

BUFFALO-RED RIVER WATERSHED DISTRICT

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MINUTES FOR MANAGERS' MEETING September 24, 2018

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, September 24, 2018, at 7:00 PM in the Barnesville office. BRRWD Managers present were Jay A. Leitch, Gerald L. Van Amburg, John E. Hanson, Catherine L. Affield, and Peter V. Fjestad. Others attending included: Bruce E. Albright, BRRWD Administrator, Erik S. Jones, Engineer, and Kathleen K. Fenger, Administrative Assistant, Houston Engineering, Inc. (HEI); Don Bajumpaa, District Manager, and Kimberly Melton, District Technician, Wilkin Soil and Water Conservation District (SWCD); and landowners John Thompson, Pete Thompson, Steve Thompson, Ross Aigner, and Jeff Yaggie.

BRRWD President Leitch called the meeting to order at 7:01 PM and announced that the proceedings were being video recorded to aid in the preparation of the minutes.

Agenda. President Leitch asked for comments or additions to the meeting agenda. There being none, the agenda was adopted.

Secretary's Report. The Board reviewed draft minutes for the 9/10/18 regular Board meeting. Manager Affield noted one minor correction. **Motion** by Manager Affield to approve the 9/10/18 Board minutes, subject to correction. **Seconded** by Manager Fjestad. **Approved.**

Treasurer's Report. The Board reviewed the BRRWD's financial status. Cash on hand is \$2,701,629.62. Income since the 8/13/18 meeting was \$842,326.94 from Clay County for their 2017 November-December delinquent ditch/project tax collections and 2018 first-half collections (\$797,551.52), Otter Tail County for Wilkin/Otter Tail County Judicial Ditch (J.D.) No. 2 cost share reimbursement (\$44,364.32), and Western National Insurance Company for our office building claim (\$411.10).

Other Business brought before the Board included:

Permit No. 17-107, Dennis Butenhoff. Action on this permit was postponed last fall pending neighboring landowner notification. Butenhoff wanted to install a gate on the south end of an existing 24" dia. north-south culvert through County Road (C.R.) No. 55 in the NW¼, Section 21, Barnesville Township, Clay County, to prevent water from breaking out of Whisky Creek through C.R. No. 55 onto his property. Butenhoff's neighbor was not in favor of the proposal, so he agreed to withdraw the application. **Withdrawn.**

Permit No. 18-069, Terry Czichotzki. Action on this permit was postponed at the 8/13/18 Board meeting, pending neighboring landowner notification regarding the project outlet. Applicant proposes to clean and/or improve surface drainage in the E½SE¼, Section 28, Deerhorn Township, Wilkin County. The field ditches will drain northwest, outletting to an existing wetland area in the middle of the section. All the work will take place on Czichotzki's property. Albright recommended permit approval.

Permit Nos. 18-070, Shane Thompson/18-096, Steve Thompson. Action on 18-070 was postponed at the 8/13/18 Board meeting, pending contact with neighboring landowners to discuss the proposal and other drainage concerns. Applicant proposes to install random tiling in the NW¼ and the SE¼, Section 8, Barnesville Township, Clay County. Thompson is working with his neighbor, Dennis Butenhoff, on this project. Thompson is tiling 28 acres and Butenhoff is tiling 10 acres in Section 8, outletting via one lift

station pump in the northwest corner of the NW¼ to the east ditch of C.R. No. 21, then north along Section 5, Barnesville Township, eventually to Stony Creek.

Albright noted that this project is related to the work proposed for Permit No. 18-096, Steve Thompson, to install a 24" dia. culvert/flapgate at the outlet of their field ditch and the east ditch of C.R. No. 21 in the SW¼, Section 5, Barnesville Township, Clay County. Albright explained that a landowner meeting was held last summer regarding drainage in Sections 5 and 8, Barnesville Township. At that meeting, the landowners agreed to a plan to remove a couple of culverts in a private ditch on Thompson's property, which has been completed, to lower a culvert along C.R. No. 21, which the landowners have not done, and to install a larger culvert (Affield driveway) to the north into Stony Creek in Elkton Township, which the Clay County Highway Department did complete. Albright recommended approval of Permit No. 18-070, subject to our standard tiling disclaimer.

Steve Thompson commented that Shane Thompson should have a retention area for his tile outlet water because the C.R. No. 21 ditch grade is flat. Jones noted that the C.R. No. 21 ditch is the outlet for all the land in this area. With tiling, there is an opportunity to take advantage of the "sponge" effect, which could reduce runoff from Shane's field, by providing more volume in the soil profile to absorb water. Using the overhead monitor, Albright explained where the agreed upon work had been completed, and he discussed area drainage patterns. Jones noted that Steve Thompson's proposal for a gated pipe into C.R. No. 21 is to make sure that under a high water situation, water wouldn't back up from the east side of C.R. No. 21 into an area wetland where it would be trapped. The group discussed possibly cleaning the private ditch and lowering the field approach along the C.R. No. 21 ditch. Albright said that there is already enough survey data to provide an elevation for Steve Thompson's proposed culvert/gate. He noted that Permit No. 18-096 could be approved, subject to staff recommendations for the pipe elevation. Albright added that if there are still drainage issues along C.R. No. 21, the affected landowners should work together to resolve their problems.

Pete Thompson asked who determines when the tile pumps are to be shut down during a high water event. Albright explained that this issue will be addressed in the revised BRRWD Rules when they are adopted, probably this winter. He added that the landowners also have to use their own good judgement and work with their neighbors regarding when their pumps should be turned off due to downstream flooding.

Pete Thompson also asked who should pay for a cleanout of the road ditch so that C.R. No. 21 would be an adequate outlet. He thought that whoever benefits from the outlet should help pay for it. He reiterated that Shane Thompson could install a retention area on the land that he wants to tile. Albright pointed out that the Whiskey Creek project has significantly reduced water problems in Section 8, Barnesville Township. The group had an extended discussion about area drainage patterns and the provisions of a 11/15/17 signed agreement between Whiskey Creek Farms and Shane Thompson for him to clean the east C.R. No. 21 ditch. Jones noted that Shane Thompson isn't asking to add additional drainage area to the C.R. No. 21 ditch, which is the historic drain for water in Section 8. He pointed out that the tile might actually provide better timing for the discharges from Section 8. Discussion continued about the culvert elevation and who would be responsible to reset it if it isn't on grade (Permit No. 13-131). **Motion** by Van Amburg to approve Permit Nos. 18-070 and 18-096, subject to our standard tiling disclaimer, office staff setting grade for the outlet culvert, and for the landowners to work together to clean the east ditch of C.R. No. 21 and potentially reset the culvert in question. **Seconded** by Fjestad. **Approved.**

Permit No. 18-087, David Yaggie. The Board postponed action on this permit at their 9/10/18 meeting to gather more information. Yaggie proposes to install pattern tile in Section 3, Manston Township, Wilkin County, outletting via a lift pump in the southwest corner of the property to the South Branch of the Buffalo River. Landowner Jim Haick brought his concerns to the last meeting regarding Yaggie's tile outletting to the South Branch because of the channel sedimentation/limited capacity and asked that the Board put some conditions on the use of the outlet if they approve the permit. He wasn't against the proposed project but was concerned about downstream flooding impacts and beaver activity in the South Branch. Haick also expressed

the hope that the BRRWD would move forward with a restoration project for the South Branch in the near future.

Albright discussed the severe erosion that occurred during the 2009 flood on this property, causing deep gullies along the south line of Sections 2 and 3 running about 175' to 250' north of the township road (170th ST). Since then, Yaggie has attempted to reclaim the eroded cropland, but the BRRWD would like to see preventative measures established to avoid a recurrence of the sediment washing from the field into the South Branch, such as a 50' grassed buffer on both sides of the eroded channel. The Wilkin SWCD has provided cost share to install 5-6 culverts along the south and west spoil banks of Wilkin County Ditch (C.D.) No. 40 to help control breakouts from the east. There is also a concern about potential flooding in Sections 2 and 3 that could expose/wash out the tile. A 100-acre strip in the erosion area (Sections 2 and 3) could be enrolled in a Conservation Reserve Enhancement Program perpetual easement (CREP), or a 15-year Conservation Reserve Program (CRP) contract.

Jeff Yaggie explained the configuration of the proposed tile outlet. They plan to install a berm at the outlet with a culvert from the pump through the berm, outletting to a catch basin, then the water will flow through the road, eventually to the South Branch. There was an extended discussion about drainage protection alternatives for Section 3. Albright suggested that a meeting could be scheduled this week on Wednesday, September 26, at 9:00 AM to include the Yaggies, BRRWD staff, Wilkin SWCD District Manager Don Bajumpaa, and Aigner to discuss options to address the erosion concerns in Sections 3 and 4, Manston Township. Albright recommended that Yaggie's tile permit could be approved, pending the results of the upcoming meeting and subject to our standard tiling disclaimer. The BRRWD will also monitor area beaver activity to ensure an adequate outlet exists for the tile water.

Permit No. 18-091, Donald Yaggie. Applicant proposes to install pattern tile in the NW¼, Section 26, Nilsen Township, Wilkin County, outletting to Wilkin C.D. No. 3-Branch 3 via a lift station to which the property is assessed. To date, Yaggie has not submitted a tile plan. Jones noted that C.D. No. 3 is an adequate outlet and recommended permit approval, subject to our standard tiling disclaimer.

Permit No. 18-092, USFWS. Applicant proposes to restore 14 wetlands on two properties by removing sediment from the basins and filling in the drainage ditches in Section 7, Lake Park Township, Becker County. Jones noted that the United States Fish and Wildlife Service (USFWS) is working with two landowners (Kelly Myers and the Eskjo Church) to develop the wetland restorations on their property. After investigating the basin locations, Jones recommended permit approval.

Permit No. 18-093, Jerry Butenhoff. Applicant proposes to install an 18" dia. to 24" dia. culvert in a new approach to access his pasture land in the NE¼, Section 11, Elkton Township, Clay County. The work has been approved by the Natural Resources Conservation Service (NRCS). Jones noted that the next downstream field entrance has an 18" dia. pipe, so he recommended permit approval with the same size pipe, subject to township approval to work within their road right-of-way (R/W).

Permit No. 18-094, Detroit Lakes NRCS. Applicant proposes a wetland restoration on the Deutsch Family, LLC, property in Section 11, Manston Township, Wilkin County. This work conforms with plans for the Upper South Branch of the Buffalo River restoration project. Jones recommended permit approval.

Permit No. 18-095, Detroit Lakes NRCS. Applicant proposes a wetland restoration on the Sletmoen/Grieser property in Sections 4 and 5, Audubon Township, Becker County. Jones recommended permit approval.

Permit No. 18-097, Brent Ellefson. Applicant proposes to install an east-west surface drain in the middle of Section 10, Atherton Township, Wilkin County, to drain a low area on the east section line to the west across a minimum maintenance road into an existing ditch in Section 9, Atherton Township. Ellefson is also considering the installation of 10"-12" dia. culvert in the minimum maintenance road or to grade the road to

allow water to cross. Albright recommended permit approval, subject to township approval to work within their road R/W and to review culvert sizing with the applicant.

Permit No. 18-098, Brent Ellefson. Applicant proposes to install surface drainage to pick up low spots in the NW¼, Section 10, Atherton Township, Wilkin County, to drain northwest to the property line and then west via an existing ditch across neighboring property to a natural waterway. Applicant was provided with a downstream notification form to obtain his neighbor's permission to drain through his property. **Action Postponed**, pending receipt of the form.

Permit No. 18-099, Todd Klein. Applicant proposes to install pattern tile in the W½, Section 15, Meadows Township, Wilkin County, outletting via a lift station into Wilkin C.D. No. 23 to which the property is assessed to drain. Jones recommended permit approval, subject to our standard tiling disclaimer.

Motion by Fjestad to approve Permit Nos. 18-069, 18-087, 18-091 through 18-095, 18-097, and 18-099, subject to the referenced standard disclaimers and conditions. **Seconded** by Hanson. **Approved.**

Wilkin SWCD Alternative Practices. Don Bajumpaa, Wilkin SWCD District Manager, and Kim Melton, District Technician, discussed their Clean Water Fund (CWF) grant to do bank stabilization work along the Otter Tail River in Wilkin County. In collaboration with Jones and Albright, the SWCD submitted an application for funding for this project. Bajumpaa noted that their application ranked Number 1 in the State. Out of that funding, the SWCD plans to go forward with restoring approximately 20 of the highest priority gullies contributing sediment into the river. In addition, the SWCD has been working with BRRWD staff and HEI to identify over 200 erosion sites along the Whiskey Creek channel, and they will be preparing a grant application to install grade stabilization structures on the highest sediment yielding erosion sites. The SWCD staff have been working with landowners on compliance with the State's Buffer Law and assembling an inventory of nearly 400 sites total in Wilkin County and within the BRRWD. Bajumpaa discussed his efforts to obtain cost-share funding for their grade stabilization work that is not covered by the CWF grant. He explained that the Wilkin County SWCD doesn't have a local engineer and his staff needs assistance with surveying and basic design. Their grant agreement required a certified engineer to oversee their projects. Bajumpaa asked if the BRRWD would enter into an agreement to provide engineering services from HEI to conduct surveys and prepare designs and cost estimates for approximately 30 erosion sites in the northern part of the County within the BRRWD. The BRRWD would use their Minnesota Statutes Annotated (M.S.A.) 103D.905, Subd. 3, levy proceeds for this work. Bajumpaa noted that the CWF and Riparian Aide funds, plus state cost-share funding will cover about 20% of the engineering costs. Bajumpaa explained that the Wilkin SWCD has willing landowners and funding sources, but they need an engineer for design.

Van Amburg commented that he supports our past partnerships with the Becker, Clay, West Otter Tail, and Wilkin County SWCDs. He thought our efforts always yielded successful projects. **Motion** by Van Amburg to partner with the Wilkin SWCD as referenced for engineering technical assistance. **Seconded** by Hanson. Fjestad questioned Jones' availability to work with the County. Jones explained that he and Melton have discussed the process they could use to develop the plans and estimates. He added that he wouldn't personally be doing the work but would only play a supervisory role. One of our current field technicians would be conducting the field surveys. **Approved.**

Whiskey Creek Enhancement MOU. The Board discussed a possible Memorandum of Understanding (MOU) between the Minnesota Board of Water and Soil Resources (BWSR) and the BRRWD to use CREP as means for easement acquisition for future restoration projects, starting with the proposed Whiskey Creek Restoration. The agreement would establish a framework supporting the cooperation of the two entities in planning, implementing, and managing the project with the goal of restoring and maintaining a natural prairie stream habitat corridor along Whiskey Creek near Kent. Albright noted that a final landowner meeting for the Whiskey Creek project will be held later this year. It will be developed much like the Wolverton Creek restoration project, using CREP to obtain easements.

Albright discussed the development of the Whiskey Creek project to date and potential funding opportunities from various sources including the Minnesota Pollution Control Agency (MPCA) 319 Small Watersheds Program that could provide up to 16 years of dedicated funding for a particular watershed (\$150,000-\$300,000 per year). The BRRWD's application for this funding is still under review. Another funding opportunity is from the National Water Quality Incentives Program through the NRCS and their Environmental Quality Incentives Program (EQIP). The BRRWD also submitted an application for this program, which has recently been forwarded for review at the federal level. This program requires that landowners agree to install best management practices (bmps) on their land within the focused watershed. Bajumpaa and Jones worked together to submit an application for CWF funding. An extended discussion followed regarding how to best maximize potential project funding sources. **Motion** by Fjestad to sign the MOU with BWSR as referenced. **Seconded** by Affield. **Approved.**

Stony Creek Restoration. Albright reported that a landowner meeting was held on 9/20/18 to discuss project easements. The two landowners who attended support the project and want to see it developed as soon as possible. Another landowner, Peter Lewis, Lewis Farms, was in the office today. Albright provided him with the meeting information packet, and he noted that he will give the same information to Steve Thompson tonight after the meeting. Albright hopes to have the easement options prepared and ready for landowner negotiations later this fall; however, prior to acquiring easements, the Board will need to designate the proposed Stony Creek Restoration as an official BRRWD project. He discussed several ways the Board could develop a project. The group discussed the current benefit area for Clay C.D. No. 31 and the actual amount of land draining into this ditch system. Albright explained that there is a large unassessed upstream drainage area east of Trunk Highway (T.H.) No. 9 up to the Rollag area, where Stony Creek starts. If the C.D. No. 31 landowners decided to have the ditch cleaned and not wait for the BRRWD to develop a project, only the current benefitted lands (about 4 sections) would pay for the work. Albright discussed potential assessment options for the project. **Motion** by Hanson to schedule the Preliminary Resolution Hearing to start the project development process. **Seconded** by Van Amburg. **Approved.** Hearing notices will be sent to area newspapers. Following this hearing, the Board can decide to make the Order to officially establish the Stony Creek project.

Clay SWCD PF Position. The Clay SWCD sent a request to the BRRWD to contribute (\$2,166) to fund Tony Nelson's Pheasants Forever (PF) Farm Bill Biologist position. The SWCD received a grant from BWSR for 90% of the total cost (\$65,000) of the salary with 10% to come from the SWCD and local partners. The BRRWD has contributed funding to retain this position for the past several years. Nelson's duties include promotion of CREP and buffer installations. **Motion** by Fjestad to contribute \$2,166 for the Clay SWCD Farm Bill position. **Seconded** by Affield. **Approved.**

F-M Diversion DSEIS. The BRRWD has until 9/27/18 by 4:30 PM to provide comments for the Diversion Authority's (DA) Plan B Draft Supplemental Environmental Impact Statement (DSEIS). The office is preparing the BRRWD's comments. The Board discussed their possible comments and the BRRWD's potential permitting process for the Diversion project. Ross Aigner mentioned that one of his landlords was notified by her insurance company that if she had a mortgage, she would have been required to have flood insurance since her farmstead in Section 34, Wolverton Township, is now in the floodplain because of the proposed Diversion Project. Her property has never flooded. The group had an extended discussion regarding Plan B. Albright noted that there are concerns about the newly added Wolverton Creek crossing. Hanson noted that people want to be sure that the new plan directs the maximum flows through the City. Albright commented that the easement acquisition process apparently won't require easements for property inundated to a depth of 6" or less. He felt there were a lot of unanswered questions. Leitch would like to include a request for a new Plan B feasibility study added to our comments. Van Amburg felt it was important that the project developers follow the BRRWD permitting process so that we can provide some protections for the affected landowners.

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
Albin F. & Carol L. Warling	R/W Payment	Becker C.D. No. 9	\$ 8,429.97
Anderson Family RLT	R/W Payment	Clay C.D. No. 16	\$ 1,498.27
Bob Bowers	Beaver Control	Wilkin-OT J. D. No. 2	\$ 600.00
Brady Mattson	R/W Payment	Becker C.D. No. 9	\$ 10,556.24
Brian & Lora L. Petermann	R/W Payment	Clay C.D. No. 16	\$ 116.61
Bryan T. & Dawn M. Anderson	R/W Payment	Becker C.D. No. 9	\$ 1,463.30
Carmen Pattengale	September Cleaning (2)	Admin.	\$ 130.00
Case Ag. Properties	R/W Payment	Becker C.D. No. 9	\$ 8,889.81
Catherine Affield	#18-23, 07/01/18-08/31/18	Varies	\$ 454.77
Charles & Vickie Carlson	R/W Payment	Clay C.D. No. 16	\$ 315.67
Chris Noben	R/W Payment	Becker C.D. No. 9	\$ 6,561.10
Clay County Union	#1751, Budget Hearing Notice	Admin.	\$ 857.60
Darold D. & Judith Ann Buchta	R/W Payment	Becker C.D. No. 9	\$ 1,335.31
Fargo Glass and Paint Co.	Automatic Door Repairs	Admin.	\$ 236.00
Gerald Van Amburg	#18-29, 07/01/18-08/31/18	Varies	\$ 996.79
Herfindahl Family RLT	R/W Payment	Becker C.D. No. 9	\$ 28,111.69
James D. & Leigh Ann Cossette	R/W Payment	Becker C.D. No. 9	\$ 1,445.89
Joel Carlson	October Lobbyist Fees	Admin.	\$ 850.00
Jon Yeske	#500, beaver control	Clay C.D. No. 34	\$ 145.00
Kevan Jon Nelson	R/W Payment	Becker C.D. No. 9	\$ 2,939.52
Liberty Business Systems, Inc.	#344968, Contract Overage	Admin.	\$ 145.32
Moorhead Public Service	08/02/18-09/04/18 Service (4)	Pj. 49, Oakport	\$ 127.43
Paul D. Malakowsky	R/W Payment	Clay C.D. No. 16	\$ 1,696.26
Richards Transportation Service	#11295, Bus Rental	Mediation PT	\$ 600.00
Rick E. Warne	R/W Payment	Clay C.D. No. 16	\$ 1,107.22
RMB Environmental Labs	#420884, WQ Analysis	M.S.A 103D.905, Sub. 3	\$ 473.00
RMB Environmental Labs	#422939, WQ Analysis	M.S.A 103D.905, Sub. 3	\$ 26.00
RMB Environmental Labs	#421194 WQ Analysis	M.S.A 103D.905, Sub. 3	\$ 553.00
RMB Environmental Labs	#422642, WQ Analysis	M.S.A 103D.905, Sub. 3	\$ 500.00
RMB Environmental Labs	#422916, WQ Analysis	M.S.A 103D.905, Sub. 3	\$ 237.00
Rude Living Trust	R/W Payment	Clay C.D. No. 16	\$ 1,135.32
Tammy Cossette	R/W Payment	Becker C.D. No. 9	\$ 153.40
Terry A. & Sharilyn Seter	R/W Payment	Becker C.D. No. 9	\$ 4,281.66
The Hawley Herald	#3823, Budget Hearing Notice	Admin.	\$ 1,107.20
Vernette Warling	R/W Payment	Becker C.D. No. 9	\$ 1,289.41
Western National Insurance	Commercial Ins. Package	Insurance	\$ 15,059.00
Wm. Nichol Excavating	#266, Spoil leveling	Pj. 01, Wilkin C.D. 22	\$ 1,672.00
			\$ 106,096.76

Motion by Hanson to approve payment of the bills. **Seconded** by Fjestad. **Approved.**

Project No. 49, Oakport Flood Mitigation. At the 9/10/18 meeting, the Board awarded the contract to Asplin Excavating to remove the remaining stockpile on the Pierce property. Jones had the contract documents ready for the Board's signature. The contract deadline is 11/30/18.

Project No. 79, Wolverton Creek Restoration. Jones displayed photographs showing the progress of the Phase 1 construction at the outlet of Wolverton Creek at the Clay County line. He noted that the contractor has installed a coffer dam to hold back flows from recent area rainfall, so they can continue to work. Leitch pointed out that the project is not precisely a channel "restoration" to the original grade, but more of a channel "stabilization" project. Jones explained that the Minnesota Department of Natural Resources (DNR) investigated a number of sample reaches, and based on the drainage area and channel slope criteria, the State of Minnesota developed a typical regional geometry for this type of stream channel. Jones said that the

project could be considered a "natural channel design", which is actually preferable to excavating it to the original elevation, given the changes in the historic watershed and drainage patterns.

Performance Review and Assistance Program (PRAP). Leitch suggested that the Board set a "standard operation procedure" that when the meetings run past 9:00 PM, they will skip the training videos. The rest of the Managers agreed.

Comments/Announcements:

Hanson noted that there is beaver activity on Becker C.D. No. 15 in Section 9, Hamden Township.

Fjestad talked about his recent trip to Washington, D.C.

Leitch questioned why the meeting press releases hadn't been published in the local newspapers recently. Albright commented that there had been manager concerns about the staff forwarding unapproved meeting "minutes" to the newspapers, so we had discontinued the practice. He explained that the press releases, which we have been preparing for nearly 40 years, are only summaries of Board actions and other items of public interest and not the full "BRRWD Minutes", as some of the publishers may have titled them. After discussion, Albright agreed to resume the distribution of the press releases, and we will work with the newspaper editors to be sure they retitle the articles and stop referring to our press releases as "Minutes".

Next Meeting Agenda. Leitch noted that he wanted to convene an Executive Session for the next meeting to discuss the potential contract negotiations regarding HEI staffing. He pointed out that only Board members would participate. He added that he has discussed Minnesota Open Meeting Law requirements with BRRWD Attorney Tami Norgard, Vogel Law Firm.

Next Meeting. Due to the Columbus Day Holiday, the next regular meeting will be held on Tuesday, October 9, 2018, at 7:00 PM in our Barnesville office.

Adjournment. **Motion** by Fjestad to adjourn the meeting. **Seconded** by Van Amburg. **Approved.** President Leitch adjourned the meeting at 8:20 PM.

Respectfully submitted,

John E. Hanson, Secretary