out of the C.D. No. 6A system. HEI conducted a limited survey, which showed that with just minimal excavation in the first 200'-300', the water would drain freely on the north side of 230th ST. Jones has shared this information with Deal, who has agreed to Jones's recommendation. He recommended that the permit could be administratively withdrawn because Deal doesn't need a BRRWD permit for routine ditch cleaning. **Withdrawn.**

Permit No. 17-103, Paul Daugherty. The Board approved this permit at their 9/25/17 meeting for 220 acres of pattern tiling in the SW¼, Section 3, and the W½NW¼, Section 10, Roberts Township, Wilkin County, subject to our standard tiling disclaimer, and downstream landowner notification. Jones noted that we have now received all the downstream landowner notification forms, so he recommended that the permit could be issued.

Permit No. 17-119, Robert Yaggie. The Board postponed action on this permit to install pattern tiling in the SW¼, Section 26, Manston Township, Wilkin County. There were questions about the adequacy of the proposed outlet route that would drain the tile water in the north ditch of County State Aid Highway (CSAH) No. 26, west to a natural waterway in Section 27, eventually to the Manston Slough Restoration project. Dustin Nordick, operator of the downstream property, had concerns about potential breakouts in the SE¼, Section 27, because there is very little separation between the CSAH No. 26 road ditch and the field edge. He thought the north ditch should be cleaned so that the proposed tile water can drain west. There are also problems further north on the natural waterway in the NW¼, Section 27, Manston Township, where more cleaning probably needs to be done. Yaggie has requested that he be allowed to install the tiling yet this fall with the understanding that the lift station pumps won't be operational until next year after the downstream drainage concerns are addressed. Albright gave a brief history of the area drainage patterns/problems, including wetland issues further downstream on the Abel property. HEI investigated the location of possible wetlands along the waterway channel and provided the information to the landowners. Albright explained that the waterway on Abel's property could be cleaned to the original grade, as long as the spoil is sidecast outside of the wetland areas. To date, the landowners haven't contacted the BRRWD regarding these recommendations. If they are interested in proceeding, the next step would be to submit the Local, State, Federal (LSF) notification forms regarding possible work in the waterway. **Action postponed.**

Permit No. 17-126, Tom Paulson. Applicant proposes to install an approach/culvert on the north side of 200th ST about 0.25 miles east of T.H. No. 9, just east of a natural waterway in the SW¼, Section 21, Manston Township, Wilkin County, and to realign and fill the natural waterway in Section 21 to connect 10 acres of land in the southwest corner of the section to the rest of their field. The new ditch will run west along the north side of 200th ST to the southwest corner of the section and then north/northeast on the east side of T.H. No. 9 up to where the waterway crosses the highway. Paulson has acquired a used 10' 3" x 6' 9" corrugated metal arch pipe (CMP-A) for the proposed approach. Jones has notified Paulson that he will need to obtain permission from the Minnesota Department of Transportation (MNDOT) for work in their highway right-of-way (R/W). Jones recommended permit approval, subject to the road authorities' permission to work within their R/W and the installation of the one-rod grassed bufferstrip with 3H:1V or flatter sideslopes. Albright observed that the work looked good, and he saw no problems.

Permit No. 17-127, Monsanto. Applicant proposes to add the drainage from their new building's downspouts and Hickenbottom risers to their existing tile system (Permit No. 08-001) in the SW¼, Section 12, Glyndon Township, Clay County. The project outlets to the north, eventually to the Buffalo River. Jones recommended permit approval, subject to our standard tiling disclaimer.

Permit No. 17-128, Paul Anderson. Applicant proposes to clean an existing private ditch in the N½, Section 29, Alliance Township, Clay County, between C.R. No. 2 and the Clay/Wilkin Judicial Ditch No. 1 (J.D. No. 1) to grade and to reslope the bank. The project will outlet to J.D. No. 1, Lateral No. 1, to which it is assessed. Wade Opsahl, Technician, HEI, conducted a culvert elevation inventory and suggested that the ditch could

be widened slightly to allow for maintenance. He recommended a 4'-6' wide bottom with 3H:1V sideslopes. Albright recommended permit approval with the noted recommendations.

Permit No. 17-129, Kevin Nelson. Applicant proposes to install two 4" dia. tile lines in the SW¼, Section 2, Glyndon Township, Clay County, north of a new permanent MNDOT snow fence along T.H. No. 10 to reduce possible seepage from excess snow melt in the spring. The tile will outlet west to the 100th ST N ditch, eventually to Clay C.D. No. 68 to which the land is assessed. Jones recommended permit approval, subject to our standard tiling disclaimer.

Motion by Anderson to approve Permit Nos. 17-126 through 17-129, subject to the referenced disclaimers and conditions. **Seconded** by Fjestad. **Approved.**

Wentz Tile Complaint. At their 10/23/17 meeting, the Board authorized Albright to send a final letter to John Steffl regarding his installation of a tiling project last year without a BRRWD permit that outlets via existing ditches to NRCS designated wetlands on Harlan Wentz's property in the SE¼, Section 3, Callaway Township, Becker County. The letter will state that the BRRWD will review the matter once more at a hearing to be held in conjunction with an upcoming Board meeting (probably 12/11/17), and if he doesn't appear to defend his actions, the BRRWD intends to turn the matter over to the Becker County Attorney's office to seek a temporary injunction to force him to stop the tile operation. This process will establish proper notice and give Steffl adequate time to respond before we resort to legal remedies.

Haugrud/Lindholm Complaint. Albright noted that this dispute appears to have been resolved at least for this year, as construction season is coming to an end.

T.H. No. 9 Drainage. Albright and Chair Van Amburg met with MNDOT on 10/12/17 at the intersection of T.H. No. 9 and C.R. No. 87 to discuss a tile outlet concern along T.H. No. 9 in Sections 28/33, Spring Prairie Township, Clay County. The tile water is allegedly affecting trees on a neighboring farmstead. The landowners did not attend as they were busy with harvest.

Duane Boeder Complaint. Jones gave a brief history of the dispute regarding Frank Schindler's removal of a dry approach on the Boeder property in the SW¼, Section 33, Barnesville Township, Clay County. Schindler claims that the 12" dia. culvert in the approach was totally plugged, and the blocked culvert was causing water to breakout onto his property. The Boeders objected to the work and filed a complaint. Jones discussed the HEI ditch survey results. The road ditch contains approximately 12"-18" of sediment with the sedimentation extending into the Boeder property. Schindler has offered to let the Boeders use his existing approach to access their Conservation Reserve Program (CRP) acreage. Jones provided the landowners with the ditch profile information. Schindler has offered to clean the ditch and restore the approach/culvert. The Boeder family has refused Schindler's offer, citing concerns about their CRP contract issues. Jones assured the Boeder family that we should be able to work with the Clay Farm Service Agency (FSA)/NRCS regarding the CRP requirements. The Board discussed options to meet with the Schindler and the Boeder family regarding this issue.

Duane Stuehrenberg Drainage Complaint. The NRCS has done some wetland restoration work on the Lucke property related to Project No. 56, Manston Slough Restoration. Duane Stuehrenberg has contacted the office several times to complain about water backing up onto his cropland because of the NRCS work. Jones discussed the results of a recent area ditch survey and the area drainage patterns. Albright suggested that Opsahl meet with Stuehrenberg to discuss the survey information and possible options to reroute his drainage north to avoid the NRCS wetland site.

Zarling Drainage Complaint. Last spring, Mike and Darlene Zarling filed a complaint about an approach on the Roger Brakke property near Rustad in Section 28, Kurtz Township, Clay County. Manager Anderson visited with Aaron Brakke, who indicated that they would be willing to remove their field approach to provide better drainage for the Zarlings, and then apply for a BRRWD permit to reinstall a new approach this fall in

a different location. Anderson reported that Brakke hasn't had time to complete the work, but still plans to get it done this fall, weather permitting, or next spring. He added that Brakke did clean out the existing 12" dia. culvert this summer. Anderson agreed to visit with the Zarlings to update them regarding the status of this issue.

Project No. 79, Wolverton Creek Restoration. The Wilkin County Environmental Office has scheduled the Conditional Use Permit (CUP) hearing for December 6, 2017, at 8:30 AM. Albright noted that he has had contact with Minnesota Board of Water and Soil Resources (BWSR) personnel, who would like to meet with the Board in early 2018 to discuss the Conservation Reserve Enhancement Program (CREP) funding opportunities for the Wolverton project. The Board discussed current personnel changes BWSR has been implementing. Albright noted that since CREP easement acquisition could be a slow process, the BRRWD will work with the landowners to obtain temporary construction easements this winter so that we don't have to postpone construction next spring. Jones plans to work up a flow chart of the easement acquisition process for the Board's reference. Albright pointed out that the BWSR CREP funding can only be used for construction, but the Lessard-Sams Outdoor Heritage Council (LSOHC) and Enbridge grants can fund either construction or easement acquisition. Albright thought we might be able to let bids for the Phase 1 work in January or February next year.

Project No. 78, Clay/Wilkin J.D. No. 1 Diversion. HEI plans to file the preliminary survey report at the 12/11/17 Board meeting.

Project No. 49, Oakport Flood Mitigation. At their 10/23/17 meeting, the Board awarded the stockpile removal bid to Gladen Construction, Inc. for their low bid of \$163,103.25. Jones prepared the contracts for the Board's signature. The preconstruction meeting is scheduled for Tuesday, December 5, 2017, at 10:30 AM in the HEI office in Fargo. The project deadline is 6/30/18. Jones noted that he has asked the contractor to place fill on the Gary Olson site yet this fall if possible because he will have to cross cropland to access the project site.

Manager Leitch asked when the Oakport dedication ceremony will be scheduled. Albright suggested that it would be preferable to have the levee certification completed before officially announcing project completion. Leitch also noted that an Oakport landowner, Julie Goehring, has contacted him about the contractor disturbing some of her alfalfa acreage last summer. Leitch asked that someone contact her and take care of the issue.

Project No. 77, Clay C.D. No. 51-Lateral. The Board briefly discussed the status of the Norby lawsuit.

Project No. 21, Wilkin C.D. No. 13 and 13-Lateral. William Nichol Excavating, Inc., submitted a bill for the C.D. No. 13 spoil leveling and the Czichotzki farmstead dike in the amount of \$12,469, which is on the bill list. The Board discussed the status of a few items that need to be completed yet this fall, including the channel repair along the Thompson property, which Albright thought will now need to be addressed next spring. Work on Bradley Nelson's C.D. No. 13-Lateral crossing in Section 23, Deerhorn Township, is nearing completion.

Project No. 1, Wilkin C.D. No. 22 Repair. William Nichol Excavating, Inc., plans to start the main ditch repair in the next two weeks, and work will continue upstream as the crops are harvested.

F-M Diversion. Manager Anderson reported on the recent Governors' Task Force meeting. Albright made a presentation to the Task Force regarding upstream retention and distributive storage, including the BRRWD's project development implementation process, using the Manston Slough Restoration project as an example. The Board discussed alternative plans for addressing flooding in the City of Fargo. Anderson noted that a Technical Group meeting is scheduled for tomorrow (11/14/17) to review options.

Upper South Branch of the Buffalo River. Albright visited with BWSR personnel regarding funding for the Phase 1 restoration work in Section 11, Manston Township, Wilkin County, east of T.H. No. 9. Manager Fjestad and Thomas Eskro, HEI, plan to meet with the Rogelstad family regarding their interest in a project on their property.

Wilkin County Ditch Repairs. Jones reported the repair project for C.D. No. 43 is finished and the seeding is done. The Wilkin County Soil and Water Conservation District (SWCD) doesn't expect to complete the buffer seeding on C.D. Nos. 40, 41, 42, and 44 until next spring. We will still be able to close out the 2013 BWSR grant by the 12/31/17 deadline with the work that has already been completed on the referenced ditch systems.

The Board discussed Shawn Norman concerns about the buffer/side inlet installations proposed for C.D. No. 44 on his property and the BRRWD's acquisition of additional ditch R/W. Albright met with Norman regarding his concerns and explained that the appeal deadline was 11/10/17. Norman filed his appeal today (11/13/17). Since the Breckenridge Courthouse wasn't open on Friday for Norman to file his appeal, Albright plans to contact BRRWD Attorney Tami Norgard, Vogel Law Firm, to determine if his appeal is still valid. Albright expects that the Board will be able to work with Norman regarding his appeal of the buffer project.

DM Enterprises submitted Pay Request No. 2 for work completed to date for the Wilkin Ditch buffer/side inlet installations in the amount of \$6,441.63. **Motion** by Anderson to approve the referenced pay request. **Seconded** by Hanson. **Approved.**

R. J. Zavoral and Sons, Inc. submitted Pay Request No. 1 for the C.D. No. 43 repairs in the amount of \$108,508. **Motion** by Anderson to approve the referenced pay request. **Seconded** by Leitch. **Approved.**

Easement Consultant. Several of the Managers met with Steven J. Taff, Associate Professor Emeritus, Department of Applied Economics, University of Minnesota, on 11/10/17 to review his preliminary easement value study. Dr. Taff has been hired to provide consulting services to look at the value of easements on flood damage reduction (fdr) and natural resource enhancement (nre) projects. Albright will schedule a special meeting with the entire Board to review Dr. Taff's work sometime in December. The Board discussed the criteria Taff uses in his calculations.

One Watershed, One Plan (1W1P). Albright is working on finalizing the Memorandum of Agreement (MOA), so the document can be distributed to the SWCD's and Counties for their review and signature.

Minnesota Association of Watershed Districts (MAWD) Annual Meeting. The MAWD Annual Meeting will be held November 30 through December 2, 2017, in Alexandria. Chairman Van Amburg and Hanson volunteered to serve as delegates to the annual meeting with Fjestad serving as the alternate. **Motion** by Anderson to appoint the delegates and alternate as referenced. **Seconded** by Leitch. **Approved.**

The Board discussed the proposed resolutions that will be voted on at the MAWD meeting. Albright noted that the BRRWD's applications for the 2017 MAWD Project and Program of the Year were not selected this year.

Otter Tail River Restoration. The Army Corps of Engineers (COE) is planning a conference call with the BRRWD in early December to discuss the project status and the Section 1135 Grant Agreement billing. The COE agreed to contribute the first \$100,000 and then split the remaining costs 50/50 with the BRRWD. Albright suggested that we use the "pay as you go" method, as costs are incurred, instead of one lump sum.

Total Maximum Daily Load (TMDL)/Watershed Restoration and Protection Strategies (WRAPS). HEI has completed their work to prepare a response to agency comments regarding the Upper Red River Study, and now MPCA will need to finalize the report.

2015 Buffer Law. Albright reported that the Counties had their Buffer ordinances in place by 11/01/17 deadline. Jones is working with BWSR on the BRRWD's plan, which doesn't need to be in place until 11/01/18. HEI will provide each county with the total number of acres needed to be buffered on the legal ditch systems. Albright noted that there are 155.793 acres of buffers needed in Wilkin County. The Counties will receive State funding for the buffer installations and will need this data to leverage as much funding as possible for this effort.

Elkton Wetland Restoration. Albright noted that the Elkton wetland banking process is completed. We still need to meet with the Getz family regarding the possible mitigation of approximately 0.3 acres of wetland on their property, which is part of a larger wetland site that the Briks Family LP is trying to mitigate with banking credits from the Elkton wetland restoration. The Briks Family needs this 0.3 acres to complete their wetland banking credit purchase associated with the Manston Slough project. Albright plans to contact the Getz family regarding this issue.

Van Amburg asked about the wetland violations that took place earlier this summer on the Poehls and Lamb easements by Kyle and Chad Johnson. Albright hasn't had time to check with Johnsons regarding a plan to correct the situation.

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
AmeriPride	#160430855-October Office rugs (2)	Admin.	\$ 64.42
Braun Intertec	#B110094, Services thru 11/8/17	Pj. 71, 50th AVE	\$ 2,134.00
Bruce E. Albright	Office Max - Supplies	Admin.	\$ 38.46
Chris Hoppe Lawn Care	#811218, October mowing (2)	Admin.	\$ 214.75
Chris Hoppe Lawn Care	Fall Fertilizer Application	Admin.	\$ 203.06
City of Barnesville	#10006383, Phone/Internet/Utilities	Admin.	\$ 653.42
DM Enterprises	Pay Request No. 2	Wilkin C.D. Nos. 40, 41, 43, 44	\$ 6,441.63
Fuchs Sanitation	#9881, October garbage billing	Admin.	\$ 51.48
Gerald L. Van Amburg	Voucher #17-35, 09/01/17-10/31/17	Varies	\$ 1,259.64
HEI	October Billing	Varies-See attached	\$ 183,381.55
Jay A. Leitch	Voucher #17-34, 09/01/17-10/31/17	Varies	\$ 771.31
John E. Hanson	Voucher #17-32, 9/1/17-10/31/17	Varies	\$ 1,011.48
Jon Yeske	#200, Beaver Control	Clay C.D. No. 34	\$ 425.00
Mhd Public Service	10/03/17-11/02/17 Service (4)	Pj. 49, Oakport	\$ 218.13
Northern States Excavating	#959, Repairs	Clay C.D. No. 68	\$ 7,035.00
Northern States Excavating	#960, Repairs	Clay C.D. No. 33	\$ 685.00
Northern States Excavating	#961, Repairs	Clay C.D. No. 33	\$ 3,801.50
Northern States Excavating	#962, Repairs	Clay C.D. No. 20	\$ 1,400.00
Northern States Excavating	#963, Repairs	Clay C.D. No. 20	\$ 6,414.00
Northern States Excavating	#964, Repairs	Clay C.D. No. 2	\$ 1,978.00
Peter V. Fjestad	Voucher #17-31, 09/01/17-10/31/17	Varies	\$ 582.49
Pitney Bowes	#3101678233, Postage Meter 11/20/17-2/19/18	Admin.	\$ 112.74
Premium Waters, Inc.	#366590-10-17-October Office Water	Admin.	\$ 41.62
Purchase Power	October Postage	Admin.	\$ 150.00
R.J. Zavoral & Sons, Inc.	Pay Request No. 1	Wilkin C.D. No. 43	\$ 108,508.00

RMB Environmental Labs	#377921, WQ Monitoring/Analysis	M.S.A. 103D.905, Subd. 3	\$ 680.00
RRVCPA	10/01/17-11/01/17 Service	Pj. 49, Oakport	\$ 84.15
Sellin Brothers, Inc.	Pay Request No. 1	Pj. 71, 50th AVE	\$ 89,374.34
TrueNorth Steel	#FP0000012230-Culverts	Pj. 65, County Line Outlet	\$ 198.88
TrueNorth Steel	#FP0000012229-Culverts	Pj. 01, Wilkin C.D. No. 22	\$ 220.36
TrueNorth Steel	#FP0000012222-Culverts	Pj. 21, Wilkin C.D. No. 13, Lat.	\$ 874.14
Twin City Hardware	#907113-Additional Key fobs (3)	Admin.	\$ 37.89
U.S. Geological Survey	#90582116, contract 10/1/16-9/30/17	M.S.A. 103D.905, Subd. 3	\$ 5,018.00
Ulteig Engineers	#68889, Levee Cert. thru 10/31/17	Pj. 49, Oakport	\$ 8,750.00
Ulteig Engineers	#68903, Wetlands thru 10/31/17	Pj. 49, Oakport	\$ 1,165.52
Vogel Law Firm	#205751, October Billing	Admin.	\$ 552.00
Vogel Law Firm	#205752, October Billing	Pj. 49, Oakport	\$ 568.00
William Nichol Excavating	#239, Repairs	Pj. 21, Wilkin C.D. No. 13, Lat.	\$ 12,469.00
WREC	09/17/17-10/18/17 Service (2)	Pj. 46, Turtle Lake	\$ 71.09
Xcel Energy	09/24/17-10/23/17 Service	Admin.	\$ 75.15
			\$ 447,715.20

Motion by Fjestad to approve payment of the listed bills. **Seconded** by Affield. **Approved.**

BRRWD By-Laws/Rules. Manager Leitch asked about the status of the By-Laws and Rules update. Albright explained that the BRRWD Rules need to incorporate the Municipal Separate Storm Sewer System (MS4) regulations for the Cities of Moorhead and Dilworth and the Buffer Law. Van Amburg reviewed the By-Laws, and his draft was distributed to the Managers for review. Albright hopes to be able to have the two documents ready for Board approval this winter. Leitch also asked about the status of scheduling a Goals/Strategic Planning session for the Board. Albright noted that he completed annual performance reviews today with the administrative staff: Julie Jerger, Kathy Fenger, and Danielle Scheffler. The Board had an extended discussion regarding hiring an assistant for Albright, who would step into his position when he retires. Albright would like to focus on a search for an assistant administrator after the new year.

Manager Leitch reported that the Red River Watershed Management Board (RRWMB) has hired Rob Sip as their new Executive Director. The Board discussed other agencies that are in the process of hiring new leadership staff.

Next Meeting. The next regular meeting will be held on Monday, November 27, 2017, at 7:00 PM in our Barnesville office.

Adjournment. **Motion** by Leitch to adjourn. **Seconded** by Fjestad. **Approved.** Chairman Van Amburg adjourned the meeting at 9:05 PM.

Respectfully submitted,

John E. Hanson, Secretary