



Board Meeting Minutes

Monday October 25, 2021

Managers Present: Peter Fjestad, Catherine Affield, John Hanson, Gerald Van Amburg, Paul Krabbenhoft (remote), Mark Hanson (remote).

Managers Absent: Troy Larson.

Staff Present: Kristine Altrichter, Administrator.

Consultants Present: Bennett Uhler, Engineer, Houston Engineering, Inc. (HEI).

President Fjestad called meeting to order at 7:00 PM.

Agenda: **Motion** to approve agenda by Van Amburg, **Seconded** by J. Hanson. **Approved.**

Secretary's Report: **Motion** to approve October 11, 2021 Board Meeting Minutes with two spelling corrections by Affield, **Seconded** by J. Hanson. **Approved.**

Treasurer's Report: Account balance was \$3,212,866.11. Income received since October 11, 2021, totals \$125,849.36, and for the year, totals \$5,293,481.38. \$123,723.52 in accounts receivables were collected this month.

Permits:

Permit No. 21-061. Joel Scheffler. Applicant proposing to install pattern tile in NW ¼, Section 33, Prairie View Township, Wilkin County. Proposed system outlets directly into Wilkin County Ditch No. 43, and land is within system benefit area. Uhler recommended approval subject to standard tiling conditions and approval from Wilkin County Highway Department to work within road right-of-way (ROW).

Permit No. 21-134. Jim Schulz, City of Moorhead. Applicant is proposal to construct street, watermain, sanitary sewer, and storm sewer for Village Green 7th Addition residential subdivision in SW ¼, Section 22, Moorhead Township, Clay County. Project is included in stormwater master plan. Runoff from proposed site will be rerouted to existing stormwater pond north of proposed site. Uhler recommended approval.

Motion to approve Permit Nos. 21-061 and 21-134 with conditions outlined above by J. Hanson, **Seconded** by Krabbenhoft. **Approved.**

Uhler provided update on Permit No. 21-133 approved during October 11, 2021 Board Meeting under emergency provision (Section 4.2N) of BRRWD rules, with condition that Meadows Township would use culvert size recommended by HEI. HEI recommended replacing existing culvert with 60" x 46" corrugated metal pipe arch.

Ditches:

Clay County Ditch No. 20. Repair Recommendation. David Sawnsen contacted BRRWD about replacing three private crossings in Sections 19 and 30, Kragnes Township. HEI recommended replacing culverts in Section 19 with 48" culvert and in Section 30 with 42" culvert at north crossing and with 36" culvert at south crossing. Estimated cost is \$8,000-\$9,000. **Motion** to replace three culverts as a ditch expense by Van Amburg, **Seconded** by J. Hanson. **Approved.**

Clay County Ditch No. 32. Repair Recommendation. Recent inspection noted several damaged inlet culverts and flapgates in Section 13, Kurtz Township. Repairs will require 4-18" flapgates, 2-24" flapgates, an 18"x10' corrugated metal pipe (cmp), 18"x10' cmp, and 24"x10' cmp. Estimated cost is \$4,000-\$5,000. **Motion** to replace inlet culverts and flapgates as a ditch expense by Affield, **Seconded** by J. Hanson. **Approved.**

Clay County Ditch No. 41, Lateral 1. Repair Recommendation. Recent inspection noted area with tree and brush growth along bufferstrip in Sections 1 and 2, Moorhead Township. Estimated cost is \$500-\$1,000. **Motion** to complete mowing as ditch expense by J. Hanson, **Seconded** by Van Amburg. Approved.

Clay County Ditch No. 59. Repair Recommendation. Dan Lech contacted BRRWD regarding erosion along culverts in driveway approach in Section 29, Morken Township. Estimated cost is \$1,000-\$1,500. **Motion** to complete repair as ditch expense by Krabbenhoft, **Seconded** by Affield. Approved.

Wilkin County Ditch No. 13 Lateral. Repair Recommendation. Hank Baumgartner contacted BRRWD regarding scour hole in Section 25, Deerhorn Township. Repair would involve filling hole with additional material. Estimated cost is \$1,000-\$1,500. **Motion** to complete repair as ditch expense by J. Hanson, **Seconded** by Affield. Approved.

Wilkin County Ditch No. 22. Repair Recommendation. James Haugen contacted BRRWD regarding scour hole at outlet end of culvert through driveway approach in Section 9, Mitchell Township. Repair would involve filling hole with additional material and riprap. Estimated cost is \$2,500-\$3,000. **Motion** to complete repair as ditch expense by Affield, **Seconded** by Van Amburg. Approved.

Clay County Ditch No. 3. Change Order and Pay Request. Motion to approve Change Order No. 1 for \$12, 220.40 and Pay Request No. 3 to Northern States Excavating Inc. for \$26,239.38 by J. Hanson, **Seconded** by Van Amburg. Approved.

Projects:

Lower Otter Tail River Restoration. Specifically Authorized Project. United States Army Corps of Engineers (USACE) inquired if BRRWD would be interested in moving forward with Specifically Authorized Project program to cover costs in excess of \$10 mil federal limit under Section 1135 grant for Lower Otter Tail River Restoration. Specifically Authorized Projects have a 50/50 cost share for investigation phase and 65/35 cost share for construction phase. Congressional authorization would be required for USACE to initiate investigation phase. Board of Managers discussed inviting Derek Ingvalson, USACE Project Manager for Lower Otter Tail River Restoration, to future meeting to discuss Specifically Authorized Project option.

During the October 11, 2021 Board Meeting, Board of Managers approved concurring with USACE on Alternative C, addressing headcut in Section 27, Foxhome Township, Wilkin County, and reconnecting five oxbows in Sections 16, 17, and 21, Sunnyside Township, Wilkin County, as tentatively selected plan for Lower Otter Tail River Restoration. Since cost estimate for Alternative C exceeds \$10 mil federal limit for cost share, BRRWD must submit letter to USACE stating BRRWD will fund 100 percent of Section 1135 implementation costs in excess of federal limit to move forward with funding. **Motion** to authorize President Fjestad to sign letter and send to USACE by Van Amburg, **Seconded** by J. Hanson. Approved.

Project No. 71, 50th Ave. South Flood Control. Repair Recommendation. Recent inspection noted tree and brush growth along Project No. 71, 50th Ave. South Flood Control. Estimated cost to cut and mow is \$3,000-\$4,000. **Motion** to cut and mow area as project expense by Van Amburg, **Seconded** by M. Hanson. Approved.

Project 81, Whiskey Creek Enhancement Project. Phase 1 Pay Estimate No. 2. Motion to approve Phase 1 Pay Estimate No. 2 to Ehlert Excavating Inc. for \$213,641.08 by J. Hanson, **Seconded** by Affield. Approved.

Other:

Audit. Motion to approve the 2020 Audit Report by Van Amburg, **Seconded** by Affield. Approved.

Bills. Motion to approve bills totaling \$255,765.72 by J. Hanson, **Seconded** by Affield. Approved.

Next Regular Meeting. Monday November 8, 2021, at 7:00 PM in the Barnesville office. Agenda will be posted on BRRWD's website prior to meeting.

President Fjestad adjourned meeting at 7:46 PM.

/s/ John Hanson _____
Secretary