

BUFFALO-RED RIVER WATERSHED DISTRICT

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MINUTES FOR MANAGERS' MEETING October 11, 2016

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Tuesday, October 11, 2016, at 7:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. Van Amburg, John E. Hanson, Mark T. Anderson, and Peter V. Fjestad. Others attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI); and Greg Masteller, Minnesota Department of Transportation (MNDOT).

Following the Abandonment Hearing for Project No. 77, Clay County Ditch (C.D.) No. 51-Proposed Lateral No. 3, which started at 6:45 PM, Chair Van Amburg called the regular Board meeting to order at 7:01 PM and announced that the proceedings were being recorded to aid in the preparation of the minutes.

Secretary's Report. The Board reviewed draft minutes for the 09/26/16 regular meeting and the 02/12/14 Project No. 20, Clay C.D. No. 12-Lateral informational meeting. **Motion** by Anderson to approve the minutes. **Seconded** by Hanson. **Approved.**

Treasurer's Report. The Board reviewed the BRRWD's monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Cash on hand is \$1,806,798.02. Administrative disbursements for the year total \$298,711.10. Current accounts receivable for 2016 totals \$6,202,284.77. Our total income for the year is \$6,669,978.85. Income this past month totals to \$385,533.37, including payments from the Minnesota Department of Natural Resources (DNR) for Project No. 49, Oakport Township (\$335,812.09), Andrew Noah for an Oakport property sale (\$32,524.42), and from the Red River Basin Flood Damage Reduction Work Group (RRBFDRWG) for Mediation Project Team (PT) Fiscal Year 16 (FY16) expenditures (\$16,485.98).

The Wilkin Soil and Water Conservation District (SWCD) received Clean Water Fund (CWF) funding for outlets north of Breckenridge where they made repairs to gullies draining to the Red River. The SWCD ran their engineering and design work through the BRRWD. The office sent an \$18,830.71 billing to the Wilkin SWCD on 10/04/16 for reimbursement of the technical assistance costs.

Albright observed that tonight's bill list exceeds our cash on hand by approximately \$400,000, primarily because of the large pay request (\$1,879,590.35) submitted for R.J Zavoral & Sons, Inc. for Oakport. He explained that we can transfer funds from our Midwest Bank Line of Credit, and we will also submit a pay request to the DNR for reimbursement tomorrow. Approximately \$400,000 of the Zavoral billing was incurred for the Clay County Highway Department's asphalt overlay of Wall ST NW. Albright will bill Clay County for that expense, and subtract it from the DNR's pay request. **Motion** by Fjestad to approve the Treasurer's Report. **Seconded** by Hanson. **Approved.**

Project No. 77, Clay C.D. No. 51-Proposed Lateral No. 3. Greg Masteller, MNDOT, attended the abandonment hearing prior to tonight's regular meeting. MNDOT was opposed to an earlier proposal to drain water east along the north side of the Minch property and then northwest along Trunk Highway (T.H.) No. 75. He had some questions regarding the final project plan. The proposed lateral project design called for creating a new ditch across Section 28, Kragnes Township, Clay County (former Robert Norby property) to drain water from the Minch property north to C.D. No. 51 along a historic natural waterway, which has been blocked for several years by illegal dikes constructed on the Norby land. The Minch Family recently acquired the Norby property and decided to construct the proposed project as a private ditch via a BRRWD permit

application, which eliminated the need for the proposed legal lateral. Masteller was satisfied with the proposed restoration plans, and indicated that MNDOT agreed with project abandonment. **Motion** by Hanson to abandon Project No. 77, Clay C.D. No. 51-Proposed Lateral No. 3, and to finalize the Minch Family LLLP petitioners' costs as of 9/12/16 at \$13,593.02. **Seconded** by Anderson. **Approved.** The Board Order to abandon the project is subject to a 30-day appeal period. The Board briefly discussed the Norby lawsuit depositions.

Other Business brought before the Board included:

Permit No. 16-092, James Klein. Applicant proposes to install tiling in the southeast part of the S½, Section 15, Nilsen Township, Wilkin County, to outlet via a lift station to C.D. No. 3 along County State Aid Highway (CSAH) No. 16 to which the property is assessed. We recently received Klein's tiling plan.

Permit No. 16-098, Deal Brothers. Applicant proposes to fill in a natural waterway through the middle of Section 10, Andrea Township, Wilkin County, and install a ditch along the east (County Road (C.R.) No. 19) and south lines of the NE¼, outletting to Wilkin C.D. No. 31, as assessed. Steve Nepl, Wilkin County Highway Department, told Tim Deal that the County would give him a permit to do the work in the road right-of-way (r-o-w) when he received the BRRWD permit. Rosella Nordick is the landowner. Using the overhead monitors, the Board reviewed land elevations for the proposed and existing drainage routes. **Tabled**, pending a Manager field review.

Permit No. 16-099, Daryl Velo, Evelo, Inc. Applicant proposes to install random tiling in the N½, Section 16, Trondhjem Township, Otter Tail County. The water outlets via gravity flow into existing field tile that drains to a culvert through C.R. No. 21. This system has been in place since 1975. The additional tile is necessary because of the high clay soil content in this area and excessive rain has impacted crop production.

Permit No. 16-100, Tom Arnhalt. Applicant proposes to lower a culvert on the township road approximately 8"-10" between the SW¼, Section 35 and the SE¼, Section 34, Mitchell Township, and to regrade the ditch. The work is necessary to provide better drainage to the west to allow a tile pump installed by his neighbor in the SE¼, Section 35, to work properly. The Board discussed area drainage patterns.

Permit No. 16-101, M&J Farms, Inc. Applicant proposes to remove a dry approach on the north line of the SE¼, Section 13, Cromwell Township, Clay County.

Permit No. 16-102, Robert Faulkner. Applicant proposes to install pattern tiling along the east and north sides of the NE¼, Section 27, Manston Township, Wilkin County, avoiding the Conservation Reserve Program (CRP) acreage. Natural Resources Conservation Service (NRCS) has approved crossing the CRP with a non-perforated tile. The project will outlet to a natural waterway. The work is necessary to improve crop production. Jones recommended permit approval.

Permit No. 16-103, Lynn Brakke. Applicant proposes to install 150 acres of pattern tiling in the SE¼, Section 25, Holy Cross Township, Clay County, outletting via gravity flow at two locations to Clay/Wilkin Judicial Ditch No. 1 (J.D. 1), utilizing water control structures.

Permit No. 16-104, Mark Askegaard/Matt Ness. Applicants propose to construct a private drainage ditch, starting at the Red River in the NE¼, Section 1, Wolverton Township, and proceeding due easterly along the north lines of Sections 1, 5, and 6. The project will include r-o-w acquisition for buffer strips, tree and brush removal, vegetative control, gradeline establishment, and culvert lowering where necessary. Jones noted that Harold Quinnild, who represents the owners of the majority of the land along the proposed ditch alignment, signed the landowner agreement to move the project forward. Albright explained the development of this project started as a proposed legal ditch system petition, but finally, the landowners decided to construct the ditch as a private project with a BRRWD permit.

Permit No. 16-105, David Herbranson. Applicant proposes to install a Minnesota Board of Water and Soil Resources (BWSR) designed Reinvest In Minnesota (RIM) wetland restoration near Hay Creek in the SE¼, Section 22, and the NW¼ and the W½E½, Section 26, Elkton Township, Clay County. The projects shouldn't affect any other property. Jones recommended permit approval.

Motion by Anderson to approve Permit Nos. 16-092, 16-099 through 16-105. Permit approval is subject to the applicable standard tile and utility disclaimers, state/federal agency permitting requirements, and road authorities' permission to work within their r-o-w. **Seconded** by Fjestad. **Approved.**

Permit No. 16-060, Douglas Etten. Albright contacted Karlo Etten regarding what the Board needs to release his father's (Douglas) permit application to pattern tile approximately 230 acres in the S½, Section 26, Meadows Township, Wilkin County. The permit was approved on 07/25/16, subject to receipt of signed downstream landowner notification forms from the other landowners along the drainage outlet route. To date, we are still waiting to receive the notification forms. **Tabled.**

Lake Fifteen Drainage Complaint. Albright discussed an issue that Tom and Marita Palya, Lake Fifteen homeowners, are having with their neighbor, Bryan Brunette, regarding drainage for their new house driveway. Albright discussed this issue with Parke Township at their 10/04/16 meeting. Tim Magnusson, Clay County Planning and Zoning, has determined that this is a township/BRRWD issue. Albright noted that the Board could only make recommendations, as currently no BRRWD Rules have been violated. He thought that one of the recommendations would be that the Palyas will need to address erosion issues along their driveway. Brunette removed a culvert at the bottom of the hill in 180th AVE S, causing the water from the Palya property to flow across the Parke Township road into a different neighbor's yard. Albright thought the township will probably have to reinstall a culvert in the road to provide drainage for the Palyas driveway runoff.

Al Korinek Tile Complaint. Albright will forward a copy of our Rules and disclaimers to Matt Hasbargen regarding landowner Al Korinek's (Section 15, Breckenridge Township, Wilkin County) complaint about a tiling project that Hasbargen constructed in 2013 (BRRWD Permit No. 13-002) in Section 21, Sunnyside Township. The BRRWD permit disclaimer requires that landowners must not operate their tile systems during downstream flooding.

Harlen Wentz Drainage Concern. Wentz visited the office last month to discuss his concerns about a couple of tile projects his neighbors installed without his knowledge that outlet from the east and south directly into his property in Section 3, Callaway Township, Becker County. No BRRWD permits were issued for either project. The tile is outletting into a wetland on Wentz's property that the NRCS will not give him a permit to drain. Wentz doesn't want any additional water on his property. Albright will conduct a field review and then follow up with a letter to Wentz's neighbors regarding BRRWD permitting.

Wilkin C.D. No. 7 Repairs. Earlier today, HEI opened bids for the C.D. No. 7 repairs. The Engineer's project cost estimate was \$230,000.

CONTRACTORS	TOTAL BASE BID
States Border Construction Graceville, MN	\$162,563.00
H&S Contracting, Inc. Moorhead, MN	\$165,728.50
Comstock Construction, Inc. Fargo, ND	\$180,400.00
Burski Excavating, Inc. Rice, MN	\$201,054.20
JAV Construction, Inc. Walcott, ND	\$213,793.00

Kraulik Excavating, Inc. Karlstad, MN	\$226,912.00
Sellin Brothers, Inc. Hawley, MN	\$236,929.50
Landmark Drainage, LLC Moorhead, MN	\$287,019.28

Jones recommended that the Board award the repair contract to the apparent low bidder, States Border Construction, Graceville, MN with their bid of \$162,563. **Motion** by Anderson to award the bid per Jones' recommendation. **Seconded** by Hanson. **Approved.** Once the paperwork is processed, the contractor thought they could start in about two weeks. Albright will contact Don Bajumpaa, Wilkin SWCD District Manager, regarding their contract for BWSR CWF funding for this work.

Project No. 49, Oakport Flood Mitigation-Phase 4. Ulteig Engineers, Inc. (UEI) submitted Pay Request No. 7 for R.J. Zavoral & Sons, Inc. for \$1,879,590.35. **Motion** by Hanson to approve the referenced pay request. **Seconded** by Fjestad. **Approved.**

The Board discussed Change Order No. 6 for \$68,420, including a proposal to spread the Pierce stockpile on the adjacent cropland instead of shaping and seeding the stockpile. The contractor's bid would be nearly the same for either job. Albright tried to contact the property owner, Carl Pierce, this afternoon, to discuss this issue, but he was not available. **Tabled**, pending contact with Pierce. Another part of the Change Order is for an Americans with Disabilities Act (ADA) ramp installation on Broadway ST NW, costing \$3,945. **Motion** by Anderson to approve the ADA ramp. **Seconded** by Hanson. **Approved.**

Project No. 14, Clay C.D. No. 10. HEI submitted Pay Request No. 1 for R.J. Zavoral & Sons, Inc. in the amount of \$76,368.60 for C.D. No. 10 slump repairs and Change Order No.1 to increase the contract by \$1,170.00 for 6 cubic yards (CY) of cellular concrete. **Motion** by Anderson to approve the referenced pay request and change order. **Seconded** by Fjestad. **Approved.**

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
Ackerman Land Surveying, Inc.	#16156, Surveying	Wilkin C.D. No. 7	\$ 4,828.00
Ackerman Land Surveying, Inc.	#16146, Surveying	Wilkin C.D. No. 1C	\$ 11,867.00
Ackerman Land Surveying, Inc.	#16147, Surveying	Wilkin C.D. No. 34	\$ 6,562.00
AmeriPride	September rug deliveries (3)	Admin.	\$ 96.21
Barnesville Phone Co.	09/25/16 billings	Admin.	\$ 290.35
Carmen Pattengale	September office cleaning (2)	Admin.	\$ 130.00
City of Barnesville	07/29/16-08/29/16 utilities	Admin.	\$ 388.02
Dacotah Paper Co.	#41437, Paper towels/toilet paper	Admin.	\$ 132.33
Daily News	bid advertisement	Wilkin C.D. No. 7	\$ 84.66
Ehlert Excavating, Inc.	#380, culvert removal/restoration	Pj. 24, Wilkin C.D. No. 44	\$ 3,370.00
Haugen's Landscaping, Inc.	#1474, reseed ball diamond	Pj. 39, Georgetown	\$ 700.00
HEI	September billing summary	Varies-See attached	\$ 176,998.91
Minnesota State Univ. Moorhead	Phase I archaeological Survey	Otter Tail River-Etten	\$ 2,000.00
New Century Press	Abandonment hearing notice (3)	Pj. 77, C.D. No. 51-Lat.3	\$ 465.75
Northern States Excavating, Inc.	#876, approach repair	Pj. 28, Clay C.D. No. 2	\$ 11,536.00
Northern States Excavating, Inc.	#877, approach repair	Clay C.D. No. 21	\$ 2,502.00
Petty Cash	Postage, supplies, etc.	Admin.	\$ 100.00
Premium Waters, Inc.	#366590-09-16, supplies	Admin.	\$ 41.62
Purchase Power	September billing	Admin.	\$ 301.50
Quill	#9625755, office supplies	Admin.	\$ 2.66
Quill	#9667636, flash drives (20)	Admin.	\$ 73.72
R.J. Zavoral & Sons, Inc.	Request for Payment No. 1-repairs	Pj. 14, Clay C.D. No. 10	\$ 76,368.60
R.J. Zavoral & Sons, Inc.	Pay Request No. 7, Phase 4	Pj. 49, Oakport	\$ 1,879,590.35

RMB Laboratories, Inc.	#330166, WQ testing/analysis	M.S.A. 103D. 905, Sub. 3	\$ 869.00
Roger Lundberg	Beaver Dam Removal (Ackerson)	Pj/ 13, Hay Creek	\$ 339.83
RRVCPA	09/01/16-10/01/16 service (3)	Pj. 49, Oakport	\$ 250.30
Terracon	#T829538, 8/15/16-9/15/16 testing	Pj. 49, Oakport	\$ 8,034.20
True North Steel	FP000009816, culverts	Pj. No. 7, Clay C.D. 39	\$ 3,722.01
United States Treasury	3rd Qtr. Form 941 taxes	Admin.	\$ 1,067.18
Vogel Law Firm	#183037, August billing	Admin.	\$ 138.00
Vogel Law Firm	#183038, August billing	Pj. 49, Oakport	\$ 1,187.50
Vogel Law Firm	#183039, August billing	COE	\$ 69.00
Vogel Law Firm	#183040, August billing	Pj. 78, Clay-Wilk J. D. 1	\$ 207.00
Vogel Law Firm	#183041, August billing	Pj. 54, Whiskey Creek	\$ 105.00
Wm. Nichol Excavating	#202, beaver dam removals (2)	Pj. 21, Wilkin C.D. 13-Lat.	\$ 316.00
WREC	08/18/16-09/18/16 service (2)	Pj. 46, Turtle Lake	\$ 69.62
Xcel Energy	08/29/16-09/24/16 service (2)	Pj. 49, Oakport	\$ 40.77
			\$ 2,194,845.09

Motion by Fjestad to approve payment of the bills. **Seconded** by Anderson. **Approved.**

Wilkin C.D. No. 13-Lateral Repairs. Jones requested authorization to complete a cleanout of the first two miles (Sections 7 and 18, Manston Township) of C.D. No. 13-Lateral, which is the outlet for the Manston Slough Restoration. There's approximately 2' of sediment in the ditch that needs to be removed. The estimated cost is approximately \$20,000-\$25,000.

Albright mentioned that a few weeks ago, NRCS requested that we open the gates to drain the Manston Slough Restoration pool to allow them to complete their work on nearby project sites. As soon as the project started to drain, downstream landowners contacted the office with complaints about water in their standing crops along the lateral. In response, we immediately closed the gates. Within a day of closing the gate, we received nearly 3" of rain. The landowners are still concerned about water in their crops. Albright explained that there were a couple of beaver dams removed, but the entire C.D. No. 13-Lateral (approximately 6 miles) might need to be repaired. The Board reviewed an aerial map of the lateral and discussed downstream channel conditions. They agreed to wait with the proposed repairs until a complete analysis can be conducted. Albright will contact Carolyn Clarin, NRCS, to explain that with the wet weather conditions, we are experiencing some problems with drawdown, and we will try to resolve them as soon as possible.

MPCA MS4. Albright noted that the Minnesota Pollution Control Agency (MPCA) Small Municipal Separate Storm Sewer Systems (MS4) permit application needs to be submitted by 10/25/16. Jones had the application ready for the Board's review. **Motion** by Hanson to authorize Albright to sign the referenced application and submit it. **Seconded** by Anderson. **Approved.** The Board discussed including a section on the MS4 program in both the RWMP and the revised Rules.

Manager Anderson left the meeting at 8:05 PM.

Project No. 49, Oakport Flood Mitigation. Albright reported that the Larson/Kopperud Family has filed a lawsuit against the BRRWD. Albright has filed the claim with the BRRWD's insurance company regarding this legal action. Our attorney, Tami Norgard, Vogel Law Firm, suggested that we file notice of the claim with the project engineer, UEI, and contractor, R.J. Zavoral and Sons, Inc. and then meet with them to discuss the lawsuit/response. The Board discussed our current insurance coverage, and the merits of the lawsuit.

Albright reported that the spoil stockpile on the Fischer property has been hauled away. Negotiations continue with the Fischer family regarding a resolution for their temporary easement payment. There are still a number of minor cleanup items to complete.

The Board discussed Duane Egge's complaint regarding the location and number of approaches installed off Clay C.R. No. 1/Broadway on BRRWD/Andy Noah and Egge's property. Egge also had concerns about the

purchase agreement for the two BRRWD buyout lots north of his property to Andy Noah, which had been postponed due to Phase 4 construction funding delays. Albright noted that we closed on that property on 10/06/16. The Managers reviewed a map of the site on the overhead monitors. There are now four approaches in the area: two into Egge's property, and two on the BRRWD/Noah property. Egge has now requested a third approach into his property. The Board agreed to review the area drainage requirements in regards to Egge's request.

Albright also reported that the areas on the west side of the dike on Phase 4 will be ready for Audubon Dakota to seed yet this fall. He and Jones toured the site yesterday with Marshall Johnson, the Audubon Dakota, who plans to work with Prairie Restorations on the seeding timing.

UEI contacted Albright to let him know that the contractor might have someone who would be willing to take the entire stockpile of dirt near Broadway ST NW. Project Engineer Kris Carlson asked if the BRRWD would be willing to contribute \$1.00 per yard to have the stockpile removed, and offered to prepare a quote on the quantities and actual costs. The Board discussed this proposal and questioned why the BRRWD should be asked for funds to help deal with the excess dirt caused by the contractor and engineer's excavation practices. Albright noted that the C.R. No. 1/Broadway resurfacing has been completed, and the road is now open. There will be some cleanup items that will extend the contract into next year. The contractor will also provide a one-year project warranty. Albright suggested that the Board hold a ceremony when the project is officially completed and recognize some of the people that made the project possible, including local/state legislators.

Project No. 48, Clay C.D. No. 59. The contractor, Crompton Excavating, Inc., has not completed the project by the 08/15/16 deadline. HEI will submit a pay request as soon as the work is done.

Project No. 39, Georgetown Levee. Albright reported that the Greywind condemnation proceeding is still delayed. He also said that to date, there has been no decision regarding a proposal to ask the Fargo-Moorhead (F-M) Diversion Authority (DA) to fund permanent road closures in the Georgetown project area.

Attorney Corey Elmer, Vogel Law Firm, is working on the requirements of filing the required certification of declaration in acknowledgement of deed restrictions for each buyout property and easement.

Project No. 30, Clay/Wilkin J.D. No. 1. Albright still has to redraft the petition and forward it to the landowners for the proper signatures. Once we get it back, it will be resubmitted to Attorney Norgard for her review in accordance with Minnesota Statutes Annotated (M.S.A.) 103E.238, for a diversion on the county line.

Mediation PT. The next PT meeting will be held on Thursday, October 13, 2016, in the Barnesville office at 7:00 PM.

Watershed District Enlargement (WDE)/Revised Watershed Management Plan (RWMP). Albright is working on his review of the draft RWMP. The BWSR Northern Committee will be meeting on January 17, 2017. Albright noted that we will try to have our review completed before then, and the RWMP submitted to BWSR for review at their meeting.

Manager Resignation. At the 9/26/16 meeting, Manager Breanna Kobiela informed the Board that she will be moving to Fargo, ND, and will no longer be eligible to serve on the BRRWD Board. Albright has sent notifications to the Clay County Board of Commissioners regarding her resignation and replacement. The Board discussed hosting a retirement party for Kobiela.

MAWD 2016 Annual Meeting. The Minnesota Association of Watershed Districts (MAWD) has scheduled their 2016 annual meeting and trade show for December 1-3, 2016, at the Arrowwood Resort in Alexandria. Managers Fjestad, Van Amburg, and Hanson plan to attend.

Wilkin C.D. No. 6A Repairs. At their 9/26/16 meeting, the Board accepted a bid from Krause Brothers Construction, Wahpeton, ND, to haul the riprap for the slope repairs, which will be hauled onsite after freeze-up in December. The County has started the slope work on both sides of the first mile of ditch in Section 31, Tanberg Township. In regards to the C.D. No. 6A redetermination of benefits, HEI is working on updating the ditch benefit maps to reflect the current benefit area and provided a revised mailing list to the BRRWD office. Jones is also working on his investigation of potential drainage coming into the ditch system from Nelson Lake in Otter Tail County.

Project No. 24, Wilkin C.D. No. 44. Wade Opsahl, Technician, HEI, hired Jason Ehlert to remove the two culverts from 170th AVE between Sections 3 and 10, Manston Township, per the Board's decision at their 08/22/16 meeting. Albright contacted Manston Township regarding the work. The work is done, but some cleanup is still required.

Wilkin C.D. Nos. 40/43 Drainage Petitions. Albright is working on the petitions to add and remove land from Wilkin C.D. Nos. 40 and 43 for Troy Goltz (Permit No. 16-052).

Elkton Township Wetland Restoration. Albright reported that BWSR forwarded another form for the Harlan Manston Estate to sign. BRRWD Attorney Cory Elmer, Vogel Law Firm, thought that once this last form was submitted, BWSR would send the easements to the BRRWD for recording.

Wolverton Creek/Comstock Coulee. Albright reported that the BRRWD application for the Wolverton project for Lessard-Sams Outdoor Heritage Council (LSOHC) funding has been successful, and we were awarded \$1.877 million, which should be available after 07/01/17. Jones is working to submit the Eco-Footprint Grant Program quarterly report, which is due 10/15/16. Jones recently contacted John Beckwith, Minnesota Association of Resource Conservation & Development Councils, Inc. (MARC&D), to propose budget and work plan revisions to our Eco-Footprint Grant funding in light of the recent LSOHC grant award.

Otter Tail River Restoration. George Holley, Moorhead State University Archaeology Department, conducted a Phase I Archaeological Survey on 10/02/16 and found no significant artifacts and that there were no prehistoric settlements in the area. Holley submitted a bill for approximately \$2,000. The DNR requested that an archaeological survey, plus a mussel inventory and possible relocation be conducted prior to their issuance of a permit for this project. There are a number of certified individuals who could conduct the mussel survey and relocation, including Professor Andre Delorme, Valley City State University. Jones will keep Don Bajumpaa, SWCD Director, updated regarding the project development/extra costs.

Whiskey Creek Restoration. The office forwarded a letter regarding permission to survey to six landowners who did not respond our request for access in April. Once the crops are off, we will be able to start the survey on land where we have permission to enter.

Albright Absence. Albright noted that he will be out of the office from October 19-30 and will miss the 10/24/16 meeting.

Next Meeting. The next regular meeting will be held on Monday, October 28, 2016, at 7:00 PM in our Barnesville office.

Adjournment. Chairman Van Amburg adjourned the meeting at 9:45 PM.

Respectfully submitted,

John E. Hanson, Secretary