

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

BARNESVILLE, MINNESOTA 56514

1303 4th AVE NE  
Email: general@brrwd.org

PO BOX 341

PHONE 218-354-7710  
Website: www.brrwd.org

---

## MINUTES FOR MANAGERS' MEETING

April 9, 2018

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, April 9, 2018, at 7:00 PM in the Barnesville office. BRRWD Managers present were Jay A. Leitch, Gerald L. Van Amburg, Mark T. Anderson, John E. Hanson, Catherine L. Affield, Troy E. Larson, and Peter V. Fjestad. Others attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI); Stephanie Miranowski, Wilkin County Commissioner; John Voz, Minnesota Board of Water and Soil Resources (BWSR); Jay Nord, Deerhorn Township Chairman; Trana Rogne, Craig Hertsgaard, Don Nelson, Directors, MnDak Upstream Coalition, and Tim Fox, Richland-Wilkin Joint Powers Authority (JPA) Attorney; Cash Aaland, Attorney, Aaland Law Firm; and landowners Chuck Anderson, Rylee Anderson Darin Brandt, Michael Brandt, John Ready, Don Cosette, Arden Breimeier, and Mark Askegaard.

Chair Leitch called the meeting to order at 7:00 PM and announced that the proceedings were being video recorded to aid in the preparation of the minutes.

**Agenda.** Chair Leitch asked for comments or additions to the meeting agenda. There being no changes, the agenda was adopted.

**Secretary's Report.** The Board reviewed draft minutes for the 3/26/18 regular Board meeting. **Motion** by Anderson to approve the 3/26/18 minutes. **Seconded** by Affield. **Approved.**

**Treasurer's Report.** The Board reviewed the BRRWD's monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Cash on hand is \$1,949,636.93. Administrative disbursements for the month are \$37,797.07, and for the year total \$105,901.53. Current 2018 accounts receivable are \$5,873,008. Our total income for the year is \$432,273.17. Income since the 3/12/18 meeting was \$174,777.70: BWSR for the 2017 Wilkin County ditch repairs (\$168,430) and the Red River Watershed Management Board (RRWMB) for Mediation Project Team (PT) expenses (\$5,087). The balance of the income came from bank account interest (\$1,034.73) and HEI office rent (\$225). Albright noted that according to the Board's motion at the 3/26/18 meeting, both Wells Fargo Bank accounts have been closed and the balances transferred to our Midwest Bank savings account. **Motion** by Anderson to approve the Treasurer's Report. **Seconded** by Affield. **Approved.**

**Richland Wilkin JPA.** JPA Attorney Tim Fox addressed the Board regarding the Fargo-Moorhead (F-M) Diversion project. He explained that there are actually two different objectives for the Diversion project design. The first is the claim that the project is designed to provide flood protection for the F-M Metro-area. The second underlying goal is protection for the floodplain in rural Cass County south of the Fargo, which no one is talking about. He said that the Diversion project is really designed to take several thousand acres of rural Cass County out of the floodplain for future urban development, and not for metro-area flood protection as stated. Fox explained that the most significant reason the Minnesota Department of Natural Resources (DNR) denied the original Diversion permit application was because the design removed floodplain on the north and south ends of the proposed project and pushed the floodplain further upstream into Richland and Wilkin Counties, creating the "upstream staging area" south of the F-M area. The JPA hired Engineer Charlie Anderson to review the Diversion plan, including the Army Corps of Engineers (COE) modeling data, and to develop an alternative design for the north and south project alignments, maintaining the current floodplain storage area. Fox claims that by moving the floodplain further south and factoring in

the commercial and residential development value of the land that would be removed from the current floodplain, the Diversion Authority (DA) and the COE could show a feasible cost/benefit ratio to obtain federal funding authorization for the project.

Using diagrams, Fox discussed the Diversion plan the DNR rejected. He explained the JPA feels the "structure count", associated with the revised plan, is skewed, so that structures in the current floodplain are counted as protected, but structures that will be negatively impacted by moving the floodplain south are not considered. He also pointed out that the revised plan will inundate the upstream staging area 1'-2' higher for a longer period during the 100-year flood event. Fox compared the total project area for the DNR permit that was denied, which covered 72,900 acres, to the revised permit application project area that covers 76,800 acres. Fox stressed that the DA's revised DNR permit application still doesn't merit approval, as it is still illegal. There's still a federal court action that has not been resolved where the COE claims they don't need local permits for their project, including the BRRWD and the State of Minnesota.

Craig Hertzgaard, JPA Director and Governors' Taskforce member, explained that the Taskforce's mission was to help find a project that could be permitted by the State of Minnesota. He observed that the Taskforce seemed to be divided between finding a political solution to develop the floodplain south of Fargo and a solution that would comply with Minnesota Law. Hertzgaard noted that Commissioner Tom Landwehr, Assistant Commissioner Barb Naramore, and Management Resources Bureau Administrator Kent Lokkesmoe, DNR, presented the DA with a list of the requirements needed to obtain a DNR permit. Their focus for the project/permit review was floodplain management, and they stressed that the proposed project should represent the best alternative, "showing the minimal impact solution in respect to all other reasonable alternatives." The DNR did not tell the engineers how to design the project, but provided the permit guidelines. The Technical Advisory Committee (TAC), comprised of three DNR engineers and three DA engineers, will continue to work with the Policy Committee. Hertzgaard noted that in the JPA's opinion, the TAC never addressed a project alignment that would preserve the floodplain. Their plan changed the southwest tieback levy and added the eastern and western tieback levies. He pointed out that the DA's revised plan actually increases the total project area and did not address the floodplain impacts. The JPA developed their own project plan, identifying the Fargo-Moorhead area as the target for flood protection, which would meet the State of Minnesota permit requirements. They hired Charlie Anderson to model their proposed project plan. According to Hertzgaard, the design of the proposed project should be driven by the need to protect Fargo-Moorhead from flooding, not for commercial and residential development of the floodplain south of Fargo.

Using handouts and diagrams, Hertzgaard reviewed the JPA's proposed alternative diversion plan, which incorporates the goal of minimum floodplain impact. He claimed that if the JPA's plan were adopted, the flood waters would not impact Hickson-Oxbow-Bakke, Comstock, and would have very little impact on the Minnesota side of the river, while still providing 100-year protection for Fargo-Moorhead. This plan reduces the acreage of floodplain impacts by approximately 12,570 acres compared to the revised Plan B Diversion permit application of approximately 20,000 acres. Hertzgaard noted that the JPA's plan appears to cause the least impacts to the floodplain while providing flood protection for the F-M area. He added that changing the northwest alignment should be a cost saving measure because instead of building an aqueduct at the Maple River crossing, the JPA's design would cross on the Sheyenne River without the need for an aqueduct. Hertzgaard pointed out that the debate between the two groups is whether the project focus should be flood protection for the F-M metro area or protection for future development to the south of Fargo. Discussion continued regarding the design event (100-year or 500-year), diversion channel outlet locations, revised cost/benefit ratio, future distributed storage, and policy issues vs. increased costs. Hertzgaard noted that COE cost estimates for features of the project have already doubled, and certain state officials have stated in public that if the two states were building the diversion project, they could do it for half the costs.

Cash Aaland commented on a statement from Kent Lokkesmoe, DNR, regarding the project channel capacity. He pointed out that the DNR agrees with the JPA's proposed alternative project design, as prepared by Charlie Anderson. Attorney Fox pointed out that the DA submitted their revised DNR permit application without

even considering any of the data and information the JPA prepared. He explained that the revised application still doesn't comply with Minnesota law because it still has a dam on the Red River and impacts the floodplain on both sides of the river. The Board thanked the JPA for their presentation.

**Citizens to Be Heard.** Chair Leitch asked if there were any citizens who wanted to address the Board. There were none.

**Hiring Committee Reports.** Manager Affield gave the Hiring Committee's report. She explained that the Committee, consisting of Managers Affield, Van Amburg and Leitch, had been asked to consider the question of whether the BRRWD should hire an assistant administrator as a Watershed employee or to continue to contract with HEI to fill the position. They gathered employee administration cost information from HEI and other watershed districts/state agencies. The group reviewed a cost comparison spreadsheet showing a hypothetical employee cost breakdown for a \$70,000 base wage, plus benefits. HEI's estimate for the benefits and other Human Resource (HR) costs would be \$23,000, totaling \$93,000. The sheet showed that if the BRRWD hired an employee with similar benefits, the cost would be \$96,374, plus numerous unaccounted-for HR costs that weren't factored in. Jones explained the HEI billing breakdown for contract staff positions. For example, time spent on submitting timesheets, vacation/sick time, etc., is HEI overhead costs that are not charged to the BRRWD.

Manager Van Amburg commented that he thought it could end up costing the BRRWD more to hire an employee than it would to have HEI fill that position. He noted that the association over the years between the BRRWD and HEI has provided a stable, successful watershed district. He referenced the numerous awards the BRRWD has received over the years. Manager Larson agreed with Van Amburg, noting that the BRRWD is known as one of the premier districts in Minnesota, and he felt this was because of our relationship with HEI and their ability to provide quality staff for the BRRWD. Van Amburg noted that because of the quality projects HEI has designed, the BRRWD has received state funding to build our award-winning projects. Manager Anderson noted that it is easier to manage an employee through HEI. **Motion** by Hanson to authorize HEI to hire an assistant administrator as a HEI contract employee. **Seconded** by Larson. Affield didn't think the Board had enough data to make a decision. She felt that the BRRWD should hire their own employee, noting that she has been contacted by people who had concerns about fact that the BRRWD is so closely associated with HEI. Van Amburg commented that he didn't feel the BRRWD's public perception is bad, noting that parts of Wilkin and Otter Tail Counties wanted to join the BRRWD back in 2010 because of our reputation and quality staff, specifically, our Administrator, Bruce Albright. Larson said that when he first joined the BRRWD Board in 2013, he had questions about the HEI/BRRWD relationship. He researched the issue, and once he had a better understanding of how we work together, he was satisfied with the relationship. Larson added that when we went through strategic planning process a few years ago, the planning facilitator determined that the relationship between HEI and the BRRWD was a "good deal". Fjestad commented that if there are problems with the hiring process or costs, the Board can always revisit the decision. He felt that the current staffing has worked out better than when the Board hired their own employee a few years ago. He added that while he does sometimes hear criticism of our HEI relationship from other watershed districts, they also envy our success. Albright noted that both he and Julie Jerger, Senior Administrative Assistant, are close to retirement, and the Board may want to revisit this issue in a few years. He commented that when the Board hired on their own with combined HEI/independent staff, it has not worked well. Manager Hanson felt that the association with HEI has worked well for the BRRWD. The HEI contract provides a variety of experts who are available to the BRRWD on an as needed basis. Voting in favor: Anderson, Hanson, Van Amburg, Fjestad, and Larson. Voting opposed: Affield. **Approved.** Anderson asked about Board input in the hiring process. Albright said that the Board will be included in the decision making.

**Other business brought before the Board included:**

**Permit No. 18-010, Jeffrey Holt.** Applicant proposes to install random tiling to drain low spots in the N½, Section 22, Norwegian Grove Township, Otter Tail County, through the township road (430<sup>th</sup> ST) to a catch

basin, then to an existing tile system, eventually outletting to a private ditch on Donald Tollerud's property. We received the signed downstream notification form from Tollerud. Jones recommended permit approval, subject to our standard tiling disclaimer.

**Permit No. 18-017, Merle Nelson.** Applicant proposes to pattern tile the NE $\frac{1}{4}$ , Section 28, Atherton Township, Wilkin County, outletting via a force main to the west across the NW $\frac{1}{4}$  in a non-perforated tile main to the east ditch of 240<sup>th</sup> AVE, then north to Deerhorn Creek. Albright suggested that the applicant should provide a downstream landowner notification form to Dennis Cook, as drainage is an issue in this area. **Action postponed,** pending receipt of the referenced form.

**Permit No. 18-019, City of Barnesville.** Applicant proposes to construct a dike from the airport approach off Trunk Highway (T.H.) No. 52 to the southeast for 140' then curving south 120' in the NE $\frac{1}{4}$ , Section 23, Barnesville Township, Clay County. The dike will be approximately 10' wide and 1.1' high to elevation 972. A 12" dia. gated culvert will be installed in the low area to avoid trapping water on airport property. Albright suggested that Tim Thompson, who owns the property to the east of the proposed dike should be asked to sign a downstream notification form. **Action postponed,** pending receipt of the referenced signed notification form.

**Permit Nos. 18-020 & 18-021, Clifford and Dan Froslic.** Applicants propose to install pattern tiling in the N $\frac{1}{2}$ , Section 3, Tanberg Township, Wilkin County, outletting via gravity flow in a closed conduit across Trosvik, Inc. property in two locations: west via one tile main in the N $\frac{1}{2}$ NW $\frac{1}{4}$  and one tile main in the southwest corner to the South Branch of the Buffalo River, plus two outlets on the south quarterline to the South Branch of the Buffalo River. Trosvik, Inc. has signed a downstream notification form. Water from the south outlets will eventually end up in Wilkin C.D. No. 44 to which the property is assessed. The surface drainage in the N $\frac{1}{2}$ NW $\frac{1}{4}$  drains to west to a low wetland area, potentially to either Wilkin C.D. Nos. 40 or 44 to which the property is assessed. After discussion, the Managers agreed that the water probably wouldn't reach C.D. No. 44 once it enters the low area. Albright recommended approval of both permits.

**Permit No. 18-022, City of Dilworth.** Applicant proposes the installation of a sanitary sewer force main and applicable air release manholes crossing Clay C.D. No. 41-Lateral 1 between 50<sup>th</sup> and 60<sup>th</sup> ST. Both new structures will be installed 8' below the existing ditch grade with the appropriate erosion control measures. Jones recommended permit approval, subject to our standard utility disclaimer.

**Motion** by Anderson to approve Permit Nos. 18-010, 18-020 through 18-022, subject to the referenced disclaimers and conditions. **Seconded** by Larson. **Approved.**

Anderson asked about the status of Permit No. 18-007, Roger Hansen. Hansen asked him recently if the Board had approved his permit. Jones will check with staff on the permit. Fjestad asked about Permit No. 18-006, David Osten. Jones reported that we are still awaiting receipt of downstream landowner notification forms. Staff will contact both applicants regarding the status of their permits.

**Rick Gandrud Complaint.** In the fall of 2016, Kraig Nelson applied for a permit (No. 16-123) to install random tiling in conjunction with his Natural Resources Conservation Service (NRCS) designed basin control structure in the SW $\frac{1}{4}$ , Section 21, Hamden Township, Becker County. The structure has an 8" dia. outlet tile that crosses into Rick Gandrud's property in the SE $\frac{1}{4}$ , Section 20, Hamden Township, Becker County, which Gandrud approved. In 2017, Nelson exceeded the scope of his approved permit by adding more tile lines, which will use the same outlet. At that time, Gandrud contacted the office with concerns that the added tile water will overload his 10" dia. tile outlet in the SE $\frac{1}{4}$ . Gandrud would like to see Nelson install a 12" dia. main line alongside his 10" dia. tile to the outlet to convey the water from their additional tile. At that time, the office sent Nelson a letter indicating that he should submit a permit application for the new tiling, and if this new tile water causes problems for the downstream landowner, other outlet options will have to be considered. Nelson never did submit a new application as requested. Gandrud has now hired an attorney, Lindsay Forsgren, Krekelberg Law Firm, who requested that the Board invite the affected

landowners to discuss this issue at our 5/29/18 meeting. **Motion** by Fjestad to tentatively schedule a hearing on 5/29/18, as requested by Attorney Forsgren, regarding the Rick Gandrud/Kraig Nelson tile drainage dispute in Hamden Township, Becker County, and to invite the referenced parties for further discussion. **Seconded** by Hanson. **Approved.**

**Duane Boeder Complaint.** Albright noted that the Boeder family sent an e-mail message regarding their concerns about Frank Schindler's removal of a dry approach on their property in the SW¼, Section 33, Barnesville Township, Clay County, in 2015. They agreed to work with the BRRWD and the affected parties to get this issue resolved, as soon as conditions allow this spring. Staff will work with the landowners and Barnesville Township on recommendations regarding this approach and drainage cleanouts needed in this area. Albright noted that Frank Schindler contacted the office recently regarding this issue.

**Project No. 79, Wolverton Creek Restoration.** A meeting was held on 4/3/18 with BWSR to discuss the Wolverton Creek Memorandum of Understanding (MOU) to give the BRRWD access to existing and newly enrolled Reinvest In Minnesota (RIM) lands within the project boundaries for construction and project maintenance. On 4/8/18, David Weirens, BWSR, signed the agreement. The staff sent letters to all the Phase 1 landowners (25) to invite them to a meeting on Friday, April 13, 2018, at 8:30 AM in the BRRWD Barnesville office to review the easement process. The Board would like to open Phase 1 construction bids in May. **Motion** by Van Amburg to authorize Chair Leitch to sign the MOU on behalf of the BRRWD. **Seconded** by Fjestad. **Approved.** Van Amburg extended the BRRWD's thanks to John Voz, BWSR, for his assistance in getting this agreement approved.

Albright contacted our Lobbyist, Joel Carlson, to advise him that the BRRWD is interested in the legislation being considered to extend the Working Lands Initiative program for another year. There is a pilot project area for this program located within the BRRWD.

**Stony Creek Comprehensive Project.** Albright reported that a representative from the Legislative-Citizen Commission on Minnesota Resources (LCCMR) contacted him regarding suggested changes for our draft funding application. Jones is working on those revisions. Jones discussed the current proposed project design and possible modifications to allow for interior diking along the alignment of the township road (150<sup>th</sup> ST S) to use for summer operation. The project would yield significantly higher benefits with the added summer operation plan, and the landowners would be able to crop their fields on the west side of the dike during most flood events up to the 50-year event when both pools would be utilized. The group had a brief discussion regarding federal crop insurance coverage for the cropland within the project.

**Conservation Collaboration or Agreement FY18 Grant.** Albright noted that NRCS has \$4 million available for Minnesota in their Conservation Collaboration or Agreement FY18 Grant program. The maximum award is capped at \$1 million per application. The application deadline is 4/13/18. Jones has tried to contact NRCS regarding Stony Creek's eligibility for possible grant funding, but has not yet received a response.

**BRRWD Bylaws.** Albright and Chair Leitch met last Friday to review suggested changes to the Bylaws, which have been incorporated into the document. The Board discussed the revisions. **Motion** by Anderson to adopt the revised BRRWD Bylaws, as presented. **Seconded** by Fjestad. **Approved.**

**BRRWD Rules.** Albright reported that the BWSR comments regarding the BRRWD's draft Buffer Rules have been incorporated into our revised Rules document. He suggested that if the Board is ready to adopt the draft Rules, we could move forward with the Rules revision process with the goal of Rule adoption by 6/30/18. The BRRWD is required to provide copies of the revised Rules to various state and local governments and agencies for a 45-day review and comment period. Following an evaluation of any comments, the BRRWD will schedule a public hearing, after which the Board can adopt the revised Rules. **Motion** by Fjestad to accept the draft Rules with the understanding that changes can still be made and to start

the review process, according to Minnesota Statutes Annotated (M.S.A.) 103D.341. **Seconded** by Anderson. **Approved.**

**Glyndon Waterway.** An informational meeting was held in Glyndon on 3/27/18 to discuss a potential project for the waterway passing through Sections 1, 2, and 12, Glyndon Township, Section 7, Riverton Township, and Section 35, Moland Township, Clay County. At the meeting, the group discussed conducting a survey of the channel, as a starting point for a possible future project. Funding for the survey would be a BRRWD Mediation PT expense. The Board discussed the proposed survey. Albright noted that the Board has authorized similar survey expenditures for other problem areas in the District so that we have information to develop a restoration plan. They also discussed a drone flyover to get a visual field review of the channel this spring before vegetation emerges. Jones estimated that HEI would charge approximately \$5,000 to conduct the survey and drone flight. **Motion** by Fjestad to authorize HEI to conduct the referenced survey and drone flight. **Seconded** by Hanson. **Approved.**

**Wilkin County Ditch Repairs.** Albright noted that the corrected right-of-way (R/W) payment for Paul Ehlert is listed on tonight's bill list. Albright will work with one landowner who still needs to return an easement overpayment to the BRRWD. Since the Norman appeal was not filed on time, it has been dismissed.

**One Watershed, One Plan (1W1P).** The Policy Committee met on 4/6/18 in the Barnesville office and will meet again on 5/4/18. The Committee is comprised of one representative from each of the nine entities that are directly involved with the 1W1P: Counties (4), Soil and Water Conservation Districts (SWCD) (4), and the BRRWD (1). The Planning Team is comprised of one representative from each of the entities that make up the Policy Committee. HEI consultants were listed as members of the Planning Team, but will be removed as Committee members and will be considered consultants on an "as needed" basis. The Citizen Advisory Committee (CAC) and Technical Advisory Committee (TAC) will also need to be formed. Albright suggested that one person from each of the 11 Planning Regions could be appointed to the CAC and the same could be done for the TAC. The Planning Team will begin work on the budget, workplan, and flow chart. Once the Policy Committee has approved the work of the Planning Team, the plan will be forwarded to BWSR for approval and grant allocation. The process is scheduled to be completed by 12/31/19.

**2015 Buffer Law.** Albright noted that Minnesota Pollution Control Agency (MPCA) revised their 2019-2020 monitoring sites. Matt Jacobson, HEI, is working to identify some additional sites for MPCA to include in their intensive watershed monitoring, which could be done as a MPCA expense. Chair Leitch noted that there were eight pages of the Buffer Law included in the BRRWD's Rules, as mentioned above. Jones summarized the Buffer language in the Rules. The BRRWD will use Drainage Law (M.S.A. 103E.) to establish buffers where currently none exist, and the BRRWD can invoke BWSR's Administrative Penalty Order (APO) plan to enforce riparian protection and water quality practices (M.S.A.103F.48). Jones noted that we expect to be able to implement the buffer compliance using our tools in Drainage Law.

Albright noted that we have several ditch systems ready for the hearing process. He has advised landowners with questions about spring planting that if their fields are staked, they shouldn't plant in those areas, but if there are no stakes, they can go ahead with regular planting.

### **Comments and Announcements.**

Manager Anderson noted that he wouldn't be available for the Wolverton meeting on Friday, April 13.

**Otter Tail River/Buffalo River/Upper Red River Total Maximum Daily Load (TMDL)/Watershed Restoration and Protection Strategies (WRAPS).** A meeting with MPCA was held 3/19/18 to kick off the next round of TMDL/WRAPS studies for the Buffalo River and Upper Red River watersheds in 2019-2020. The International Water Institute (IWI) forwarded a letter agreement and a sampling site list for the Board's approval and signature. **Motion** by Van Amburg to approve the IWI's 2018 water quality monitoring

proposal, as referenced. **Seconded** by Hanson. **Approved.** Chair Leitch abstained, as he holds a position on the IWI Board.

**BWSR Biennial Budget Request (BBR).** BWSR is requesting information regarding anticipated expenditures for projects during the 2020-2021 biennium. Jones updated the 2016 BBR list. Albright noted that none of the projects on the list are new. BWSR uses this information to work with the Legislature to determine state budget needs. The BRRWD's BBR should be submitted to BWSR by 4/12/18. **Motion** by Anderson to approve the BBR. **Seconded** by Larson. **Approved.**

**Minnesota Association of Watershed Districts (MAWD) Summer Tour.** MAWD is holding their 2018 Summer Tour on June 20-22, hosted by the Carver County Water Management Organization and the Riley Purgatory Bluff Creek Watershed District. Managers Van Amburg, Hanson, and Fjestad plan to attend. The staff will handle the Managers' reservations.

**RRWMB Meeting.** Chair Leitch noted that the RRWMB is meeting in Thief River Falls on 4/17/18, which will include an afternoon Strategic Planning Session. Leitch has suggested that the RRWMB encourage the non-member Watershed Districts to sit in on the Planning Session. Leitch explained that the meeting and session will be open. Manager Anderson might be able to attend. Chuck Fritz, IWI, will be presenting his research on main stem stage damage curves and benefits.

**Wilkin/Otter Tail County Judicial Ditch (J.D.) No. 2.** Manager Fjestad reported that he and Albright met with Otter Tail County Commissioner John Lindquist and County Auditor Wayne Stein, and Wilkin County Commissioner Lyle Hovland and Assitant Engineer Steve Nepl, to discuss the redetermination of benefits for J.D. No. 2 and the Buffer Law requirements. The group scheduled a landowner informational meeting on June 4, 2018, at the Government Services Center, Commissioners Room, Fergus Falls. Albright noted that group should also discuss the condition of the J.D. No. 2 outlet to the Otter Tail River. Jones said that the buffer establishment should not require additional R/W acquisition. We will just need to reclaim the existing R/W that was acquired back in the late 1970s as part of the last improvement project.

**The following bills were presented for approval:**

Accounts Payable	Description	Account	Amount
AmeriPride	#160454394, March rug billing (3)	Admin.	\$ 96.63
Bruce E. Albright	Balance MAWD Legislature	Admin.	\$ 76.70
Carmen Pattengale	February & March Cleaning (4)	Admin.	\$ 240.00
City of Barnesville	03/25/18 Phone & Utilities billing	Admin.	\$ 939.24
Houston Engineering, Inc.	March Billing	Varies-See Attached	\$ 144,660.75
Jason Rick Snow Removal LLC	March Snow Removal	Admin.	\$ 680.00
Moorhead Public Service	02/20/18-03/19/18 Service	Pj. 49, Oakport	\$ 29.43
Paul B. & Jane L. Ehlert	Buffer Strip R/W	Wilkin C.D. No. 44	\$ 5,352.34
Premium Waters, Inc.	#366590-03-18, Water	Admin.	\$ 56.12
Purchase Power	March Postage	Admin.	\$ 149.48
RRVCPA	03/01/18-04/01/18 service	Pj. 49, Oakport	\$ 84.16
United States Treasury	1st QTR. Form 941 Taxes	Admin.	\$ 902.70
Waypoint Insurance Advisors	#1872, annual DOL policy	Insurance	\$ 5,378.69
WREC	02/17/18-03/17/18 Service (2)	Pj. 46, Turtle Lake	\$ 71.09
Xcel Energy	02/26/18-03/27/18 Gas Service-Office	Admin.	\$ 67.63
			<b>\$ 158,784.96</b>

**Motion** by Anderson to approve payment of the bills. **Seconded** by Fjestad. **Approved.**

**Next Meeting.** The next regular meeting will be held on Monday, April 23, 2018, at 7:00 PM in our Barnesville office.

April 9, 2018

Page 8

**Adjournment.** **Motion** by Fjestad to adjourn the meeting. **Seconded** by Van Amburg. **Approved.** Chair Leitch adjourned the meeting at 9:30 PM.

Respectfully submitted,

John E. Hanson, Secretary