

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

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## MINUTES FOR MANAGERS' MEETING March 26, 2018

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, March 26, 2018, at 7:00 PM in the Barnesville office. BRRWD Managers present were Jay A. Leitch, Gerald L. Van Amburg, Mark T. Anderson, Catherine L. Affield, Troy E. Larson, and Peter V. Fjestad. Others attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI); Jenny Mongeau and Kevin Campbell, Clay County Commissioners; Del Rae Williams, Mayor, and Bob Zimmerman, Engineer, City of Moorhead; Eric Dodds, Engineer, AE2S; Gregg Thielman, Engineer, HEI; and landowners: Jon Evert, Darin Brandt, Michael Brandt, Chuck Anderson, Jay Nord, Robert Askegaard, John Ready, and Don Nelson.

Chair Leitch called the meeting to order at 7:02 PM and noted that the proceedings were being video recorded to aid in the preparation of the minutes.

**Agenda.** Chair Leitch asked if there were any comments or additions for the meeting agenda. **Motion** by Anderson to approve the proposed agenda. **Seconded** by Fjestad. **Approved.**

**Secretary's Report.** The Board reviewed draft minutes for the 3/12/18 regular Board meeting. Manager Affield noted a minor typographical error. Chair Leitch suggested one content revision, but withdrew the proposed change for lack of consensus. **Motion** by Van Amburg to approve the 3/12/18 minutes subject to Affield's correction. **Seconded** by Affield. **Approved.**

**Treasurer's Report.** The Board reviewed the BRRWD's financial status. Cash on hand is \$1,773,423.74. There was no income since the 3/12/18 meeting. Total 2018 income to date is \$257,495.47. Per a request from the Advisory Committee following their Annual Meeting on Friday (3/23/18), Albright noted that the office will send invoices to the landowners on the Accounts Receivable list to try to clean up those outstanding debts. Albright recommended that the Board consider closing our Wells Fargo banking accounts. Currently, HEI's office rent deposit is the only activity in either of those accounts. There is one outstanding check in the Wells Fargo Checking account, which is being held pending resolution of an easement issue for the Manston Slough project. The Midwest Bank checking and savings are our active accounts and yield better interest. **Motion** by Larson to close the Wells Fargo checking and savings accounts. **Seconded** by Anderson. **Approved.**

**Hiring Committee Reports.** Manager Leitch noted that the Hiring Committee has not met since their 3/12/18 meeting. The Board agreed to wait for a discussion regarding the BRRWD Assistant Administrator/staff hiring until their 4/9/18 meeting when they hope to have all Board members present. Jones is working on an estimate of how much HEI would charge to manage an assistant administrator position in the \$60,000-\$75,000 compensation range.

### **Other business brought before the Board included:**

**Permit No. 18-015, Keystone Addition/City of Dilworth.** Applicant proposes the construction of the Keystone 1<sup>st</sup> Addition development and 4<sup>th</sup> AVE and 14<sup>th</sup> ST improvements for the City of Dilworth in the NE¼, Section 1, Moorhead Township, Clay County. The project includes water main, storm sewer, sanitary sewer, retention pond improvements for the 100-year event, and road improvements. Jones recommended permit approval with two provisions: verification of Clay County Ditch (C.D.) No. 41-Lateral No. 1 ditch

bottom elevation/geometry, and verification and, if necessary, restoration of the Eastview Subdivision Pond overflow to the Trunk Highway (T.H.) No. 10 road ditch, eventually to C.D. No. 50.

**Permit No. 18-018, Oberg Family Farms.** Applicant proposes to tile the NW¼, Section 30, Morken Township, Clay County, outletting on the north section line to Clay C.D. No. 59 to which the land is assessed. The plan shows several optional outlet locations, but the final outlet won't be chosen until the snow is off, and they can assess the condition of the ditch bottom. Water will be conveyed to the ditch by either lift station or gravity flow, depending on the final project plans. Jones recommended permit approval, subject to our standard tiling disclaimer and the installation of a maximum of two outlets.

**Motion** by Anderson to approve Permit Nos. 18-015 and 18-018, subject to the referenced disclaimers and conditions. **Seconded** by Larson. **Approved.**

**Elkton Township Drainage Complaint.** A landowner in Section 5, Elkton Township, Clay County, contacted the office regarding water backing up onto his property from a blocked field lateral on his neighbor's property, which is the outlet for his farmyard drainage. Last fall, his neighbor worked through this ditch with a disc. The staff will field verify the complaint, and if necessary, they will notify the downstream landowner that he needs to properly maintain his ditch.

**Humboldt Township Drainage Complaint.** One of the Pearl View Estates driveway culverts crossing Whisky Creek off T.H. No. 34 east of Barnesville washed out on Friday afternoon (3/23/18). There is no other exit/entrance to the subdivision. The Township patched the washout and has plans for crossing repairs this spring when conditions allow. It is expected that a permit won't be required from either the BRRWD or the Minnesota Department of Natural Resources (DNR) for maintenance. If it turns out that permitting is required, the office will assist Humboldt Township to file the necessary paperwork.

**Permit No. 17-119, Robert Yaggie.** Albright noted that the office is taking calls from downstream landowners/operators in Section 27, Manston Township, Wilkin County, who have concerns about the adequacy of the proposed outlet route for Yaggie's tiling project in the SW¼, Section 26, Manston Township, Wilkin County. The route drains the tile water west in the north ditch of County State Aid Highway (CSAH) No. 26 to a natural waterway in Section 27, eventually to the Manston Slough Restoration project. There are wetland issues further downstream on the Nielsen/Abel property in the NW¼, Section 27, which could be addressed by side-casting the spoil outside of the wetland areas during the cleanout. HEI has completed a wetland delineation for this property. The Local/State/Federal (LSF) notification forms were submitted to the Wilkin County Environmental Office and the Army Corps of Engineers (COE) earlier this year. The COE has indicated that they don't have jurisdiction and sent a confirmation letter in that regard. Don Bajumpaa, Wilkin Environmental Officer, has asked for more information regarding possible project impacts associated with the Wetlands Conservation Act (WCA), including test pits to document the channel depth in the areas to be cleaned. HEI plans to do the test pits as soon as weather permits. The Board still plans to meet with all the affected parties to work out the details of an agreement regarding the Yaggie tiling project and ditch cleanout when Wilkin County makes a decision about the WCA impacts.

**BRRWD Rules.** Albright hopes to have the draft Rules ready for the Board's review prior to the 4/9/18 meeting. Jones noted that the Minnesota Board of Water and Soil Resources (BWSR) has forwarded comments regarding the BRRWD's draft drainage system Buffer Rules. These comments will be incorporated into the revised BRRWD Rules.

**Project No. 79, Wolverton Creek Restoration.** A meeting has been scheduled for Tuesday, April 3, 2018, at 11:00 AM in the United States Fish and Wildlife Service (USFWS) Office in Detroit Lakes with BWSR to discuss the Wolverton Creek Memorandum of Understanding (MOU), which would give the BRRWD access to the Reinvest In Minnesota (RIM) lands within the project boundaries for construction. The MOU spells out each party's responsibilities.

Landowner Jay Nord asked about the status of the project. Jones gave a brief overview of the project development to date. Once BWSR approves the MOU, then the Lessard-Sams Outdoor Heritage Council (LSOHC) grant process can move forward with the approval of the workplan amendment. Albright explained that the Phase 1 landowners will receive a two-part document with a permanent easement option and a temporary right-of-way (R/W) agreement (Part A). The temporary easement payment would be made as soon as the easement option is signed. Before planting this spring, the BRRWD hopes to have all the temporary R/W on Phase 1 staked so none of the land is planted this construction season. Part B will be the final detailed permanent easement, which could include funding sources from the Conservation Reserve Enhancement Program (CREP) and the BRRWD. CREP funding can't be used to acquire easements on existing Conservation Reserve Program (CRP) acreage. The BRRWD will fund the acquisition of those easements, and we're hoping to be able to use the RIM rates. The Wilkin Soil and Water Conservation District (SWCD) will be able to assist landowners with the CRP, RIM, and CREP programs. Albright asked if Nord would be willing to review the landowner documents to be sure the information is understandable.

**Project No. 16, Stinking Lake.** A meeting is scheduled to discuss the Stinking Lake project and 2018 operation with the DNR in their Detroit Lakes office on April 3, 2018, at 9:00 AM.

**FM Diversion.** Moorhead Mayor Del Rae Williams gave a presentation regarding the revised Diversion "Plan B". Her update included information about the new Minnesota DNR permit application and how the project has changed. When it became clear that the DNR would not approve the original Diversion Authority's (DA) permit application, the Governors' Task Force, the Technical Advisory Group (TAG), and the Policy Group, were formed to provide input and reach a consensus regarding a revision of the Diversion plans. Representatives from Richland and Wilkin Counties were added to the TAG and Policy Groups to give them more of a voice in the decision-making effort. One of the changes that came out of the Governors' Taskforce was a new agreed upon definition of the 100-year flood maximum daily flow rate at 33,000 cubic feet per second (cfs). The TAG key recommendations were to strive for balanced flood protection and impacts, minimize acres removed from the floodplain, minimize newly impacted acreage and structures, minimize impacts in Wilkin and Richland Counties (640 acres or less), and consider the economics of a revised plan. The Task Force reached consensus on a number of items to reduce upstream impacts in Richland and Wilkin Counties. The Task Force also agreed that distributed storage is a valuable long-term risk management tool. Mayor Williams noted that at the end of the Governors' Task Force effort, Minnesota Governor Mark Dayton stated, "The Diversion Authority now has the responsibility to take these views and recommendations and combine them into a permissible application to the Minnesota DNR." She explained that following the work of the Task Force, the Policy Group was established, which has representatives from the Diversion Authority, Joint Powers Agreement signers, the COE, and the Minnesota DNR.

Bob Zimmerman, City of Moorhead Engineer, discussed "Plan B", which is the revised DNR permit application for the Diversion, submitted to DNR on 3/16/18. Zimmerman explained that the goal for the Diversion project is the 100-year flood protection at a minimum with the ability to flood fight larger floods up to the 500-year event. Some of the design criteria are driven by State and Federal regulations, so they are based on flood events larger than the 100-year event, particularly for the dam features. Plan B still has the diversion ditch to route water around the Fargo-Moorhead metro area and the southern embankment, which has been significantly redesigned to better balance project impacts between North Dakota and Minnesota and reduce rural impacts upstream in Richland and Wilkin Counties. The height of the river through Fargo during project operation has been raised from 35' to 37'. The flood stage for the 33,000 cfs, the 100-year event without the diversion, would be 41' to 41.5'. The project built with the revised plan would be operated only 1 in 20 years, opposed to the earlier plan operation of 1 in 10 years (based on historical data). Zimmerman explained that the addition of the eastern and western tie-back levees and repositioning the southern embankment further north will eliminate the proposed ringdike for the City of Comstock, eliminate the need to raise the Burlington Northern/Sante Fe (BNSF) Railroad/T.H. No. 75, and significantly reduce impacts on organic farms (down 90%), upstream cemeteries, and reduces upstream impacts in Richland and Wilkin Counties. Plan B balances project impacts so the staging area acreage reflects the proposed protected acreage: approximately 80% (ND) to 20% (MN). Pre-task force proposed splits were 80%/20% protected acres with

58% (ND)/42% (MN) impacts. Plan B shifts more of the staging area impacts to North Dakota, which is in line with the estimated "protected" acreage. In addition, the duration and depth of water for the 100-year event has been shifted further into North Dakota, and the revised plan reduces the overall upstream staging area for the 100-year event by approximately 7,000 acres. Zimmerman noted that "micro-siting" issues still need to be fine-tuned to determine specific project impacts on the landscape. State and Federal regulations require easements be obtained to the spillway elevation, so easements will be acquired beyond the 100-year floodplain in some cases. Zimmerman also discussed the proposed "Northwest Channel Alignment Alternative", which the DA considered, but did not include in Plan B. He noted that the DA is currently in the permit submittal step in the project development process with next steps including community outreach and the public comment period. There are also several items that should be addressed for the Technical and Financial aspects of the project: easement valuation, mitigation planning, alignment micro-siting, working on a new cost estimate, and funding and financial planning.

Jon Evert asked if the homes in the Harwood area that wouldn't be protected by northwest channel alternative are currently in the floodplain. Eric Dodds, AE2S, replied that some of the properties in that area are in the floodplain and some are not, but he pointed out that the northwest alignment was not included in Plan B, so those properties will have some level of protection under the current proposal.

Don Nelson asked about the new Plan B spillway elevation. The new spillway elevation (western tieback) will be 923.5, which defines the operation elevation for inflow design flood. The 500-year flood event elevation is 921 to 922. Zimmerman noted that for property out of the floodway, the flowage easements will allow development on the properties, as long the work is done within floodplain standards. There would be no development allowed within the floodway of the project. Nelson was concerned that the current project will put Minnesota land in the staging area that is currently not in the floodplain. He felt that it wasn't right just to allow Fargo to build more homes in the floodplain.

Jon Evert asked about the location of the inlet structure on the Red River. Zimmerman said that according to Plan B, the Red River structure will be located about 2 miles further south, allowing for some variation as the project develops.

There was a brief discussion about the dike elevation compared to the elevation of T.H. No. 75. Don Nelson commented again that the Diversion project takes land that currently floods out of the floodplain and shifts the impact onto Minnesota land that has never flooded.

The Managers thanked the DA for the information regarding the revised Plan B for the Diversion project.

**BRRWD Bylaws.** Manager Van Amburg briefly discussed his review of the Revised Bylaws. He noted a few typographical errors and suggested that the document include a section on conflict of interest and open meeting laws. The Managers were encouraged to direct any comments on the draft document to Albright for him to update, and they could take action to approve the Bylaws at their next meeting. Anderson asked about a notation in the Bylaws regarding the suspension of Roberts Rules of Order. Leitch noted that within the Rules of Order, it mentions that they can be suspended, so that item is redundant and could be removed.

**Wilkin County Ditch Repairs.** Jones submitted updated Viewers' Reports for damages on Wilkin C.D. Nos. 41, 42, 43, and 44. The R/W payment amounts for C.D. No. 44 have been corrected, and the payments will be added to next month's bill list. Copies of the Viewers' Reports will be forwarded to the Wilkin County Auditor. The Board briefly discussed the Norman appeal.

**One Watershed, One Plan (1W1P).** Albright reported that all signatures have been acquired for the Memorandum of Agreement (MOA) for the 1W1P effort. Albright noted that the nine entities have nominated delegates to the Policy Committee, who will review the workplan and budget prior to submission to BWSR along with the MOA for review and approval. Following approval, BWSR should be able to release funds so we can start the planning process. The Board has selected Chair Leitch as our Policy

Committee delegate and Manager Fjestad as the alternate to act in Leitch's capacity if he should be unable to serve.

**Otter Tail River/Buffalo River/Upper Red River Total Maximum Daily Load (TMDL)/Watershed Restoration and Protection Strategies (WRAPS).** A meeting with the Minnesota Pollution Control Agency (MPCA) was held 3/19/18 to kick off the next round of TMDL/WRAPS studies for the Buffalo River and Upper Red River watersheds in 2019-2020. Albright explained MPCA has changed their monitoring goals and reduced the number of sampling sites. They also asked the BRRWD to notify them by end of April regarding sites we feel should be monitored that are not on MPCA's list. The BRRWD will need to apply for a Surface Water Assessment Grant (SWAG) to cover some of BRRWD 2019-2020 monitoring costs. Lowell Deedee also attended the 3/19/18 meeting to request a stipend for chemistry analysis of his water quality samples. Deedee is independently monitoring five sites not on our list in Becker County. The agencies suggested that Deedee monitor based on event driven sampling. Albright suggested that the Board could approve an expenditure of up to \$1,500 for Deedee to pay for the chemical analysis on his sampling. **Motion** by Anderson to authorize up to \$1,500 to Lowell Deedee for chemistry analysis of his water samples in 2018. **Seconded** by Affield. Leitch questioned if Deedee's hobby sampling is something the BRRWD should be funding and if we really need his data. Albright commented that during the 3/19/18 monitoring meeting, Deedee's sampling sites were reviewed and duplicates of our monitoring sites were eliminated. We would only support the five sites that we aren't sampling this year. He noted that Deedee's sampling on Becker C.D. No. 15 could potentially reveal if our cooperative efforts with Becker County on buffers/best management practices (bmps) projects are improving water quality in that ditch system's drainage area. Van Amburg noted that long-term sampling is vital to getting useful data. He also wondered if our work on the 1W1P will yield potential sites that should be monitored. Albright noted that HEI's recommendations for additional sampling sites by MPCA should be ready by the end of April. He commented that sampling results need to be disseminated to the public to justify our monitoring expenditures. Fjestad questioned if there is water quality data for our current projects, like Wolverton Creek. Jones confirmed that we have monitoring sites on Stony Creek, Barnesville Area Retention, and the South Branch of the Buffalo River. **Approved.**

**2015 Buffer Law.** Albright noted that HEI has provided all the information needed to start the hearing process for several ditch systems in Clay County. The BRRWD also has until 7/1/18 to add the county SWCDs' "Other Waters" inventory/maps into our current Revised Watershed Management Plan (RWMP). Albright would like to conduct a RWMP amendment/adoption of the Buffer Rules and Other Waters inventory in one process. BWSR has sent back their comments on the Buffer Rules, and they will also be incorporated into the BRRWD revised Rules, which will be ready for the Board's review at their 4/9/18 meeting.

**Wilkin C.D. No. 40.** The Board discussed the breakouts occurring along approximately two miles of the south bank of C.D. No. 40 in Section 1, Manston Township, and Section 6, Tanberg Township, Wilkin County. A survey is needed to find where the water is breaking out of the ditch and what repairs are needed. **Motion** by Van Amburg to authorize HEI to conduct the referenced survey. **Seconded** by Fjestad. **Approved.**

**Permit No. 18-002, Fergus Falls Fish & Game Club.** Action on this permit was postponed at the 2/26/18 meeting pending more investigation. The work includes the installation of a Natural Resources Conservation Service (NRCS) designed wetland restoration site on a RIM/Wetlands Reserve Program (WRP) easement area in Sections 4 and 5, Orwell Township, Otter Tail County. Neighboring landowners raised concerns about the installation of an articulated cement spillway that is designed to control water levels on the WRP site, which is about 1' higher than the current pipe inlet. On 3/15/18, Albright, Jones, and Manager Fjestad met with the NRCS, the applicant, and neighboring landowners to discuss the project. Albright discussed the upstream and downstream concerns. He noted that Otter Tail C.D. No. 50, which is the outlet for this project, has not been maintained and doesn't have a benefit area. Steve Girard, NRCS, investigated alternative designs and recommended that the existing structures (48" and 18" dia. culverts) be replaced with new same-sized structures at the same elevation. The spillway will be armored to allow excess flows from

the north to go over the road so that it won't washout so quickly. If the structures remain the same size and elevation, the work would be considered maintenance, which would not require a BRRWD permit. Fjestad will notify the landowners. He suggested that the Board discuss the possible transfer of the Otter Tail ditch systems with the County if they don't want to maintain them. Albright explained that C.D. No. 50 outlets to Otter Tail/Wilkin Judicial Ditch No. 2. He suggested that we will need to meet with the Otter Tail County Commissioners regarding these ditches, perhaps as soon as next week. **Motion** by Fjestad to administratively withdraw Permit No. 18-002. **Seconded** by Larson. **Withdrawn.**

**Conservation Collaboration or Agreement FY18 Grant.** The NRCS hosted information sessions regarding their Conservation Collaboration or Agreement FY18 Grant opportunity on 3/9/18 and 3/19/18 to help potential applicants understand the types of assistance and potential projects that would be eligible for the grant. Albright noted that NRCS has \$4 million available for Minnesota, and it could be a source of funding for the Stony Creek project. The maximum award is capped at \$1 million per application. The application deadline is 4/13/18. Jones will contact NRCS regarding Stony Creek's eligibility for possible grant funding and will report to the Board at their 4/9/18 meeting.

**Stony Creek Comprehensive Project.** Managers Anderson and Leitch along with Albright and Jones met with Ted Rud and Thomas Eskro, HEI, on 3/22/18 to review how the Taff Calculator could be applied to Stony Creek easement acquisitions. Albright noted that the Taff Calculator yielded a value that was close to the value HEI had used last year in their project cost estimates, which is the estimated market value (EMV) used by the counties. Albright discussed alternate designs the Board might want to consider that would hold more water on the eastern side of the project where the land is more marginal and keep the more productive western side dry for most summer flood events. The landowners are anxious for the Board to make a decision on the easement values and for the project to move forward. Jones thought that the best alternative would be to divide the project as Albright discussed. Leitch agreed that since the Taff Calculator came up with the same value as the EMV, the Board should go ahead with that amount. He asked Jones to provide two alternatives for the Board's review: one alternative to operate the project to maximize the BRRWD's benefits, and then another where project operation could be modified to benefit both BRRWD and maximize the protection of the productive property (west side). Albright questioned how the RIM rates for cropland and non-cropped areas might compare to the EMV.

The Legislative-Citizen Commission on Minnesota Resources (LCCMR) draft funding application for \$1.75 million was submitted by the 3/14/18 deadline for review. Albright reported that we haven't received comments yet, as there were hundreds of applications for the Commission to review. Once we receive the comments and incorporate them into the final application, the application must be accompanied by a Board resolution authorizing submittal. **Motion** by Fjestad to approve Resolution 2018-03-26 #1, as referenced. **Seconded** by Van Amburg. **Approved.** Chair Leitch signed the Resolution on behalf of the Board.

### **Comments and Announcements.**

Manager Fjestad noted that at the March Conference in Moorhead, a ruling was changed so that anyone can submit a soil erosion complaint. He was concerned that this change could cause more neighborhood disputes.

Manager Affield suggested that the Board might consider inviting representatives from the Joint Powers Authority (JPA) to discuss their perspective of the Diversion Plan B revisions. Larson commented that the DA requested time on our agenda to present the status of the project design just for informational purposes, so if the JPA comes to us with a similar request, we should honor it, but we don't necessarily need to seek them out for a rebuttal.

Manager Anderson noted it was apparent at the recent Advisory Committee annual meeting that membership has been dwindling, and he suggested that each Board member could nominate someone to be appointed to the Committee.

Albright noted that Arvid Thompson was in the office today to resign from both the Advisory Committee and as a Viewer. Albright suggested that the Board should consider a new Viewer appointment when we discuss Advisory Committee nominations. The office is preparing a commemorative plaque to present to Thompson in appreciation for his years of service to the BRRWD.

Albright noted that the Minnesota Court of Appeals has reversed Judge Cahill's Order disqualifying BRRWD Attorney Tami Norgard, Vogel Law Firm, as our attorney in the Norby lawsuit and decided that the District Court had abused its discretion in disqualifying her as trial counsel. Judge Cahill is scheduled to retire on 5/31/18. So, we'll wait until a new judge is assigned to the case before proceeding.

Shawn Norman has submitted two petitions to add and remove land in Wilkin C.D. Nos. 44 and 13/13-Lateral for his tiling project permit. The office will schedule a hearing date and send out notices to the ditch system landowners.

Chair Leitch noted that the Bylaws and the Hiring Committee Report should be added to the 4/9/18 meeting agenda.

**The following bills were presented for approval:**

Accounts Payable	Description	Account	Amount
Bruce E. Albright	RRBFDRW Conference - lodging	Mediation PT	\$ 284.76
Edwin Johnson, Jr.	Advisory Meeting Mileage	Admin.	\$ 21.80
Evie's Kitchen	Advisory Committee Meal	Admin.	\$ 210.00
International Water Institute	2017 Water Quality Monitoring	M.S.A 103D.905, Subd. 3	\$ 10,810.99
JBX LLC	#706, Beaver dam removal(s)	Pj. 24, Wilkin C.D. No. 44	\$ 3,250.00
Jerome Flottesmesch	Advisory Meeting Mileage	Admin.	\$ 50.69
Joel Carlson, Inc.	April Lobbyist Billing	Admin.	\$ 850.00
John Boen	Advisory Meeting Mileage	Admin.	\$ 15.37
Liberty Business Systems, Inc.	#324264, Contract overage	Admin.	\$ 55.77
Moorhead Public Service	02/02/18-03/02/18 Service (4)	Pj. 49, Oakport	\$ 140.57
Roger Haglund	Advisory Meeting Mileage	Admin.	\$ 35.32
Wayne Brendemuhl	Advisory Meeting Mileage	Admin.	\$ 39.24
			<b>\$ 15,764.51</b>

**Motion** by Anderson to approve payment of the bills. **Seconded** by Fjestad. **Approved.**

**Performance Review and Assistance Program (PRAP).** The Board watched a BWSR training video regarding the Data Practices Act-Governmental Personnel Data. The videos are designed to provide Watershed Boards with free training on these topics to meet the Level II PRAP performance standards for "Board Training".

**Next Meeting.** The next regular meeting will be held on Monday, April 9, 2018, at 7:00 PM in our Barnesville office.

**Adjournment.** **Motion** by Anderson to adjourn the meeting. **Seconded** by Fjestad. **Approved.** Chair Leitch adjourned the meeting at 9:20 PM.

Respectfully submitted,

John E. Hanson, Secretary