

# ***BUFFALO-RED RIVER WATERSHED DISTRICT***

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## **MINUTES FOR MANAGERS' MEETING November 9, 2015**

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, November 9, 2015, at 7:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. Van Amburg, Mark T. Anderson, Breanna L. Kobiela, John E. Hanson, Troy E. Larson, and Peter V. Fjestad. BRRWD Staff attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI), and landowners: Steven F. Thompson, Ron Erdman, and Arnold Fankhanel.

Chairman Van Amburg called the meeting to order at 7:02 PM and announced that the proceedings were being recorded to aid in the preparation of the minutes.

**Secretary's Report.** The Board reviewed draft minutes for the 10/26/15 regular meeting and the 02/03/14 Barnesville Township Area Drainage Informational Meeting. One minor correction was noted on the 02/03/14 minutes. **Motion** by Anderson to approve the minutes, subject to correction. **Seconded** by Larson. **Approved.**

**Treasurer's Report.** The Board reviewed the BRRWD's monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Cash on hand is \$925,770.50. Administrative disbursements for the year total \$303,939.48. Current accounts receivable total \$1,581,698.15. Our total income to date is \$4,128,444.60. Income this month totals \$228,624.96, including a cost share payment from the City of Hawley for repairs on Rodeo Drive (\$56,871.68), a payment from the North Dakota Department of Health for the Red River Stressor Response study (\$11,011.00), 2015 property/ditch/projects tax settlement payments from Otter Tail County (\$14,268.49), and Wilkin County (111,446.52), a grant payment from the Minnesota Department of Natural Resources (DNR) for Project No. 56, Manston Slough Restoration (\$25,817.28), and proceeds from the Market Value Credit program (\$8,785.15). Van Amburg asked how the current Administrative disbursement balance compares with the total at this time last year. Albright thought that the balance might be slightly lower than last year.

Manager Fjestad asked how we plan to pay off the negative balance for Project No. 39, Georgetown Levee (\$285,496.88). Albright explained that we have approximately \$91,000 left in the current DNR grant agreement, and he plans to work with Pat Lynch, Financial Coordinator, DNR Waters, to see if there is any more funding available for this project. The BRRWD returned nearly \$500,000 of excess funding to the DNR from the Project No. 56, Manston Slough Restoration grant agreement earlier this year. Albright thought we might be able to get some additional funding to close out the Georgetown project. There also might be Federal Emergency Management Agency (FEMA) funds available for the baseball diamond repair. **Motion** by Kobiela to approve the Treasurer's Report. **Seconded** by Fjestad. **Approved.**

### **Other business brought before the Board included:**

**Steve Thompson Drainage Tile Concern.** Landowner Steve Thompson discussed his concerns about the BRRWD's policy regarding tile operation during downstream flooding events. Thompson distributed copies of the Bois de Sioux Watershed District permit application and their Rules and Regulations for tile operation for Board's consideration. The BRRWD plans to work on a revision of their Rules this winter. The Red River Watershed Management Board (RRWMB) has put forth recommendations regarding tile

operation that their member Watershed Districts have adopted, and Albright commented that the BRRWD will probably use those recommendations as a template for our Rules revision.

**Erdman/Fankhanel Complaint.** Arnold Fankhanel and his renter, Ronald Erdman, attended the meeting to discuss their concerns about Ivan Nelson's installation of a dike along the east-west quarter line on the north side of the SE1/4, Section 22, Atherton Township, Wilkin County, which blocks drainage to the south. At the 05/11/15 meeting, Nelson had agreed to allow the Fankhanel's to connect a 4" dia. tile line to his existing tile system so the residual water on the south end of Fankhanel's ditch could drain to Deerhorn Creek. Erdman contacted Albright this week to report that, to date, Nelson has not connected the tile. Albright explained, as he understood the agreement, Nelson had offered to provide the tile connections, and Erdman was expected to do the actual excavation/installation because he has the equipment. Erdman said that Nelson hasn't contacted them about this issue and hasn't provided the tile connections. He provided photographs taken this summer of the field where the ditch is blocked. Using the overhead LiDAR maps, Albright explained the location and nature of Nelson's diking activities. The group discussed area drainage patterns. The Fankhanel's are not convinced that a 4" dia. tile line would provide the same amount of drainage as the ditch that Nelson filled in. The Board discussed their options regarding this issue. Albright suggested that he could contact Ivan Nelson and set up a meeting to discuss how to finally resolve this issue. The Board agreed that Albright should schedule a meeting with Erdman, the Fankhanel's, and Nelson.

**Permit No. 15-132, Brian Durensky.** Applicant proposes to install 30 acres of pattern tiling in the SE1/4, Section 16, Atherton Township, Wilkin County, outletting via gravity flow to Wilkin County Ditch (C.D.) No. 41, to which it is assessed.

**Permit No. 15-133, Roger Durensky.** Applicant proposes to install 105 acres of pattern tiling in the SW1/4, Section 15, Atherton Township, Wilkin County, outletting via gravity flow to Wilkin C.D. No. 41, to which it is assessed.

**Permit No. 15-134, Richard Menholt/Flowing Township.** Applicant proposes to install two culverts/approaches in the SE1/4, Section 22, Flowing Township, Clay County. The first culvert would be installed on the quarter line in Section 22, and another one on the line between Sections 22 and 27, Flowing Township. The water will flow north to Clay C.D. No. 10 to which the property is assessed. Jones reported the one of the existing culvert sizes into C.D. No. 10 is an 18" dia. corrugated metal pipe (CMP), according to the record drawings. Albright will field review the site to determine the best sizing for the new culverts. He suggested tabling this application until the field review has been completed. **Tabled**, pending Albright's field review.

**Permit No. 15-135, Ted Hegseth.** Applicant proposes to install random tile in the NE1/4, Section 5, Carlisle Township, Otter Tail County, to drain low areas in the SE1/4, Section 32, Oscar Township, Otter Tail County, to an existing private above ground field ditch with a control structure. Manager Fjestad conducted a field review and recommended permit approval.

**Permit No. 15-136, Wayne Fuder.** Applicant proposes to install a new culvert through a township road in the NE1/4, Section 6, Andrea Township, Wilkin County, to drain water from south to north. Manager Larson noted that the applicant already has Township approval to work in their road right-of-way (r-o-w).

**Permit No. 15-137, Ted Hegseth.** Applicant proposes to clean an existing ditch and install random tiling adjacent to the ditch to drain low areas to the existing outlet on the north side of Lake Oscar in the NE1/4, Section 33, Oscar Township, Otter Tail County. Fjestad has discussed this work with Hegseth, who is still waiting for Natural Resources Conservation Service (NRCS) review of possible wetland project impacts.

**Permit No. 15-138, Bryant Haugrud.** Applicant proposes to install tile on approximately 1-1.5 acres for farmyard drainage in the northeast corner of the NW¼, Section 24, Prairie View Township, Wilkin County.

**Permit No. 15-139, Wayne Zimmerman.** Applicant proposes to install an east/west culvert in 50<sup>th</sup> ST N in the SW¼, Section 6, Morken Township, Clay County, along Clay County Road (C.R.) No. 108 to drain water directly west for approximately 2 miles in the road ditch then north into a natural waterway to the Buffalo River. Albright noted that there would be other landowners along C.R. No. 108 who could be affected by the drainage. He suggested that the Board table this application until Zimmerman can obtain signed notification forms from the downstream landowners. **Tabled**, pending receipt of the downstream notification forms from Zimmerman. Albright noted that there is a private ditch system created by local landowners on the south side of C.R. No. 108 that might be a better outlet for Zimmerman's water. He wasn't sure about the agreements the landowners have in place regarding the use of that ditch.

**Permit No. 15-140, Brian Halverson.** Applicant proposes to install random tiling in low and seepage areas in the S½NE¼, Section 5, Oscar Township, Otter Tail County, either to drain southeasterly into an area wetland, or westerly to a culvert under Interstate-94 (I-94), depending on the results of the final survey.

**Permit No. 15-141, Paul Aaberg.** Applicant proposes to install random tiling in the E½NE¼, Section 18, Oscar Township, Otter Tail County, to hook up to another tile system owned by a different landowner. The Board briefly discussed downstream landowner concerns. Manager Larson said he could visit with the neighbor to be sure he's aware of the project.

**Permit No. 15-142, Eldon Hermunslie.** Applicant proposes to clean the of C.R. No. 3 west ditch to the existing culvert in 110<sup>th</sup> ST (C.R. No. 32) in the E½, Section 6, Deerhorn Township, Wilkin County, and clean the remaining 0.75 miles of the C.R. No. 3 ditch (north of the approach) to the north, then west another 0.5 miles along Clay C.R. No. 3/Wilkin C.R. No. 11 to an existing 36" dia. pipe on the quarter line. Hermunslie would place the spoil along the existing berm, in accordance with Wilkin County requirements that the berm must be 6" lower than their road. Hermunslie also wants to add a flapgate on the north end of an existing 24" dia. culvert in the field approach on the sixteenth line. Anderson noted that the reason Hermunslie wants to build up the berm along the road is because Minn-Dak Farmers' Cooperative beet pile facility's overflow pit seeps into this area all summer. Hermunslie will need to contact Wilkin County regarding work in their road ditch r-o-w.

**Permit No. 15-143, Randy Johnk.** Applicant proposes to install an 18" dia. culvert in 210<sup>th</sup> AVE between Sections 23 and 24, Deerhorn Township, Wilkin County, in the S½SW¼. Water will drain south along the west side of 210<sup>th</sup> AVE, and then west to C.D. No. 13-Lateral to which it is assessed.

**Motion** by Fjestad to approve Permit Nos. 15-132 through 15-143, except Permit Nos. 15-134 and 15-139, which are tabled. Permit approval is subject to the applicable standard disclaimers, state/federal agency permitting requirements, and road authorities' permission to work within their road r-o-w. **Seconded** by Kobiela. **Approved.**

**Scott McCaslin Tiling Outlet Concerns.** Albright met with Dwight Hanson on 11/05/15 regarding the recent drainage work they have done on their property in the NW¼, Section 24, Hamden Township, Becker County. Hanson and Albright discussed the Board's order for the Hansons to open the tile they blocked, which is restricting Scott McCaslin's tile outlet. Albright reported that Hanson agreed to remove the block in the next several weeks. Albright will check again in two weeks to see if the work has been completed before the Board moves forward with legal action to have the block removed.

**Project No. 77, Clay C.D. No. 51-Lateral No. 3.** BRRWD Attorney Tami Norgard, Vogel Law Firm, forwarded the suit filed by Norby against the BRRWD to our insurance carrier, who has acknowledged receipt of our claim.

**Project No. 75, Wilkin C.D. No. 31-Lateral.** Albright reported that he drove by the project site and Wilkin County Highway Department's work looks good. The Board feels that this project shows landowners what can be done to improve other areas along Whiskey Creek that need work as well. The County and BRRWD would like to hold landowner meetings this winter to discuss more work along this waterway, especially if the County obtains grant funding from BWSR to continue their survey/study work.

**Project No. 61, Clay C.D. No. 11.** Jones reported that the contractor, Riley Brothers Construction, Inc., started work on the slope repairs last week. The Board discussed landowner concerns about the project design. Anderson said he had several phone calls last week, but now that the construction has progressed, Anderson said the site is looking better and landowners have quit calling. Jones said that the contractor will be starting on the outlet structure later this week. He thought that the contractor should have no problem completing the project by the end of the year.

**Project No. 49, Oakport Flood Mitigation.** Albright noted that he has discussed the construction easement re-acquisition status with Attorney Corey Elmer, Vogel Law Firm, who reported that we have re-acquired approximately 5 of the 9 needed construction easements. The Board briefly discussed the ongoing negotiations. Kris Carlson, Ulteig Engineers, Inc. (UEI), told Albright that the contractor, R. J. Zavoral and Sons, Inc. of East Grand Forks, MN, might start some work on the lift station for the stormwater pond for Phase 4, depending on weather conditions, but they don't plan to start any major work until next spring. Zavoral subcontracted with Mike Staber to do the clearing and grubbing, which could be done during the winter, depending on conditions. UEI has the contracts ready for the Board's signature. **Motion** by Hanson to authorize signature of the construction contract with R. J. Zavoral and Sons, Inc, which the Board awarded at the 10/13/15 meeting. **Seconded** by Anderson. **Approved.** UEI will schedule a pre-construction meeting.

Albright forwarded the Board's stockpile lease offer to the Fischer family for their review. Elaine (Fischer) Gess called the office regarding the project status and stockpile lease issues.

Albright met with the Audubon Society regarding the native grass seeding effort. They agreed to wait to start the seeding until Phase 4 has been completed next fall.

**Project No. 39, Georgetown Levee.** Albright will prepare the Final Pay Request to the DNR to close out the contract by the 12/31/15 deadline. Albright will work with Wade Opsahl, Technician, HEI, to determine funding sources for the ball diamond repair, which could come from FEMA for the 2011 flood repairs, as noted in the financial report. Olson Construction of Lake Park, Inc., was hired to do the final grading of the ball diamond. The Board briefly discussed the Greywind house financial status.

**Project No. 38, Farmstead Ring Dikes.** Opsahl will meet with the six candidates for potential 2016 ringdike construction projects to determine their interest in a ringdike and to complete some preliminary survey work. Jones noted that Thomas Eskro, Engineer, HEI, will be assisting with the design.

**Project No. 30, Clay/Wilkin Judicial Ditch No. 1 (J.D. 1).** William Nichol Excavating, Inc., has completed the ditch repairs, and the landowners appear to be satisfied with the work. Jones noted that Nichol will complete the final grading and seeding next spring. Albright will work with the landowners this winter to revise the petition for a potential county line outlet.

**Project No. 23, Becker C.D. No. 15.** Contractor Chad Mattson is essentially done with the C.D. No. 15 repairs. Later this fall, after deer hunting, he will come back to finish site cleanup, including some tree debris disposal.

**Wilkin C.D. No. 5A, 26 and 22 (Laterals No. 1 and 2).** William Nichol Excavating, Inc., plans to start work on the outlet stabilizations this week. HCI Commercial Landscape Contractors, Inc., will do the buffer strip seeding, when conditions permit. Cody Zarak, Technician, HEI, has been staking the r-o-w. Opsahl has a contractor hired to install the posts/signs.

**Mediation Project Team (PT).** The next PT meeting will be held on 12/10/15 in the Barnesville office at 1:30 PM when the PT will go to their winter daytime meeting schedule.

**Upper South Branch of the Buffalo River.** Jones has developed some better cost estimates for the project, which includes construction of levees along the channel from Trunk Highway (T.H.) No. 9 downstream to the Clay County line.

**Barnesville Township Area Study.** HEI has completed the pipeline survey. Jones will continue to work with the pipeline companies regarding the depth of their facilities. The Board discussed the negotiations that are underway with the pipeline companies.

Albright reported that Jim Thompson was concerned that the Board allowed Greg Grommesh to install a 42" dia. culvert along Clay C.R. No. 2 without increasing the downstream structures. Thompson thought that the water should be directed north to Whisky Creek, not to Clay C.D. No. 54. He suggested another option would be to install a 42" dia. culvert through the C.R. No. 2. The Board discussed the downstream effects of Thompson's proposal. Albright commented that the Barnesville Township Area project should address some of Thompson's drainage problems.

Jones suggested that the BRRWD could submit funding applications to the FM Diversion Authority (DA) for the Barnesville Township Area Drainage and the Upper South Branch of the Buffalo River projects once we know their decision regarding the Stony Creek funding application. If the DA approves funding for the Stony Creek project at their next meeting, they might also look favorably on those two retention projects. Once we know the DA's decision regarding Stony Creek funding, he thought it might be a good idea for the BRRWD to get our other projects "in line" for retention funding from the DA. Jones explained the method the DA will use to calculate contribution to the spring flood and amount of funding they would allocate for a proposed project. Albright suggested that before we apply for funding for the Barnesville Township and Upper South Branch of the Buffalo River projects, we need to know what we're going to pay for easements and then hold a meeting with the landowners to discuss their interest in a potential project(s). The Board briefly discussed easement language and values. In regards to applying for DA funding for the referenced projects, the Board decided to wait until we know the DA decision regarding the Stony Creek project funding before authorizing Jones to prepare/submit funding applications for the additional two noted projects.

**Reinvest In Minnesota (RIM)/Wetlands Reserve Program (WRP) Sites.** Managers Van Amburg and Fjestad, Albright, and Jones conducted a tour of the BRRWD with Cathee Pullman, NRCS State Conservationist, on 10/20/15 to acquaint her with the BRRWD and to discuss possible retention/project funding. Albright noted that Pullman sent a thank you card to the Board regarding the tour. The Board briefly discussed the issues addressed with Pullman.

**Stony Creek Comprehensive Project.** Jones has a meeting scheduled with Minnesota Department of Transportation (MNDOT) regarding their requirements for installing a culvert through I-94. He is also has a draft dam breach analysis prepared to forward to the Minnesota DNR Dam Safety Office for their review

and classification determination. Albright commented that the BRRWD needs to keep the landowners informed about the project development.

As already discussed, Jones presented a Phase 1 funding proposal (\$86,000) for Stony Creek to the DA Technical Advisory Committee last week. The DA will discuss our funding request again at their next meeting on 11/12/15. Other Watershed Districts have also submitted projects for funding consideration at the upcoming meeting.

Jones submitted an application to Minnesota Board of Water and Soil Resources (BWSR) for the Multipurpose Drainage Management Competitive program grant for the work along Clay C.D. No. 31, which is the channelized portion of the Stony Creek. The proposal is for a two-stage channel and set back levees to reduce break outs.

Albright briefly discussed BRRWD beaver control. Our current beaver trapper, Roger Lundberg, would like to retire. The group discussed other people who could take over his work for the BRRWD. Steve Thompson noted that there is a beaver dam on Sherwood Peterson's property in the SE¼, Section 32, Elkton Township, Clay County. Albright will follow up.

Thompson discussed his concerns about two culverts Shane Thompson installed between Sections 5 and 8, Barnesville Township, Clay County. The culverts have flapgates on the north end that hold water on Steve's land, and could also impede the natural flow through an area wetland. Shane Thompson also talked with Steve about cleaning a ditch on their property line that could potentially drain a wetland area/Conservation Reserve Program (CRP) acreage. The group discussed area drainage patterns. Albright will contact Shane Thompson regarding these issues.

**Revised Watershed Management Plan (RWMP)/Watershed District Enlargement (WDE).** Albright and Jones plan to have the new RWMP completed for review at the January 2016 BWSR Executive Board meeting.

**Upper Red River Total Maximum Daily Load (TMDL).** The Environmental Protection Agency (EPA) has furnished comments on the draft reports for the Upper Red River TMDL and Watershed Restoration and Protection Strategies (WRAPS). HEI will prepare a response. The public informational meeting regarding both reports will be held later this winter.

**Minnesota Association of Watershed Districts (MAWD) Annual Meeting.** The MAWD Annual Meeting and Trade Show is scheduled for December 3-5, 2015, at the Arrowwood Conference Center, Alexandria, MN. Managers Anderson, Van Amburg, Hanson, Kobiela, and Fjestad plan to attend the meeting. The office has already taken care of the Managers' hotel reservations and meeting registrations.

The Board appointed Managers Kobiela and Fjestad as the BRRWD Delegates and Manager Hanson as the Alternate Delegate. **Motion** by Anderson to approve the referenced appointments. **Seconded** by Kobiela. **Approved.**

Albright distributed copies of the proposed MAWD Resolutions for the Board's review. The Managers had a brief discussion regarding the proposed resolution to increase per diem payments for Watershed District Managers.

**Hawley Buffalo River Restoration-Phase 2.** At their 10/26/15 meeting, the Board awarded the Phase 2 construction contract to Sellins Brothers, Inc., contingent on DNR funding. Jones reported that he has not received any response from DNR regarding the Lessard-Sams Outdoor Heritage Council (LSOHC) Conservation Partners Legacy Grants (CPLG) Program funding status. In an effort to expedite the

paperwork, the Board authorized Van Amburg to sign the DNR contract as soon as we receive it. The grant funding must be spent by 6/30/16.

**Elkton Township Wetland Restoration.** Chuck Anderson is still waiting for a response from William Ziegler Construction's insurance company regarding his crop loss claim. Albright contacted the company's crop adjustor asking for a reply regarding the status of the claim. To date, there has been no response.

**Wolverton Creek/Comstock Coulee.** Cathee Pullman, NRCS State Director, reviewed this project during her recent tour of the BRRWD in regards to possible Environmental Quality Incentives Program (EQIP) funding. Albright said that we will need to work on getting the watershed management district (wmd) taxation process in place to provide a local source of revenue to match any potential state/federal funding. The Board discussed other funding sources. We received a \$100,000 grant from Enbridge, and Jones noted that another application round will open in January. The LSOHC did not fund the Wolverton Creek Habitat Restoration Project this year, but we will try again next year. Albright suggested that the Board discuss their short/mid/long term goals for 2016 at their 12/28/15 meeting. The Board also thought Albright could contact our Lobbyist, Joel Carlson, regarding possible state bond funding that might be available for the Wolverton Creek/Comstock Coulee project.

Jones is working with Larry Puchalski, who is the new COE Project Manager, regarding information previously reviewed by Leo Grabowski, the former COE Project Manager, who approved the project permit application.

Albright reported that Wilkin County sent a joint Notice of Decision for the Wetland Conservation Act (WCA) "no net loss" exemption from both Wilkin and Clay Counties for the project.

**Lower Otter Tail River Restoration.** Jones submitted an application to BWSR for 319 Fund match. He thought we should receive their decision in December. The next Restoration Steering Committee meeting will be held in December.

**River Keepers Report.** Albright distributed the River Keepers' September/October Staff report for the Managers' review.

**Army Corps of Engineers (COE) F-M Diversion.** A public informational meeting to review the DNR's Draft Environmental Impact Statement (DEIS) was held on 10/14/15. The DNR made a formal presentation of the DEIS, followed by public comments. Albright distributed copies of some of the formal comments submitted by various entities regarding the DEIS. Anderson was concerned about the comment letter submitted by the DA where it listed the DA members as signers, which includes the BRRWD. He felt there were some inaccuracies in the letter, and he was concerned that the BRRWD appears to be endorsing the DA's comments.

**Becker Soil and Water Conservation District (SWCD) Plan Update.** The Becker SWCD is updating their Comprehensive Local Watershed Management Plan (CLWMP). They are requesting all comments be submitted by 12/18/15. Van Amburg mentioned that we should be considering how to implement the One Watershed/One Plan (1W1P). Albright will draft comments for the Board's review at their 12/14/15 meeting.

**Project No. 08, Stony Creek.** Albright reported that Robert Gilbertson contacted the office regarding a private ditch associated with the project that needs to be cleaned in the SE¼, Section 24, Barnesville Township, Clay County, on the Gilbertson property. According to the original project plans, the BRRWD would be responsible for cleaning the ditch as a M.S.A. 103D.905 account expense. The Board briefly discussed the work. **Motion** by Anderson to approve the repairs. **Seconded** by Hanson. **Approved.**

**Red River Basin Commission (RRBC) Conference.** The 33<sup>rd</sup> Annual RRBC Land and Water International Summit will be held in the Alerus Center in Grand Forks, ND, on January 19-21, 2016. Albright distributed information regarding the conference for the Board's review. The office will handle reservations. Managers Van Amburg and Fjestad plan to attend at this time.

**Clay C.D. No. 33 Repairs.** Terracon, Inc. forwarded a revised agreement for geotechnical services to complete additional soil borings for the C.D. No. 33 ditch slope repair. **Motion** by Fjestad to approve the agreement. **Seconded** by Anderson. **Approved.**

**BWSR Buffer Law Implementation Guidelines.** Albright distributed copies of information from BWSR regarding the suggested guidelines to implement the new Buffer Strip Law for the Board's review. Wilkin County would like to work with the BRRWD to hold informational meetings this winter regarding the new law to assist landowners with their buffer strip installations. The County feels that it is the drainage authority's responsibility to help landowners comply with the new law. The Board briefly discussed the scope of the new law.

**2015 Conservationist of the Year.** The Becker SWCD named Bruce Nelson, Lake Park, MN, as the 2015 Conservationist of the Year. Nelson was recognized for his outstanding accomplishments with implementing conservation practices and improving Minnesota's natural resources. Wilkin County named Jim and Ed Haick as their Conservationists of the Year. Albright noted that the BRRWD has been working with these landowners and the County SWCDs on joint conservation projects.

**DEIS Comments.** Albright provided the RRWMB comments regarding the DNR's DEIS for the Board's review.

**Kragnes Township Drainage Complaint.** Landowner Roger Minch filed a complaint regarding ditch cleaning in the N½, Section 33, Kragnes Township, Clay County, along the west side of C.R. No. 96. Albright visited with the renters of the property regarding their activities and took some photographs for the Board's review.

**Wilkin/Otter Tail J.D. No. 2.** Manager Fjestad noted that there are two beaver dams in J.D. No. 2. Albright will notify our beaver trapper.

**The following bills were presented for approval:**

<b>Accounts Payable</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
American Enterprises Inc.	#1474, Mowing-3rd	Pj. 49, Oakport	\$ 2,250.00
AmeriPride	Office Rugs (2)	Admin	\$ 53.44
Barnesville Phone Co.	10/25/15 billing	Admin	\$ 288.55
Breanna L. Kobiela	#1540, 09/01/15-10/31/15	Varies	\$ 410.14
Bruce E. Albright	Deluxe Checks/Envelopes	Admin.	\$ 267.26
Carmen Pattengale	October Office Cleaning (2)	Admin	\$ 130.00
City of Barnesville	Utilities, 08/29/15-09/29/15	Admin	\$ 386.04
Earl Strande Excavating	Culverts	Pj. 24, Wilkin C.D. 44	\$ 3,518.91
Fargo Rubber Stamp Works Inc.	#V21502920, Magnetic Name Badge	Admin.	\$ 21.45
Finish Grade Construction Inc.	#035876, Repair Berm & Inlet Culvert	Clay 34	\$ 3,730.00
Finish Grade Construction Inc.	#035877, Repairs	Wilkin 41	\$ 480.00
Finish Grade Construction Inc.	#035878, Level spoil & Seed	Wilkin 41	\$ 970.00
Finish Grade Construction Inc.	#035880, Grading and Seeding	Wilkin 43	\$ 3,072.50
Finish Grade Construction Inc.	#035881, Replace Culvert	Pj. 24, Wilkin C.D. 44	\$ 4,849.00
Finish Grade Construction Inc.	#035883, Repairs	Pj. 56, Manston	\$ 2,837.00
Finish Grade Construction Inc.	#035884, Install Rip Rap	Pj. 56, Manston	\$ 880.00

Fuchs Sanitation	October garbage billing	Admin.	\$ 42.12
Gerald L. Van Amburg	#1542, 09/01/15-10/31/15	Varies	\$ 1,365.80
HCI Commercial Landscape Contractors, Inc.	#15202, Seeding & Mulching	Wilkin C.D. No. 1C-1	\$ 6,650.00
HCI Commercial Landscape Contractors, Inc.	#15203, Seeding & Mulching	Pj. 75, Wilkin C.D. 31, Lat.	\$ 8,550.00
HEI	October Billing Summary	Varies-See attached	\$ 103,722.88
John E. Hanson	#1539, 09/01/15-10/31/15	Varies	\$ 954.30
Johnson Excavation	Install Rip Rap, Repair Erosion	Pj. 70, Crystal CreekLevees	\$ 12,676.80
Liberty Business Systems	#216179, toner	Admin.	\$ 205.73
LM Road Services	#454, Ditch Spraying	Varies	\$ 18,230.25
Mark T. Anderson	#1530, 07/01/15-08/31/15	Varies	\$ 745.00
Mark T. Anderson	#1537, 09/01/15-10/31/15	Varies	\$ 605.59
MN Department of Health	#00000307436, WQ Analysis	M.S.A 103D.905, Subd. 3	\$ 176.00
Peter V. Fjestad	#1538, 09/01/15-10/31/15	Varies	\$ 891.31
Premium Waters Inc.	#366590-10-15, office water	Admin.	\$ 34.37
Purchase Power	10/15/15 Postage	Admin.	\$ 100.00
RMB Laboratories, Inc.	#285771, WQ Analysis	M.S.A 103D.905, Subd. 3	\$ 632.00
RMB Laboratories, Inc.	#285872, WQ Analysis	M.S.A 103D.905, Subd. 3	\$ 553.00
RMB Laboratories, Inc.	#286141, WQ Analysis	M.S.A 103D.905, Subd. 3	\$ 26.00
Roger Lundberg	10/23/15 beaver dam removal	Varies	\$ 7,119.78
RRVCPA	10/01/15-11/01/15 service (3)	Pj. 49, Oakport	\$ 245.60
SECAP Finance	#2481200-OT15, 11/20/15-02/20/16	Admin	\$ 112.22
Tim Crompton Excavating	#397638, Remove 2 Beaver Dams	Pj. 24, Wilkin 44/Deerhorn	\$ 600.00
Tim Crompton Excavating	#397641, Repairs	Clay C.D. 32	\$ 1,680.00
Tim Crompton Excavating	#397642, Repairs	Manston/Clay 49	\$ 662.50
True North Steel	Culverts	Pj. 25, Wilkin 42	\$ 1,091.13
True North Steel	Repair culverts	Wilkin C.D. No. 1-C	\$ 8,784.90
Vogel Law Firm	#164096 November Billing	Pj. 39, Georgetown	\$ 603.76
Vogel Law Firm	#164096 November Billing	Elkton Wetland Restoration	\$ 506.00
West Otter Tail SWCD	#1461, 10/01/15-10/31/15 billing	MAWQCP	\$ 6,086.95
WREC	09/16/15-10/18/15 service (2)	Pj. 46, Turtle Lake	\$ 62.53
Xcel Energy	08/25/15-10/22/15 service (2 months service)-Office	Admin	\$ 136.66
Xcel Energy	09/26/15-10/24/15 Service (2)	Pj. 49, Oakport	\$ 79.55
			<b>\$ 208,077.02</b>

**Motion** by Fjestad to approve payment of the bills. **Seconded** by Kobiela. **Approved.**

**Next Meeting.** The Board will hold their next regular meeting on Monday, November 23, 2015, at 7:00 PM in our Barnesville office.

**Adjournment.** Chairman Van Amburg adjourned the meeting at 9:40 PM.

Respectfully submitted,

John E. Hanson, Secretary