

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

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## MINUTES FOR MANAGERS' MEETING June 11, 2018

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, June 11, 2018, at 7:00 PM in the Barnesville office. BRRWD Managers present were Jay A. Leitch, Gerald L. Van Amburg, Mark T. Anderson, John E. Hanson, Catherine L. Affield, Troy E. Larson, and Peter V. Fjestad. Others attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI); Pete Waller, Board Conservationist, Minnesota Board of Water and Soil Resources (BWSR); Julie Goehring, South Basin Manager, Red River Basin Commission (RRBC); Jenny Mongeau, Clay County Commissioner; Rob Sip, Executive Director, Red River Watershed Management Board (RRWMB); and landowner Jay Nord.

Chair Leitch called the meeting to order at 7:01 PM and announced that the proceedings were being video recorded to aid in the preparation of the minutes.

**Agenda.** Chair Leitch asked for comments or additions to the meeting agenda. There being none, the agenda was adopted.

**Secretary's Report.** The Board reviewed draft minutes for the 5/29/18 regular Board meeting. **Motion** by Anderson to approve the minutes. **Seconded** by Fjestad. **Approved.**

**Treasurer's Report.** The Board reviewed the BRRWD's monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Cash on hand is \$2,079,412.24. Administrative disbursements for the month are \$34,094.71 and for the year total \$71,781.92. Current 2018 accounts receivable are \$5,873,008. Our total income for the year is \$1,072,822.94. Income since the 4/9/18 meeting was \$621,427.74. Receipts came primarily from Otter Tail County (\$54,625.11) and Wilkin County (\$565,156.11) for their 2018 first half property/ditch tax proceeds. The balance of the income came from bank account interest (\$1,421.52) and HEI office rent (\$225). **Motion** by Van Amburg to approve the Treasurer's Report. **Seconded** by Affield. **Approved.**

**BWSR Legislative Update.** Pete Waller, BWSR, provided a summary of the 2018 Legislative Session funding allocations related to BWSR programs. The Legislature approved \$15 million for the Lessard-Sams Outdoor Heritage Council (LSOHC) to fund Reinvest In Minnesota (RIM) wetland and buffer easements that will be used for Conservation Reserve Enhancement Program (CREP). Waller reported that BWSR has been working with the Soil and Water Conservation Districts (SWCD) around the state to obtain input regarding CREP marketing. Using this input, BWSR staff presented their recommendations to the RIM Committee of the BWSR Board last month and again this week, which could bring about some changes to the CREP program that should provide better incentives to participating landowners. Waller thought the BWSR Board would act on the recommendations this month and the new program guidelines would be operational by July, which he felt would help the BRRWD implement our Wolverton Creek easement acquisition process.

**RRBC LTFS Update.** Julie Goehring, RRBC, presented a funding proposal to update their 2011 Long Term Flood Solutions (LTFS) report. The RRBC is looking for matching funds (\$10,000) for a potential Minnesota Pollution Control Agency (MPCA) \$30,000 FY 2018-2019 Environmental Assistance grant for Communities Adapting to Climate Change and Extreme Weather Patterns. The Clay County Board of Commissioners agreed to sponsor the grant application, and the RRBC is asking the BRRWD and the Wild Rice Watershed District (WRWD) to split the \$10,000 local match 75/25. Albright noted that BRRWD's share could come

from our Minnesota Statutes Annotated (M.S.A.) 103D.905, Subd. 3, general levy. He pointed out that Clay County taxpayers provide 72.2% of that levy. The application submission deadline is 6/26/18. The total estimated cost for the LTFS update is \$500,000. Other sources of funding could include the Red River Joint Water Resource District and the North Dakota Joint Water Resource Board, Cass County, the Army Corps of Engineers (COE), and the RRWMB.

Albright noted that he sent this information to the Board prior to tonight's meeting for their consideration. Clay County Commissioner Jenny Mongeau was also present at tonight's meeting. Chair Leitch called for a motion regarding this funding request. **Motion** by Van Amburg to contribute \$7,500 as an MPCA grant match for the RRBC's LTFS update. **Seconded** by Hanson. During discussion of the motion, Chair Leitch noted that he collaborated on a number of studies and reports that the RRBC has produced since their inception in 1979, and given his experience, he distributed a list of suggestions for the RRBC to consider in order to garner his support of the LTFS update. He asked that the list be included in the meeting minutes:

1. That an economist be involved in the study and the study report the answers to the following questions. Is the 500-year protection efficient? Are distributed storage projects efficient? As well as, estimating the efficiency of any other water management alternatives recommended by the study.
2. That a non-local engineering firm conduct the study.
3. That the study be designed according to standard research protocol (i.e., no preconceived conclusions).
4. That all assumptions be explicit and supported with evidence.
5. That all data sets (e.g., cross-sectional, time series) be sourced and verified as appropriate for the intended purpose.
6. That the final draft study report be subjected to an objective, third party, peer review, to include an engineering review and an economics review at a minimum.

The Board discussed Leitch's suggestions. Fjestad asked if the Board should include Leitch's comments in the motion. Chair Leitch said that his list didn't need to be included in the motion if the RRBC agreed to consider his suggestions during their update process. The Managers also discussed concerns that if the WRWD didn't approve their contribution, the BRRWD might be expected to cover the entire match up to \$10,000. Commissioner Mongeau commented that the Commissioners felt that this grant application was important enough to Clay County that the County would work with the Watershed Districts so that the BRRWD wouldn't have to pay more than their fair share. Motion **approved**, as originally submitted.

**RRWMB Activities Update.** Rob Sip, RRWMB Executive Director, gave the Board an update of the RRWMB activities since he took over his position last fall. He discussed the recent staff and organizational changes the RRWMB has made, which includes returning to the "committee" process to help the full RRWMB Board make informed decisions. The RRWMB represents their member watershed districts on several "external" organizations' committees, including BWSR's Drainage Work Group (DWG), the Red River Basin Flood Damage Reduction Work Group (RRBFDRWG), the RRBC, the Red River Retention Authority (RRRA), and International Red River Board.

Sip discussed the RRWMB's goals and mission, which has been in place since the early 1990s. Currently, the RRWMB is going through a strategic planning effort, which is being implemented through a phased approach. Phase 1 was to put the new staff in place and establish an office location in the future WRWD office expansion in Ada. Phase 2 will be to gather input from the public and governmental stakeholders. The March conference in Moorhead was a kickoff event for this phase. The goal for this phase is to be responsive to their member watershed districts and other partners in terms of creating transparency, fiscal responsibility, communication, outreach, and dialogue. Sip discussed the services the RRWMB provides to its member districts and legislative activities. He noted that they recently created a legislative committee to make sure that Legislators have the required information, and the information is coordinated with the Minnesota Department of Natural Resources (DNR) and Minnesota Association of Watershed Districts (MAWD) when making funding requests. Sip discussed the current challenges in the Red River basin, including flood hazard

mitigation funding issues and future/current projects and opportunities to work with the member districts to get projects completed. He distributed a sample questionnaire for the BRRWD's review and input.

Van Amburg asked about possible outreach initiatives to non-member watershed districts. Sip noted that there are four districts that are not RRWMB members in the Red River Basin, including the BRRWD. The RRWMB is attempting to provide them with information about current activities and changes, which is the reason for his presentation tonight.

Leitch asked about the reasons for the RRWMB's support of the Klondike project and the overhead costs for the current staff and office space. There was an extended discussion regarding cost cutting measures put in place to reduce staffing expenditures. Leitch also asked about the RRWMB's investment strategies for their current funds. Sip explained that the RRWMB was previously earning about 0.07% on their funds, and now they are getting about 1.87%. He added that they have sent out requests for proposals to area lending institutions regarding interest rates.

Van Amburg asked about the status of the RRWMB's relationship with the RRA. He also asked about any possible changes to the STar Value, which is used to evaluate projects based on their contribution to the Main Stem of the Red River. Sip explained that all the RRWMB project evaluation criteria are under review during their strategic planning effort.

Leitch asked if the RRWMB has considered an alternative membership category. Sip said that currently that type of status is not available, but it could be discussed as a possibility for the non-member Districts. Leitch encouraged Sip to include it in their strategic planning process.

#### **Business brought before the Board included:**

**Permit No. 16-126, Eugene Kaiser/18-045, John Steffl.** Both applicants submitted after-the-fact applications for tiling associated with Natural Resources Conservation Service (NRCS) designed sediment control basin projects in Section 3, Callaway Township, Becker County. Both projects outlet onto property owned by Harlan Wentz, who objected to the tile outletting to a designated wetland area on his property. Albright and several managers conducted a field review with the landowners on 6/7/18. Wentz wants Kaiser to install tile to take his water north 500' to drain into a Wetlands Reserve Program (WRP) site. He wants Steffl to install a closed conduit across his property for approximately 1,320' to the same WRP site outlet. Wentz is concerned that NRCS won't allow him to clean the waterway from the wetland on his property so that the tile water could just pass through, and it appears that the wetland on his property is expanding with new willows and cattail infestations.

As a starting point regarding this issue, Albright suggested that the Board should notify Kyle Schmit, the local contractor who installed the tiling projects, that it is his responsibility to be aware of the BRRWD Rules requiring landowners to have BRRWD permits prior to installing projects. **Motion** by Fjestad to send the referenced letter to Kyle Schmit. **Seconded** by Anderson. **Approved.**

The Board discussed the field review findings and consulted an elevation map of the area. Albright suggested that the Board send a letter to the landowners recommending that they work together to find a solution to their drainage issues, along with the downstream landowner notification forms for Wentz's signature. **Motion** by Van Amburg to send Steffl, Kaiser, and Wentz a letter in that regard. **Seconded** by Hanson. **Approved.**

**Permit No. 18-043, Justin Rasmusson.** Applicant proposes to install a residential driveway for a new home off 43<sup>rd</sup> AVE N (County Road (C.R.) No. 89) in the SE<sup>1</sup>/<sub>4</sub>, Section 22, Oakport Township, Clay County. Jones recommended permit approval, subject to County approval to work within their road right-of-way (R/W) and that the culvert sizing should match upstream/downstream pipe sizings.

**Permit No. 18-044, Harmen Tande.** Applicant proposes to finish a tiling project that he started last year (Permit No. 17-097) in the E<sup>1</sup>/<sub>2</sub>NW<sup>1</sup>/<sub>4</sub>, Section 25, Oakport Township, Clay County. The site outlets one mile

north to Clay County Ditch (C.D.) No. 35, to which it is assessed. Tande already obtained downstream landowner approval for last year's project.

**Permit No. 18-046, Nate Thompson/Four Hills Farms.** Applicant proposes to regrade the south ditch along 70<sup>th</sup> AVE S in the NE<sup>1</sup>/<sub>4</sub>, Section 12, Elkton Township, Clay County, from culvert to field inlet and to regrade the field lateral to improve area drainage. The culvert elevation won't be altered. Using the ditch spoil, Thompson plans to install a new dry approach in the northeast corner of the property off 180<sup>th</sup> ST S. Albright recommended permit approval, subject to township approval to work within their road R/W. He noted that he plans to discuss the ongoing area drainage issues with Thompson. Leitch abstained from voting, as the applicant is also his renter.

**Motion** by Fjestad to approve Permit Nos. 18-043, 18-044, and 18-046, subject to the referenced disclaimers and conditions. **Seconded** by Affield. **Approved.**

**Permit No. 18-003, Shawn Norman.** Albright noted that Norman has submitted two petitions to add and remove land in Wilkin C.D. Nos. 44 and 13/13-Lateral for his new tiling project. The hearing on these petitions is scheduled for Tuesday, June 26, 2018, at 7:30 PM in our Barnesville office.

**Permit No. 17-119, Robert Yaggie.** The Board discussed issues still surrounding this 2017 tiling project in the SW<sup>1</sup>/<sub>4</sub>, Section 26, Manston Township, Wilkin County. We recently obtained permission from the Wilkin County Environmental Office and the COE to clean the natural waterway on the Nielsen/Abel property in the NW<sup>1</sup>/<sub>4</sub>, Section 27, which is the outlet for all the drainage in this area. Albright noted that as the project currently stands, the Yaggies can't operate their tile pump until the downstream issues are resolved. The Wilkin County Highway Department will have to approve a new road ditch project based on the proposed profiles, as the existing permit was based on a profile map showing the "culvert to culvert" ditch grades. A landowner meeting has been scheduled for Tuesday, June 19, 2018, at 8:00 AM in our Barnesville office. Albright plans to schedule a Manager field review on Thursday, June 14, 2018, at 7:30 AM.

**Hurner Drainage Concern.** At their 5/29/18 meeting, the Board authorized HEI to conduct a survey of the road ditch and culverts starting in the SW<sup>1</sup>/<sub>4</sub>, Section 11, Morken Township, Clay County, along the east side of 90<sup>th</sup> ST N for 2 miles to the Clay C.D. No. 5 crossing C.R. No. 108 in the NW<sup>1</sup>/<sub>4</sub>, Section 2, Morken Township. Craig Hurner feels the ditch doesn't drain properly, and there is sediment in the culvert through C.R. No. 108. HEI completed the survey and forwarded the results to Hurner. The survey shows that the ditch along Hurner's property has about 1' of sediment. In addition, HEI discussed Hurner's concerns about the C.R. No. 108 culvert with the Clay County Highway Department, and they agreed to extend this culvert to prevent sediment from washing in from the road. Staff will advise Hurner that he can work with Morken Township to clean the ditch along his property.

**Chad Johnson Complaint.** Albright and Managers Fjestad and Anderson conducted a field review to investigate Chad Johnson's concerns about ditch work completed in Section 1, Barnesville Township, Clay County, by Frank Schindler. The Managers thought that the work appeared to be just a cleanout, which doesn't require a BRRWD permit. The only problem with a cleanout in this area is that the soils are light and subject to erosion when disturbed. Albright plans to contact Schindler.

**Rick Gandrud Complaint.** As a result of the permit hearing conducted during the 5/29/18 meeting, the Managers conducted a field review on 6/7/18. They noted no water was draining from Kraig Nelson's tile outlets in the SW<sup>1</sup>/<sub>4</sub>, Section 21, Hamden Township, Becker County. However, there was water coming into Gandrud's property from the United States Fish and Wildlife Service (USFWS) wetland area, an abandoned flowing well, and two other tile projects also located in Section 21. Thomas Eskro, HEI, calculated that Nelson's tile project contributes approximately 7% of the total drainage coming into Gandrud's tile. Albright proposed to send Gandrud a letter noting the results of the field review and advising him that the Board has determined that Nelson did not violate the terms of his permit (No. 16-123). He added that since Gandrud's tile outlets to Becker C.D. No. 15, the BRRWD would work with him to be sure any downstream obstructions

are removed so his tile doesn't freeze up in the fall, causing poor drainage for his field in the spring until the tile thaws. **Motion** by Anderson to authorize Albright to send a letter to Rick Gandrud and Kraig Nelson as referenced. **Seconded** by Larson. **Approved.**

**Scott McCaslin Wetland Concern.** Albright reviewed this ongoing water problem on McCaslin's property in Section 14, Hamden Township, Becker County, associated with a 2011 USFWS proposed tile installation to lower an area wetland pool to alleviate a water problem on the neighboring cropland and restore a wetland on the Hamden National Wildlife Refuge (NWR). Around 2005, a USFWS field crew allegedly broke the tile and created water problems on McCaslin's property. Currently, the wetland continues to expand, causing water problems on McCaslin's farmland and on C.R. No. 12. The USFWS is not interested in addressing either the broken tile or McCaslin's water concern. Leitch asked for a cross section of the road through the culvert, showing the elevation for the culvert, the elevation of the water when USFWS applied for the tile permit, and the current water level. Fjestad thought this issue should be discussed at the next Mediation Project Team (PT) meeting. Leitch asked that HEI have the cross-section information and a timeline of the water elevations ready to review at the next PT meeting.

**Wilkin/Otter Tail Judicial Ditch (J.D.) No. 2.** The Board discussed the 6/4/18 landowner informational meeting held at the Government Services Center, Commissioners Room, Fergus Falls. Albright noted that turnout for the meeting was good. There are a few items that will require some follow-up with the landowners, including two DNR protected wetlands, Shaw Slough and Lake Alice, and the plugged outlet on Oscar Lake.

Albright explained that on a joint ditch, the Counties are required to form a ditch committee with three members from the controlling county and two members from the other county for a 5-person Committee. Otter Tail County is meeting on 6/12/18 and will make their two appointments. The Board discussed appointing representatives, as the BRRWD is the drainage authority for the Wilkin County portion of this joint ditch. Managers Anderson, Larson, and Fjestad volunteered to serve. A Committee meeting will be scheduled for some time in July, and a possible redetermination of benefits will be on the meeting agenda.

**Stony Creek Comprehensive Project.** HEI is working on the Alternative 1 easement details. Albright reported that the BRRWD's application for Legislative-Citizen Commission on Minnesota Resources (LCCMR) funds for Stony Creek did not advance to the interview stage. There is one more possible opportunity for the project to get an interview that our Lobbyist Joel Carlson will explore with one of the Commission members. Albright furnished project information to Carlson last week, and to date, we have not received any further information. Albright noted that DNR has moved Stony Creek to Number Two on their stream restoration project list for their 2018 application for LSOHC funding.

**Project No. 79, Wolverton Creek Restoration.** Albright reported that the landowners are starting to return their signed easement options. The Plans and Specifications are prepared for Phase 1. A bid opening is scheduled for 6/25/18 at the HEI office in Fargo. The results will be presented to the Board at their meeting that night. The construction estimate for Phase 1 is approximately \$2.2 million with a 12/31/18 completion date. A cover crop will be planted this fall, and the native seeding will be completed next spring. Once Phase 1 is under construction, staff will begin the Phase 2 landowner easement negotiations. Albright noted that the proposed changes to the CREP should be beneficial to our project by allowing existing CRP to qualify for a RIM easement only as long as the tract is adjacent to CREP easements. The Board briefly discussed possible contractor interest in this project.

Jones requested authorization to let bids for vegetation control along the Creek prior to construction. **Motion** by Anderson to authorize HEI to hire a company for vegetation control on Wolverton Creek. **Seconded** by Van Amburg. **Approved.**

**Project No. 78, Clay/Wilkin J.D. No. 1-Improvement.** Bryan Kritzerberger filed the project petition last week. Albright reviewed it and forwarded it to BRRWD Attorney Tami Norgard, Vogel Law Firm, for her

review and recommendation. He suggested the Board could move forward with the petition process, subject to Norgard's review and recommendation (M.S.A. 103E.238). One of the petitioners, Lynn Brakke, would like to meet with Manager Anderson and the other petitioners regarding the proposed project. Albright will arrange the meeting. **Motion** by Hanson to accept the petition and bond and to appoint HEI to prepare the Preliminary Engineer's Report, subject to Attorney Norgard's review and recommendation. **Seconded** by Fjestad. **Approved.**

**Project No. 49, Oakport Flood Mitigation.** Leitch provided an email message report of his meeting with Dr. Tom DeSutter, Professor of Soils, North Dakota State University (NDSU), and Leonard Nelson last Thursday to review the Fischer Family's concerns about soil conditions on the spoil storage site on their property. They dug a few test pits and probed for soil compaction and found there was not much compaction except for a short band of soil about 8" below the surface. There was more clay on the spoil site, but Leitch said that DeSutter didn't expect any long-term crop production issues, and that the soil should rebound to pre-pile condition in about three production cycles, which is normal. There were more weeds on the spoil site compared with the rest of the field due to the application of horse manure in an attempt to improve crop production. Leitch noticed that there were some rocks on the spoil site and recommended that the BRRWD have someone pick the rocks, as soon as possible. Leitch commented that since the BRRWD paid the Fischers a total of \$7,672 per acre for their easement, which amounts to nearly 60 years of lost rent on their 4.24 acres, he felt we should be done with the Fischers and their demands for more money. Albright noted that Wade Opsahl, Technician, HEI, had completed the rock removal.

Duane Egge called the office regarding his concerns about the road ditch seeding adjacent to his property. Albright recommended that Egge mow his ditch. Jones contacted Gladen Construction regarding the stockpile removal contract deadline. Gladen expects to start the work this week. HEI does have other contractors lined up to get the remaining material moved hopefully by Labor Day.

Albright is working with Audubon Dakota regarding the wetland on the north side of Wall ST that is not meeting the wetland establishment criteria in accordance with Wetlands Conservation Act (WCA). The neighboring property owner continues to mow the site, which impedes the wetland vegetation growth. Audubon may be able to share 50% of the cost to reseed the site.

**Project No. 21, Wilkin C.D. No. 13-Lateral.** No onsite meeting has been scheduled with Pete, Steve, and John Thompson to discuss the placement of inlets along their property in Section 36, Deerhorn Township.

**BRRWD Rules.** Albright reported current projects have taken precedence over his work on the Rules, but once the easement acquisition process has been completed for the Wolverton Creek project, he plans to refocus on completing the draft Rules for final review and adoption.

**One Watershed, One Plan (1W1P).** Albright noted that BWSR has not responded to the BRRWD regarding approval of our 1W1P draft workplan, budget, and work schedule, and contract approval/grant allocation. Future items to complete include the review and approval of the HEI's scope of services and contract signature, and the distribution of a public notice that the BRRWD is working on the 1W1P, which starts a 60-day opportunity to furnish information.

**2015 Buffer Law.** Albright reported that we have several ditch systems ready for the hearing process. We plan to hold several related system hearings at the same time. Notices need to be published in the local newspapers for three weeks prior to the hearing.

**F-M Diversion.** The Board discussed comments regarding the Supplemental Environmental Impact Statement (SEIS) for the revised Diversion project Plan B. The DNR was accepting comments on the scope of the SEIS through today, 6/11/18. Albright submitted our comments regarding possible changes to our Rules that would affect the Diversion. He also submitted projects that could have a cumulative effect from the Diversion. He listed the Clay/Wilkin J.D. No. 1 petition/project (2019) and Wolverton Creek Restoration

(2018-2019) as potentially being affected. Albright noted that he will revise our previous EIS comments and will have them in letter form for the Board's review at their next meeting so that they can be submitted to the DNR by the July 6, 2018, SEIS comment deadline.

**Clay C.D. No. 32 Ditch Repair.** In conjunction with the C.R. No. 67 improvement project (Permit No. 18-038) in Section 18, Elmwood Township, on the south side of Sabin, the County needed to establish additional R/W on C.D. No. 32, which will be moved south to allow for flatter sideslopes along the road. During Clay County's easement acquisition negotiations with the Krabbenhof family, they asked that the BRRWD clean C.D. No. 32 upstream of the road improvement site and that the crossing into their farmyard be lowered to the correct gradeline. HEI agreed that the referenced work is needed and proposed that 1,000' of the ditch downstream of the proposed roadwork also be cleaned. The probable cost for the ditch repair and culvert work is \$8,000-\$10,000. **Motion** by Fjestad to approve the referenced ditch repair and culvert work. **Seconded** by Larson. **Approved.**

**Clay C.D. No. 28 Crossing Replacement.** HEI recommends the replacement of a 48" dia. and a 36" dia. corrugated metal pipe (CMP) crossing along C.D. No. 28 through the township road between Sections 17 and 18, Kragnes Township. The waterway area of the two pipes is 19.6 square feet (sq. ft.). The replacement structure will be one line of 66" x 51" x 50' corrugated metal pipe-arch (CMPA) with the same waterway area, set down to the 1999 design grade with riprap at each end to prevent erosion. The probable cost is \$7,000-\$9,000. **Motion** by Anderson to approve the referenced repairs with the costs split 50/50 with the road authority. **Seconded** by Hanson. **Approved.**

**Becker C.D. No. 15 Crossing Replacement.** HEI recommends the replacement of a 48" dia. x 50' CMP crossing the township road between Sections 3 and 10, Audubon Township, with a new 48" dia. x 60' CMP, set at the 1991 design grade, which will lower the pipe 1' to 1.2' with riprap at both ends to control grade and prevent erosion. The probable cost is \$8,000 to \$10,000. **Motion** by Hanson to approve the referenced repairs with the costs split 50/50 with the road authority. **Seconded** by Van Amburg. **Approved.**

**Clay C.D. No. 23 Repair.** HEI recommends the repair of the C.D. No. 23 outlet and the addition of a field crossing in Section 6, Kragnes Township, on C.R. No. 100 to replace the crossing that washed out several years ago. The ditch outlet should be returned to a 6' bottom with 3H:1V sideslopes, and the channel bottom should be raised through a couple of rock drop structures. A new field crossing with a 48" dia. CMP should be installed to control the grade. The probable cost is \$20,000. Albright noted that the cost of this repair will have to be assessed over at least a three-year period to the ditch system. **Motion** by Van Amburg to approve the referenced repairs as a ditch system expense. **Seconded** by Affield. **Approved.**

**Clay C.D. No. 20 Repair.** HEI recommends a sediment block removal along the Swanson property in Section 24, Kragnes Township, west of C.R. No. 100. HEI is working on R/W details. The cost estimate is approximately \$500 to \$800. **Motion** by Fjestad to authorize the referenced repair. **Seconded** by Anderson. **Approved.**

**Wilkin C.D. No. 12 Crossing Replacement.** HEI recommends the replacement of a culvert through a private crossing in Section 25, Connelly Township. The two existing lines of 48" dia. CMP will be replaced with one new 87" x 63" x 50' CMPA set on existing pipe elevation with riprap on both ends of the culvert to control grade and prevent erosion. The probable cost is \$8,000-\$10,000. **Motion** by Fjestad to authorize the referenced repair with the costs split 50/50 with the road authority. **Seconded** by Affield. **Approved.** Albright noted that he plans to meet with the landowner, and the Wilkin County Highway Department will do the work.

### **Comments/Announcements.**

Manager Affield asked about the status of the staff work on meeting minutes. Albright noted that all meeting minutes have been drafted, but he still has several sets to review and send out to the Managers for approval.

Manager Fjestad noted that United States Senators Hoeven and Heitkamp included \$35 million for the FM Diversion project in the 2018 federal budget.

Manager Anderson noted that a local farmer was recently injured in a grain auger accident. He encouraged safety measures be observed when working around machinery.

Chair Leitch noted that River Keepers held their Race the Red event tonight.

Albright noted that HEI is working on Leitch's request for a breakdown of the 5/14/18 HEI bill.

**The following bills were presented for approval:**

Accounts Payable	Description	Account	Amount
AmeriPride	#160463628, May Rug Billing	Admin.	\$ 66.40
Bradley J. & Veronica Nelson	Easement Option	Pj. 79, Wolverton	\$ 2,477.50
EverBank Commercial	#5316756, Copier Lease	Admin.	\$ 635.10
Gary D. & Paul V. Israelson	Easement Option	Pj. 79, Wolverton	\$ 100.00
Gregg L. & J. Scott Johnson	Easement Option	Pj. 79, Wolverton	\$ 611.25
Houston Engineering, Inc.	May Billing	Varies-See attached	\$ 146,566.57
Israelson Land Partnership LLLP	Easement Option	Pj. 79, Wolverton	\$ 5,569.25
Jon Yeske	#500, Beaver Control	Varies	\$ 415.00
Liberty Business Systems, Inc.	#334221, Toner	Admin.	\$ 83.75
Moorhead Public Service	04/19/18-05/17/18 Service	Pj. 49, Oakport	\$ 31.54
Neil R. Kippen	Easement Option	Pj. 79, Wolverton	\$ 3,387.00
Nord Real Estate Holding, LLLP	Easement Option	Pj. 79, Wolverton	\$ 1,292.00
Paul & Beverly Israelson	Easement Option	Pj. 79, Wolverton	\$ 100.00
Paul Klein	Easement Option	Pj. 79, Wolverton	\$ 162.00
Premium Waters, Inc.	May and June Billing	Admin.	\$ 95.37
Purchase Power	May Postage Billing	Admin.	\$ 150.00
RMB Environmental Laboratories	#391090, WQ Analysis	M.S.A. 103D.905, Subd. 3	\$ 500.00
RMB Environmental Laboratories	#392219, WQ Analysis	M.S.A. 103D.905, Subd. 3	\$ 158.00
RMB Environmental Laboratories	#392629, WQ Analysis	M.S.A. 103D.905, Subd. 3	\$ 711.00
RMB Environmental Laboratories	#393794, WQ Analysis	M.S.A. 103D.905, Subd. 3	\$ 184.00
RMB Environmental Laboratories	#394506, WQ Analysis	M.S.A. 103D.905, Subd. 3	\$ 499.00
RMB Environmental Laboratories	#392792, WQ Analysis	M.S.A. 103D.905, Subd. 3	\$ 680.00
Robert Klein	Easement Option	Pj. 79, Wolverton	\$ 1,884.25
RRVCPA	05/01/18-06/01/18 Service	Pj. 49, Oakport	\$ 91.11
Wilkin County Highway Dep.	Culvert Cleaning	Wilkin C.D. No. 15	\$ 5,946.74
WREC	04/18/18-05/18/18 Service (2)	Pj. 46, Turtle Lake	\$ 75.38
			<b>\$ 172,472.21</b>

**Motion** by Anderson to approve payment of the bills. **Seconded** by Affield. **Approved.**

**MAWD Summer Tour.** The MAWD Summer Tour is scheduled for June 20-22, 2018, at the Country Inn and Suites in Chanhassen. Albright and Managers Fjestad, Van Amburg, and Hanson will be attending. Albright will be making a presentation regarding the BRRWD's strategies for identifying flood retention project locations. Fjestad will be attending the MAWD Board meeting on June 20.

**Project Benefits/Costs.** Manager Leitch made a presentation regarding project investments and returns.

**Next Meeting.** The next regular meeting will be held on Monday, June 25, 2018, at 7:00 PM in our Barnesville office.

**Adjournment.** **Motion** by Anderson to adjourn the meeting. **Seconded** by Affield. **Approved.** Chair Leitch adjourned the meeting at 9:43 PM.

Respectfully submitted,

John E. Hanson, Secretary